Town of Green Mountain Falls

Board of Trustees Meeting Agenda
10615 Green Mountain Falls Road
Tuesday May 21st, 2024 at 7:00pm

Join Zoom Meeting
https://us02web.zoom.us/j/81725414192?pwd=UzluS3Bvd2lhQUNWcFBJQ2VsRmVHQT09
Meeting ID: 817 2541 4192 **Passcode: 778401**

6:00 WORK SESSION

a) Meeting date/time structure
b) Karen Rowe- PPACG Grants Navigator on Ute Pass Ave Bridge Funding Opportunity
c) Goals & Priorities

7:00 REGULAR MEETING

1. CALL TO ORDER/ TECH CHECK/ ROLL CALL/ PLEDGE OF ALLEGIANCE
2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA
3. CONSENT AGENDA

   a) Minutes from the 2024-05-07 BoT Meeting

4. REPORTS

   a) Mayor and Trustee Reports

   b) Staff Reports

5. PUBLIC COMMENT: 3 Minutes per speaker

6. PUBLIC HEARINGS

   6a) El Pueblo Cantina- Review of Liquor License Application at 10530 Ute Pass Ave

   6b) 86th Annual Bronc Day- Review of Liquor License Application related to corresponding Special Events Permit

7. BUSINESS ITEMS

   7a) El Pueblo Cantina New Liquor License Application- Consider Approval

   7b) 86th Annual Bronc Day Special Event Liquor Application- Consider Approval

7c) Dani Hainds Application for PRTAC- Consider Approval

7d) Special Event- Monday Concert Series- Consider Approval

7e) Special Event- 4th of July Block Party- Consider Approval

7f) Special Event- 13th of July Blues & Beers- Consider Approval

7g) Keep GMF Beautiful Proclamation- Consider Approval

7h) PRTAC Concrete Bridge Restoration- Consider Approval

8. DISCUSSION ITEMS

9. CORRESPONDENCE

10. PUBLIC COMMENT: 3 Minutes per Speaker

11. ADJOURN

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
May 7th, 2024 – 7:00 P.M.

MEETING MINUTES

Board Members Present
Mayor Todd Dixon
Trustee Sunde King
Trustee Don Walker
Trustee John Bell
Town Manager

Town Clerk
Bo Ayad

Board Members Absent
Trustee Sean Ives

Town Attorney

Marshal's Dept
Sean Goings

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1. Call to Order/Roll Call/Pledge of Allegiance
Mayor Dixon called the regular meeting to order at 7:02 p.m. The Pledge of Allegiance was recited. A tech check was conducted.

2. Additions, Deletions, or Corrections to the Agenda
Mayor Dixon made a motion to move the proclamation (6c) from business to discussion items. Trustee King seconded. Motion passed 3-1 with Trustee Walker opposed.

3. Consent Agenda
Meeting Minutes from the 2024-04-16 BoT Meeting. Trustee Bell asked for 7g – Staging policy line 2 ("The TM Explained…") to be removed. Trustee Bell motioned to approve as amended, seconded by Trustee Walker. Motion passed unanimously.

4. Reports
Trustee Bell reported on Town "policy" and how that fits with the Municipal Code. He presented a score card which would be used to monitor the usage of the various staging areas. He proposed that using this scorecard would be a practical tool and addition to the proposed staging policy.
Mayor Dixon reported on various legislative items being fast tracked on the last day of the session. HB 24-1152 could have an impact on the Town if passed. The Property Tax Relief Bill may also reduce revenue for the Town if passed.
The Town Clerk & Treasurer reported on ongoing activities, introduced the Town's new accountant, Victoria Capaci & presented a budget detail report. Victoria Capaci introduced herself and highlighted some of her skills and activities related to getting started.

5. Public Comment

6. Business Items

6a) Bigfoot Hike

Nancy Dixon of the PRTAC presented the Special Events application and requested a waiver of the event fee since no Town resources would be needed. Trustee Walker motioned to approve and waive the application fee, seconded by Trustee Bell. Motion carried.

