



Town of Green Mountain Falls

PRTAC Meeting Agenda

10615 Green Mountain Falls Road

Wednesday January 31, 2024 at 3:00pm

Join Zoom Meeting

<https://us02web.zoom.us/j/88308520268?pwd=Vi9FOUh6cUQrVFNiQjhKOUIvNy9GQT09>

Meeting ID: 883 0852 0268

Passcode: 690686

3:00 REGULAR MEETING

1. CALL TO ORDER/ROLL CALL
2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA
3. CONSENT AGENDA
 - a) Meeting Minutes from the 1.10.2024 PRTAC Meeting
4. PUBLIC COMMENT: 3 Minutes per speaker
5. BUSINESS ITEMS
 - a) Friends of Ute Pass Trails Maintenance Agreement
 - b) 2024 PRT Goals
 - c) Review CDBG Grant App: Reroute of American Discovery Trail (ADT)
6. CORRESPONDENCE
7. REPORTS
 - a) Third and final Stilling Basin Public Forum, Jan 31, 6pm
 - b) Superskate at the Lake: Feb 10th, 1-4pm
8. ADJOURN



**Town of Green Mountain Falls
Parks, Recreation, and Trails Meeting Minutes
10615 Green Mountain Falls Road
Wednesday, January 10, 2024 at 3:00 p.m.**

REGULAR MEETING MINUTES

Committee Members Present

Chair Jesse Stroope
Vice Chair Jay Kita
Member Nancy Dixon
Member Don Walker
Alternate Dani Hains

Committee Members Absent

Member Phil McIntire

Secretary

Member Nancy Dixon

Trustees Present

Town Staff Present

TM Becky Frank

1. CALL TO ORDER / ROLL CALL

Parks, Recreation, and Trails meeting called to order at 3:00pm by Chair Stroope.

2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA

Chair Stroope accepted the agenda.

3. SPEAKERS NOT ON THE AGENDA

No comments.

4. CONSENT AGENDA

Kita moved to approve the meeting minutes from December 13, 2023. Walker seconded. Motion passed - 5/0.

5. BUSINESS

- a. PRT committee members welcomed Hains as she was standing in as her new alternate role for McIntire who was not able to attend the meeting. Dixon reviewed the code regarding the PRT committee's scope as a reminder. Chair Stroope moved to have the 2023 officer slate of Stroope for Chair, Kita for Vice Chair and Dixon for Secretary continue for 2024. Kita seconded. Motion passed - 5/0.
- b. PRT 2024 goals agenda item was tabled to the next meeting.
- c. Dixon gave the background of the Community Development Block Grant (CDBG). In December, the grantors came to GMF Town Hall to talk about grant opportunities in underserved municipalities. The grantors encouraged the town to apply for a grant to fund the rerouting of the American Discovery Trail (ADT). This would take ADT off Ute Pass Avenue and promote pedestrian safety. The grant application due date is Feb 2nd. TM

Frank asked PRT for assistance with the grant application. She is needing sites along the reroute identified and solutions provided. PRT reviewed the ADT reroute proposal that Gordon Wines presented in June 2023. Since then, Historic Green Mountain Falls Foundation has purchased land that can be used for the ADT reroute with an easement agreement with the town. **Dixon will schedule an off-site work session for next week so PRT can walk the reroute, take pictures and identify sites that need attention.**

6. CORRESPONDENCE

Correspondence about town committee member training on Tuesday, January 31st, at 6pm in Town Hall was shared.

7. REPORTS

The first Pool Park public forum will be held on Wednesday, January 10th, 6pm in Town Hall. University Technical Assistance Program (UTAP) will be present to help facilitate the forum.

The third and last stilling basin beautification public forum will be held Wednesday, January 31st, 6pm in Town Hall. Chair Stroope is meeting with Carla Chapman this weekend to finalize the site plan.

9. ADJOURNMENT at 3:39pm.

TRAIL MAINTENANCE AGREEMENT

Between the Friends of Ute Pass Trails and the Town of Green Mountain Falls, Colorado

__ 2024

This Agreement is between the Friends of Ute Pass Trails (“Friends”) and the Town of Green Mountain Falls, Colorado (“Town of GMF”, “Town” or “GMF”).

Background & Purpose

The \$100,000 10-year 2019 GMF Comprehensive Plan identifies ‘trails’ and ‘hiking’ as 2 of the top 6 most loved things about GMF. The Town’s 5-member Parks, Recreation and Trails (PRT) Advisory Board does not have the capacity to perform trails maintenance to the extent required.

Friends is a nonprofit corporation, recognized by the Internal Revenue Service as a charitable organization under Section 501(c)(3) of the Internal Revenue Code. The purposes and objectives of Friends is to advocate for and support a system of safe and sustainable hiking trails for public use in the Ute Pass area and to promote stewardship for trails, including education for responsible trails use. Friends is led by volunteers and utilizes volunteers to accomplish its purposes and objectives.