6b) Resolution 2024-05- Appointment to Agencies.

Amended to remove Ann Esch from the PPACG & PPRTA. Trustee Walker motioned to approve as amended, seconded by Trustee Bell. Motion carried.

6c) Keep GMF Beautiful Proclamation

Moved to Discussion

7. Discussion

7a) Keep GMF Beautiful Proclamation

Mayor Dixon explained that the proclamation had binding language that he would like amended before bringing the item to a vote by the BoT. Trustee Walker felt that the proclamation was simply stating that beauty of the community was a priority. Mayor Dixon suggested returning the proclamation to staff for review of the language. A discussion took place about the Town's priorities and how to best establish that through BoT consensus. Trustee King wanted time to review the 2019 Comprehensive Plan before deciding on the item.

7b) Work Session structure.

A discussion took place about how to best utilize the work session in future meetings. Trustee Walker felt that WS should be on Zoom which is not current practice. Mayor Dixon suggested starting the meetings earlier may be an alternative to holding them at all. Staff were directed to add the item on a future agenda. Trustee King added that the current structure of the WS helped foster smoother meetings by providing for a discussion period ahead of opening the meeting.

8. Correspondence

9. Public Comment

Katharine Guthrie made public comment on the value of work sessions as a time for Trustee's to get better acquainted and to better understand the various positions individuals may hold.

10. Adjournment

At 8:26pm Mayor Dixon called to Adjourn the meeting.

Marshal's report 5/24

Call type	# of calls	Outcomes if any
Hazards	3	Downed trees from windstorm
911 hang ups	1	
Assist outside agencies	4	
Traffic Accident	1	Associated with stolen vehicle
Citizen Contacts	3	
Attempt to locate	0	
Follow ups	4	
Suspicious incident	1	
Harassment	2	
Abandoned vehicle	0	
Traffic stops	6	
Parking complaints	1	Ticket issued
Check the welfare	3	
Trespassing	2	
Noise complaints	0	
Motor vehicle theft	1	Suspect arrested
Lost property	0	
Parks violation	0	
Motorist assist	2	
Mental health check	1	
Vin verification	1	
Animal complaint	0	
Alarms	2	
Total calls for service	38	

Other agencies assisting us – 2

Us assisting other agencies – 4

NIBERS reports completed.

Citizen Contact upload completed.

Reserve hours worked - 26 hours.

Annual To-Do List by Month

January:

- Send ordinances to Municode that were adopted this past quarter
- Q4 Grant reports and requests for refund – prior year
- PPRTA report and request for reimbursement for road expenses for Q4 or Q3-4 – prior year
- Post all current year forms and the adopted fee schedule, make adjustments to online forms for current year
- Candidate petitions go out (refer to specific election calendar you prepared in the fall) *
- Election process begins for all aspects of April election *
- Conduct annual file archival/destruction (may be done at other times of year, but do at least annually)
- Close prior year – get bank statements completed, etc.
- Begin contract process for obtaining auditor services
- First meeting, do annual posting place, appointment of officers, naming appointments resolutions
- W-2s – done in Araize, but must be printed and mailed and submitted to the IRS
- 1099s – done in Araize, but must be printed and mailed and submitted to the IRS
    - **Buy W2 and 1099 forms from Araize or online the first week of January**
- STR Renewals- MuniRevs

February:

- Highway Users Trust Fund (HUTF) mileage certification by Feb. 1 – PW or Manager duty
- Make sure all Grant Requests for Reimbursement for Q4 of prior year are done
- Election – Ballot Question A was passed by voters on April 2nd 2024 so coordinate with El Paso & Teller Counties by June of each year to merge Town items with County Elections
- January bank reconciliations
- Run Revenue and Expense Report for the Board (quarterly)

March:

- Auditor begins preliminary work (any time between March and May, ask for this to happen on the early side if possible)
- Conservation Trust Fund (CTF) annual report - Lottery Money Report of Interest and payments
- Start advertising for Pool employees
- February bank reconciliations

April:

- Send ordinances to Municode that were adopted (this could be done biannually or annually as well). Ordinances and Resolutions are posted on the Town Website as they are passed and signed.
- ELECTION YEARS: appoint officers by resolution -TM, TC, Attny, Judge & Marshal (staff appointments)
- Resolution to appoint bank signatories as needed
- March bank reconciliations
- Q1 Grant reports and requests for refund
- PPRTA report and request for reimbursement for road expenses for Q1, or do this biannually
- Budget Amendment work starts
- April bank reconciliation

May:

- HUTF annual report May 1
- CIRSA renewals – verify properties, vehicles in Departments, Insurance Admin, CIRSA
- April bank reconciliations
- Turn on the Pool accounts- order porta-potties
- Budget Amendments finalized
- April bank reconciliation

June:

- Audit is due to be completed. File with DOLA.
- Budget Amendment to be adopted
- May bank reconciliation
- CML Conference for elected officials and staff

July:

- Send ordinances to Municode that were adopted Q3 if submitting quarterly
- CMCA Institute
- Q2 grant reports and requests for reimbursement
- PPRTA report and request for reimbursement for road expenses for Q2 or Q1-2
- June bank reconciliation
- Revenue and Expense report for Board through June 31 if no amendment?

August:

- Begin developing draft budget for upcoming year REMEMBER to consider COLA, IT needs, other capital expenditures, price hikes in services (Office 365, Flair, Araize, Adobe for example)
- July bank reconciliation

September:

- Close or Pause Pool Accounts
    - Phone, gas, water & porta-potties
- Upcoming Year Budget work begins
- August bank reconciliation

October:

- Send ordinances to MCC that were adopted Q2
- First draft of budget due to be presented to Board (see DOLA budget calendar located on the DOLA website, or Z, Finance, Budget—the calendar does not change very often) –
- Open Enrollment – Health Insurance – Reminders Sydney from CEBT will help
- Q3 grant reports and request of reimbursement
- PPRTA report and request of reimbursement for road expenses Q3
- Budget Draft due to Board (October 15th?)
- September bank reconciliation

November:

- Send renewal notice, if not done in October, for STR renewals and Business Licenses
    - Run a report in Araize to use for email addresses
- CGFOA conference?
- Update upcoming year fee schedule and forms
- HUTF Certification of Roads – site opens to complete report due in February
- October bank reconciliation

December:

- Budget - deadline for adoption is December 31. Mill levy certification deadline is December 15 usually… (get budget done by Dec. 15 as best practice)
- File budget with DOLA
- Send other annual license renewal notices? Dog, revocable permit, food trucks & Liquor Licenses (We don't currently have a notification policy or procedure or the manpower)
- CTF certification
- November bank reconciliation

NOTES:

- Add Annual events i.e. Bronc Day & Gazebo Summer Concert Series
- Create Budget Calendar to forecast incoming revenues
- Improve banking/ savings best practices to increase interest (utilize COLOtrust)
- Create notification protocol for licenses that renew annually
  even numbered years only