This Agreement will provide much-needed recommendations and actions to address deferred maintenance on hiking trails within the Town of GMF. The risks of doing nothing include increased risk of erosion; trail braiding, where multiple trails are created by users; cut switchbacks; and overgrowth.

Project and Scope

Friends will provide a trails inspection report, prioritized trails maintenance schedule, a minimum of 4 trail work-days on Town of GMF land, and a report on work accomplished and work outstanding as of the end of the period of time covered by this Agreement. Additionally, Friends will be available to consult on trails-related issues brought forth by the PRT during the period of time covered by this Agreement.

Time Period of Agreement

The period of time covered by this Agreement will begin on the date of mutual signing of this Agreement by the Town of GMF and Friends and will end on December 31, 2024.

The trails maintenance and construction work contemplated by this Agreement will be scheduled to begin following receipt of payment by Friends from the Town and continue until final reporting to the PRT by Friends, scheduled to occur by December 1st, unless delayed by severe weather or rain. If there is a delay due to weather, the Town of GMF and the Friends will negotiate a new deadline to be agreed upon by each in writing.

Friends will provide:

- An inspection report to the PRT. Inspections are aimed to discover the trails' environmental impact. The report will include a proposed prioritized maintenance schedule, focusing on correcting the largest deficiencies and safety items as well as making the most impactful improvements along the busiest areas.

- A minimum of 4 trail workdays: at least 3 internally-coordinated Friends workdays and 1 externally coordinated volunteer workday. Tools and training will be provided by Friends. Work will be supervised by volunteers who are trained and certified crew leaders, trails designers, or

by those with other applicable trail building certifications. Work can include trail maintenance and construction.

-- Maintenance is the routine or periodic repair of existing trails to restore the trail to the originally designed and built condition. Maintenance does not change the original design, purpose, or intent for which a trail was designed, however minor re-routes may be developed when warranted for safety and sustainability of the existing trail. Maintenance may include: vegetation and debris removal; clearing the trail of encroaching vegetation; removing rock slides and soil deposits; maintaining trail tread (surface), such as filling ruts, reshaping a trail bed, repairing a washout, and constructing retaining walls or cribbing to support trail tread; performing erosion control and drainage work; and repairing or replacing deteriorated or damaged trail or trailhead structures, including signage, information boards, and fencing and railings.

-- Construction is the design, layout and building of new trail alignments. Guidelines will keep safety and sustainability foremost in mind, recognizing that erosion is the key issue leading to trail failure. Construction will adhere as closely as practicable to design standards and technical guidelines set forth by the United States Department of Agriculture, Forest Service's "Trail Construction and Maintenance Handbook, 2007."

- Final trails report, to include work accomplished and work outstanding (deferred maintenance), to the PRT by December 1, 2024. Any outstanding or future work will be subject to the Town of GMF and Friends entering into a further written agreement providing for any such work.

- Administration, to include volunteer recruitment, crew leader and trail designer training and assignment, project monitoring and coordination, and invoicing.

- A volunteer waiver, release, and assumption of risk agreement, which will be signed by each participant or parent/guardian in any volunteer workday (required by Friends once per calendar year per person).

- Friends will procure and maintain commercial general liability insurance in effect for the time period of this Agreement, which insurance will provide for liability, personal injury, bodily injury and property coverage with a minimum single limit of \$1,000,000 per occurrence and \$3,000,000 general aggregate. A Certificate of Insurance naming the Town of GMF as additional insured will be provided.

The Town of GMF will provide:

- Payment in the amount of \$5,500 (Five thousand five hundred dollars) before any trail maintenance or construction work by Friends commences.

- Consistent with Article X, § 20 of the Colorado Constitution, any financial obligations of the Town of GMF not performed during the current fiscal year are subject to annual appropriation, and thus any obligations of the Town hereunder shall extend only to monies currently appropriated and shall not constitute a mandatory charge, requirement or liability beyond the current fiscal year.

- Free parking for volunteers and at least one vehicle authorized to park at or near the end of a public road closest to the trailhead where work will be performed. The vehicle(s) will not block emergency vehicle access. The Town will provide appropriately marked and certified parking credentials.

- Use of Trailhead boards, posting at the welcome center, Post Office board, Town of GMF website and Town Facebook to advertise trails-related volunteer opportunities and to provide information for potential donors.

Independent Contractor

The relationship between the Town of GMF and Friends is that of independent contractors and no persons performing or assisting with work by Friends under the terms of this Agreement shall be agents of the Town of GMF for such purposes.

Dispute Resolution

Any dispute between the Town of GMF and the Friends shall be noted in writing and the Town of GMF and Friends will make a good faith attempt to settle any dispute by negotiation before pursuing any available process and remedy available by law. If such negotiations fail, then any action to seek resolution of a dispute will be taken in El Paso County, Colorado.

Governmental Immunity

The Town of GMF, its officers, and its employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended, or otherwise available to the Town and its officers or employees.