UPDATED 2024-05-14 ~BO AYAD

Task List

Project	Activities	Status	Funding Source(s)	Resources Needed	Timeline
Dumpster Blind	MOU Drafted, site prep completed, construction in progress	In Progress	CPW	Dumpster needs to be delivered, participation needs to be advertised with users	Anticipated completion 5/24/24
Gazebo Bridge	Funding secured, contract awarded, demo began 5/13/24	In Progress	El Paso County CDBG		Anticipated completion 5/24/24
Staging Policy	Staging Policy reviewed with new LUC. Presented findings to BoT, Referred back to PC for 5/14 meeting. Add "scorecard" from Trustee Bell	In Progress			
Guard Rail				Drainage Study/Altnerate Design	
Revocable Permits				Review with Baseline	
Nuisance Tree Procedure	Resources from private sources identifited to include in notification letter	In Progress			
Zoning Map	Map drafted, needs public process for adoption	In Progress		Review with Baseline	
No Parking Signage		In Progress		PW Dept Labor to manufacture and install signage.	Ongoing
Records Management	Perm retention Items identified. Applying destroy dates to archives. Moved locable fire file for perm storage	Ongoing		Labor to organize, file, label, archive, scan & seal docs	Ongoing

Green Mountain Falls
COLORADO
OFFICE OF THE TOWN MANAGER

10516 Green Mountain Falls Road
PO Box 524
Green Mountain Falls, CO 80819
www.gmfco.us

BOARD OF TRUSTEES AGENDA MEMO

DATE: 5/21/2024	**AGENDA NO**	**SUBJECT**:
Presented by: Becky Frank, Town Manager		Report on activities to the Mayor and Board of Trustees

Activities

- USFS Community Wildfire Defense Grant Program-(CWPP) award announcements anticipated soon-seeking feedback on application but was a highly competitive grant. Alternatives will be to apply for other sources but will have a higher match.
- CPW (Dumpster Blind) Complete! (pending wood treatment and dumpster delivery). Staff will be working with downtown business owners to begin service.
- CDBG (Gazebo Bridge Rehabilitation and ADA Accessibility) Project nearly complete. Bridge reconstruction is in progress and we anticipate beginning to refill the lake on Thursday afternoon and scheduling a fish delivery soon. Final components are scheduled to work around town events but the project should wrap up pretty quickly.
- University Technical Assistance Team (Pool Study). Team is working with the PRTAC.
- DOLA (Comprehensive Roads and Drainage Study) Staff will have a training with Wilson & Company this spring. Training Completed.
- Fire Mitigation (COSWAP/CUSP/MHYC/Kirkpatrick/Team Rubicon) work to begin on Thomas Trail mid-June. Team Rubicon needed to reschedule due to illness.
- FEMA-all projects submitted. Reimbursement submitted for completed projects-Awaiting. Working on application to address drainage and create resiliency within the Town roads system.
- Planning Support (LUC implementation and code clean-up)
- Participating in Regional Transportation Study (PPACG)
- Researching funding opportunities to continue to support Town projects in conjunction with PPACG IJJA Coordinator (Ute Pass Avenue Bridge)
- Staffing-Lifeguards & Lead Pool Attendant positions filled.

THIS LICENSE MUST BE POSTED IN PUBLIC VIEW

DR 8402 (07/01/2012)

STATE OF COLORADO
DEPARTMENT OF REVENUE

LIQUOR ENFORCEMENT DIVISION
1707 Cole Blvd, Suite 300
Lakewood, CO 80401

GMF ENTERPRISES LLC
dba EL PUEBLO CANTINA
10530 UTE PASS AVENUE
Green Mountain Falls CO 80819

ALCOHOL BEVERAGE LICENSE

Liquor License Number	License Expires at Midnight
03-21161	**May 01, 2025**
License Type **HOTEL & RESTAURANT (CITY)**	
Authorized Beverages **MALT, VINOUS AND SPIRITUOUS LIQUOR**	

This license is issued subject to the laws of the State of Colorado and especially under the provisions of Title 44, Articles 4, 3, CRS 1973, as amended. This license is nontransferable and shall be conspicuously posted in the place above described. This license is only valid through the expiration date shown above. Any questions concerning this license should be addressed to: Colorado Liquor Enforcement Division, 1707 Cole Blvd, Suite 300 Lakewood, CO 80401.

In testimony whereof, I have hereunto set my hand. 5/2/2024 AB

Michelle Stone-Principato, Division Director

Heidi Humphreys, Executive Director

DR 8439 (07/07/22)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
(303) 205-2300

☐ State Only Permit/State Property

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

☒ Social ☐ Athletic ☐ Philanthropic Institution
☐ Fraternal ☐ Chartered Branch, Lodge or Chapter ☐ Political Candidate
☐ Patriotic ☐ National Organization or Society ☐ Municipality Owned Arts Facilities
☐ Political ☐ Religious Institution

LIAB	Type of Special Event Applicant is Applying for:	
2110	☒ Malt, Vinous And Spirituous Liquor	$25.00 Per Day
2170	☐ Fermented Malt Beverage	$10.00 Per Day

DO NOT WRITE IN THIS SPACE
Liquor Permit Number

1. Name of Applicant Organization or Political Candidate: Building Ute Pass Community
State Sales Tax Number (Required): 98286315

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP): PO Box 627, Green Mountain Falls, CO 80819-9902

3. Address of Place to Have Special Event (include street, city/town and ZIP): 6990 Lake St, Green Mountain Falls, CO 80819, Lake Street, Gazebo Park

4. Authorized Representative of Qualifying Organization or Political Candidate: Nancy Dixon
Date of Birth: 3/21/62
Phone Number: (303) 918-9366

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

5. Event Manager: Lisa Bonwell
Date of Birth: 05/14/1956
Phone Number: (719) 460-5273

Event Manager Home Address (Street, City, State, ZIP): 10691 Illinois Ave, Green Mountain Falls, CO, 80819
Email Address of Event Manager: info@broncdayfestival.org

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year?
☒ No ☐ Yes How many days? _____

7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?
☒ No ☐ Yes License Number _____

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? ☐ Yes ☐ No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To
7/27/2024	11am.	2 pm.		.m.	.m.		.m.	.m.		.m.	.m.		.m.	.m.
	.m.	.m.		.m.	.m.		.m.	.m.		.m.	.m.		.m.	.m.
	.m.	.m.		.m.	.m.		.m.	.m.		.m.	.m.		.m.	.m.

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature: Nancy Dix
Title: BUPC Secretary
Date: 4/12/24

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County): TOWN OF GREEN MOUNTAIN FALLS
☑ City ☐ County
Telephone Number of City/County Clerk: 1-719-684-9414 x1
Signature:
Title: TOWN CLERK
Date: 2024-05-01

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information

License Account Number	Liability Date	State	Total
		-750 (999)	$.

(Instructions on Reverse Side)

DR 8439 (07/07/22)

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- [x] Appropriate fee.
- [x] Diagram of the area to be licensed (not larger that 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- [x] Copy of deed, lease, or written permission of owner for use of the premises.
- [x] Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- N/A [ ] If not incorporated, a NONPROFIT charter; **or**
- N/A [ ] If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- [x] Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
- [x] Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
- [x] State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
- [x] Check payable to the Colorado Department Of Revenue

Qualifications for Special Events Permit

(44-5-102 C.R.S.)
A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Building Ute Pass Community

is a

Nonprofit Corporation

formed or registered on 12/28/2023 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20238351723 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/17/2024 that have been posted, and by documents delivered to this office electronically through 01/19/2024 @ 09:49:07 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 01/19/2024 @ 09:49:07 in accordance with applicable law. This certificate is assigned Confirmation Number 15668491 .