Indemnification

Friends agrees to indemnify and hold harmless the Town and its officers, insurers, volunteers, representative, agents, employees, heirs and assigns from and against all claims, liability, damages, losses, expenses and demands, including attorney fees, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement if such injury, loss, or damage is caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of Friends, any subcontractor of Friends, or any officer, employee, representative, or agent of Friends. Friends' liability under this indemnification provision shall be to the fullest extent of, but shall not exceed, that amount represented by the degree or percentage of negligence or fault attributable to Friends, any subcontractor of Friends, or any officer, employee, representative, or agent of Friends or of any subcontractor of Friends.

General Provisions

- This Agreement may be revised or modified only with the written consent of both the Town of GMF and Friends.
- This Agreement constitutes the entire Agreement between Friends and the Town of GMF, superseding all prior oral or written communications.
- Neither this Agreement nor any of the rights or obligations of the Town of GMF or of Friends shall be assigned by either party without the written consent of the other.

Agreed to by:

President, Friends of Ute Pass Trails

Date

Town of Green Mountain Falls

Date

***Draft* 2024 PRT Goals**

Pool Park bathroom location/design - **Pool Park Redesign 2026**

Recommend location and plan for Bear Proof Trash Cans/Dumpster Blind design - **CWP Grant, Spring 2024 Completion**

Spring Work Day

Fall Creek Week Clean Up

Engage community to confirm/imagine park names - **Ongoing**

Town Signage Restoration - **Ongoing?**

Informative trailhead signage be installed at all trailheads - **Ongoing**

Recognize private citizens or groups who have improved areas of town property with signage and thank yous

Inventory of the memorials in town and document for town records

Recommend and Review monthly administration of 2023 Park Maintenance Plan and revise for the 2024 Park Maintenance Plan

PRT Master Plan - GOCO grant

ADT Reroute/Town Connector Trails - **CDBG Grant 2024**

Flagstones on Gazebo Island

Renovating the old Marshal's Office

Renovating Creekside areas

Engage community with revisioning 'Memorial Park' (stilling basin): **Public Forums - March 23, August 16, Jan 31 2024**

Repairing/rebuilding Gazebo bridge - **CDBG Grant AWARDED July 2023**

Repairing the Gazebo: **HSA being explored**

Old Gazebo 'Park Rules' sign redesign

Stilling Basin Landscaping Notes

August 16, 2023

6:30-7:30pm

Ten GMF residents, four PRT committee members and the Town Manager attended the Stilling Basin (SB) landscaping public forum.

OVERVIEW

Hydrant at SB is not active. Previous irrigation was displaced by the SB project. Need to research how to irrigate new landscaping.

Crosswalk markings on Ute Pass Ave at the STOP sign will be replaced once the SB project is completed. The project is 95% complete: first hydro seeding by Hotel St and Ute Pass Ave did not take and needs to be reseeded. PRT is requesting that the contractor use the recommended native seed mix of clover and wildflowers.

Nothing permanent can be located in the area where the SB will be dredged. It can be seeded though.

Memorial benches will be relocated to Gazebo Park while SB landscaping is being done.

PROPOSED STOP SIGN AREA LANDSCAPING

Needs to be low growing for drivers/pedestrians safety/line of sight.

Transition across Ute Pass Ave needs to be distinguished.

Native plantings to complement the culture of GMF.

First phase: hardscaping and native grasses/wildflowers

PROPOSED HOTEL ST LANDSCAPING

Be conscious of the utilities and other obstructions in this area

Wayfinding signs, memorials, benches, history of GMF Hotel

Native grasses/wildflowers, bushes

PROPOSED RECESSED BENCH AREA

No planting by retaining wall (private property)

Need to know the property line/have meeting with property owner

Level the areas in between buttresses for benches

Leftover landscaping materials from the fishing pier project are available

PROPOSED BUSHES/TREES for LANDSCAPING

Canada Cherry tree does not do well at our altitude, existing ones are dead or dying

Recommended to use native, low water, sustainable plants

Use CSU Extension as a resource

Native plants that do well: sage, lavender, salvia, Russian sage, mountain mahogany, chokecherry bushes, yucca, potentilla (yellow and white), yarrow

Plant bushes around top of SB to prevent exploration of the SB

More ground cover vs bushes, better erosion control: kinnikinnick, spiderwort, sedum

MEMORIALS

GMF Hotel granite marker should be more visible. Possibly located on the sloped area on the walking path between the STOP sign and the Ute Pass Ave side of the social trail.

Could spots be sold for additional memorials in that area? Possible fundraising potential.

PROPOSED PARK NAMES

Hotel Park

Hotel Garden Park

Memorial Park

Park Ave Pass Through

Douglass Park

Goose Crossing

Just Up from the Lake

The Park on the Hill

Chokecherry Park

Bear-ly There Park

Hotel Street through Way

Sit A Spell

East Side Overlook

Hilltop Park

Thanks to Nancy E. for the majority of the list above!