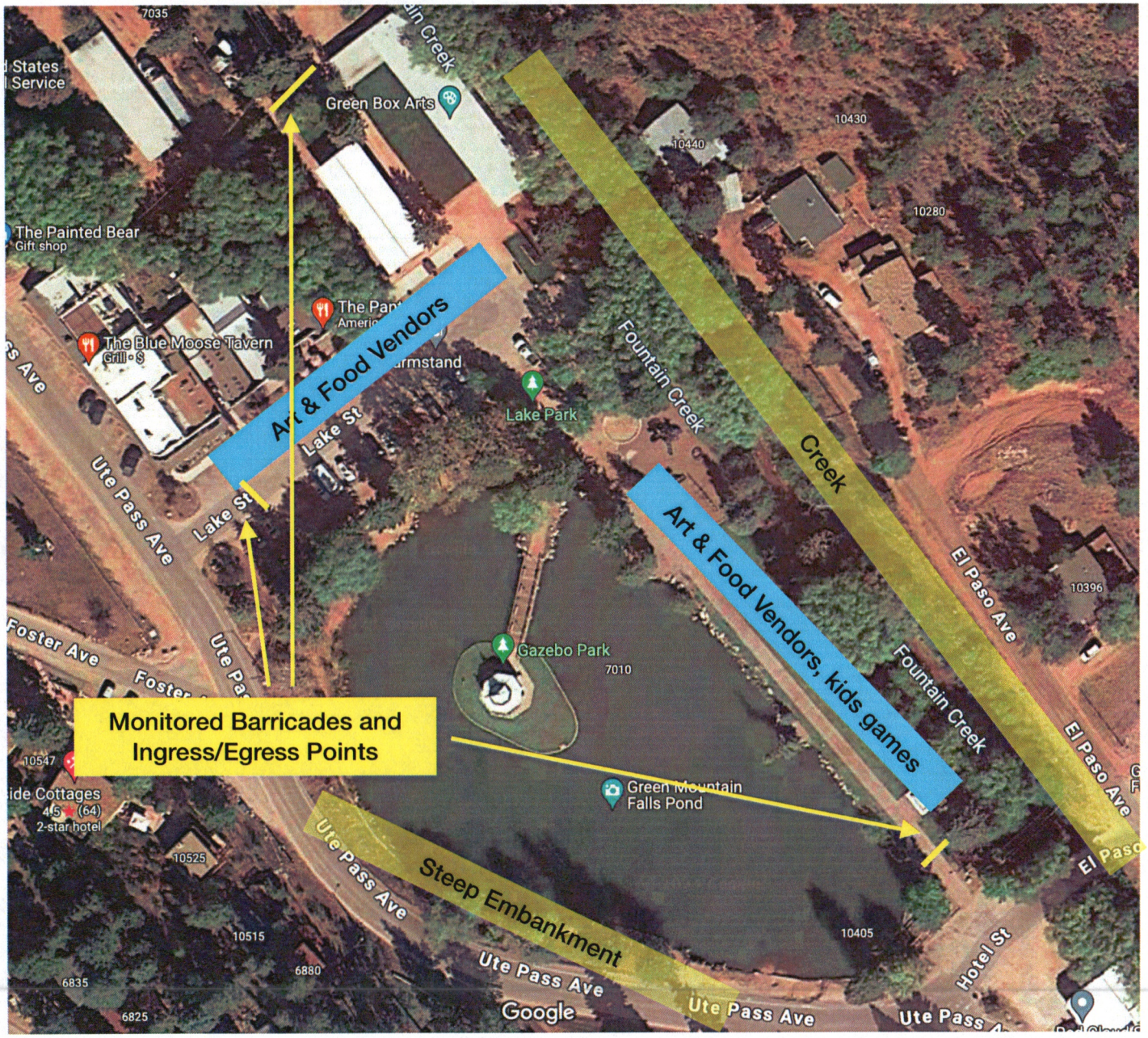
Jena Griswold

Secretary of State of the State of Colorado

**********End of Certificate**********

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, https://www.coloradosos.gov/biz/CertificateSearchCriteria.do entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, https://www.coloradosos.gov click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

Event Map


Art & Food Vendors
Art & Food Vendors, kids games
Monitored Barricades and Ingress/Egress Points
Steep Embankment
Green Box Arts
The Painted Bear
Gift shop
The Blue Moose Tavern
Grill · $
Lake Park
Gazebo Park
Green Mountain Falls Pond
Fountain Creek
Creek
Ute Pass Ave
Lake St
Foster Ave
El Paso Ave
Hotel St
Google

Town Of
GREEN MOUNTAIN FALLS
Colorado

The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819
(719) 684-9414 www.gmfco.us

Date: May 21, 2024
To: Board of Trustees
From: PRTAC
Re: Dani Hainds - PRTAC Member Application

At the May 8, 2024 PRTAC meeting, the committee members unanimously voted to recommend that Dani Hainds be a PRTAC member.

Dani Hainds has been a PRTAC alternate since December 2023. As an alternate, she has attended the majority of the meetings and has been a knowledgeable and active asset to the committee. She has participated in PRTAC events and public forums. PRTAC looks forward to having her a part of the committee!

Please see Dani's attached PRTAC application.

The Town of Green Mountain Falls
P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819
(719) 684-9414 www.gmfco.us

Committee Volunteer Application

Parks, Recreation & Trails Advisory Committee ☒ Fire Mitigation Advisory Committee ☐
Planning Commission ☐
Name: Dani Hainds

Address of Primary Residency: PO Box 749
Alternate Address: 7060 Oak Street Green Mountain Falls
Phone Number: 719-439-1659 Email address: Dani@hainds.com

Are you willing to serve as an alternate? Yes ☒ No ☐
Each committee can have up to three alternates, who may participate in discussion and, in the event of a member's absence, may vote on issues before the committee.

Planning Commission Requirements: Green Mountain Falls Municipal Code, Ordinance 2023-04 requires that Planning Commission Members hold their primary place of residency within Green Mountain Falls Town Limits.

Planning Commission Only
Applicants for the Planning Commission must submit proof of residency along with this application. Proof of residency may be obtained on the Colorado Secretary of State Website

Signature and Acknowledgement: _____
(to be signed before a Notary Public)

Notary Public_____

All applicants please proceed to page two.

Please describe your relationship to the community/Town of Green Mountain Falls:

Our family has lived in Green Mountain Falls for 33 years. Our 3 daughters grew up here and attended Manitou schools. I had the privilege of working at Ute Pass Elementary for 28 years. We are very invested in our community and want to give back.

Current Employer/Occupation: Retired

Work Experiences that may apply: Spent numerous summers as a assistant gardener

Other Volunteer Experiences that may apply:

Any Special Qualifications that may apply to this volunteer position:

I am passionate about being outdoors working in my yard and gardens. I have taken many classes and worked as a gardener in a 5 acre garden in Colorado Springs. I have a lot of knowledge about growing things in our extremely difficult climate. I am very much a believer in using native plants and good water conservation practices when in comes to our community spaces such as parks. I also have an understanding of what it takes to maintain and care for these spaces.

Other Current Volunteer Positions you hold: Friends of Ute Pass Trails

Reasons for choosing this Volunteer Opportunity:

After recently retiring, I finally have the time to give back, the trails and parks of Green Mountain Falls are my passion and I would like to contribute what I can to help assure these amazing opportunities to enjoy the outdoors continue for residents and visitors to Green Mountain Falls.

Affidavit: By signing below, you acknowledge that the Town of Green Mountain Falls IS NOT liable for any harm and/or injury sustained while volunteering at any Town facilities or activities.

I swear and affirm that all information I have provided in this application is true to the best of my knowledge.

Signature: Dani Haines Date: 11/27/23

Parent/Guardian Signature: _____ Date: _____

(If under 18)

Please attach any other relevant information/documentation that would enhance your application.

Dani Haines

Town of Green Mountain Falls

P.O. BOX 524
GREEN MOUNTAIN FALLS, CO 80819
(719) 684-9414
greenmountainfalls.colorado.gov

Special Events Permit Application

Title of Event: Monday Music Series/Summer Concerts on Gazebo Island
Organization Name: Ute Pass Chamber of Commerce
Organization Contact Name: Katharine Guthrie
Phone: 719-338-3961 Email: discoverutepass@gmail.com
Dates of Proposed Event: July 15, 22, 29, August 5, 12, 19, 26, September 2, 9
Start Time: 6:00 PM End Time: 8:00 PM
Anticipated Number of Attendees: 100
Description of Event: Free live music on Monday evenings in Gazebo Park. A variety of musical styles.

Type of audio/visual equipment proposed: Amplified music

Request for Town Utilities: ☒ Electric ☐ Water ☐ Gas

Special Event Permit Checklist

Thank you for considering historic Green Mountain Falls for your upcoming event. Any short-term activity that has the potential to impact public property or services must be permitted. Applications can be submitted up to twelve (12) months prior to an event, **but no later than sixty (90) days prior to the special event date. Updated liability insurance and final fees are due thirty (30) days prior to event.**

1. Completed Special Event Permit Application Form, signed and dated
2. Consent and General Release Form, signed and dated
3. Event details
    a. Security (not provided by GMF)
    b. Trash plan
    c. Traffic plan
4. Certificate of Liability Insurance
5. Site plan sketch showing the proposed location of the following:
    a. Street closures and barricades
    b. Parking
    c. Trash/recycling bins
    d. Restrooms
    e. Food, beverage, retail vendors
    f. Signage
    g. Audio/visual equipment
6. State of Colorado Special Event Liquor License Application with required documents
7. Applicable fees. Refer to Fee Schedule. (The Current Fee Schedule and Municipal Codes can be found on the Green Mountain Falls website.)

The undersigned representative of Ute Pass Chamber of Commerce (organization) in consideration of privileges granted to him/her for use of the public properties of the Town of Green Mountain Falls for Monday Music Series/Summer Concerts on Gazebo Island (July 15-Sept 9) (event title/date of event), does hereby release, discharge, and agree to hold free and harmless the Town of Green Mountain Falls from any and all actions, and causes of action arising out of or relating to any loss, damage, or injury including death of any participant or spectator, while in or on the premises of any public property within the Town of Green Mountain Falls for any purpose related to the above mentioned event.

By signing the foregoing release, the undersigned hereby acknowledges understanding that

- all participants and spectators must obey all regulations, laws, and ordinances of the Town of Green Mountain Falls, including but not limited to §7-54; §7-103; 10-273; §11-97
- he/she has read the foregoing release, and the attached statement for conducting a special event in the Town of Green Mountain Falls
- understands both documents and signs this agreement voluntarily.

Applicant Signature:_____Date:_____

For Office use:

Board Approval Date:_____

State Special Event Liquor License Approval Date:_____

Valid Liability Insurance will be submitted by:_____

Final fee assessment will be paid by:_____

Board of Trustees conditions for permit:_____

_____

_____

Clerk's Signature:_____Date:_____

Mayor's Signature:_____Date:_____

Event Permit Fee:_____

Traffic Control Fee:_____

Additional Fees:_____

Date:_____

Amount:_____

Check Number:_____

☐ Credit Card

Town Of
GREEN MOUNTAIN FALLS
Colorado

Town of Green Mountain Falls

P.O. BOX 524
GREEN MOUNTAIN FALLS, CO 80819
(719) 684-9414
greenmountainfalls.colorado.gov

Special Events Permit Application

Title of Event: July 4th Block Party

Organization Name: Green Box

Organization Contact Name: Jesse Stroope

Phone: 405-760-1094 Email: jessestroope@yahoo.com

Dates of Proposed Event: July 4th, 2024

Start Time: 4pm End Time: 10pm

Anticipated Number of Attendees: 500

Description of Event: Annual Block Party encompassing Gazebo Park, the north end of lake street and water lantern launch from Gazebo Island.

Type of audio/visual equipment proposed: Live music at farmstand and standard AV equipment projecting music from the island during water launch.

Request for Town Utilities: ☒ Electric ☐ Water ☐ Gas

(1) Blockade from public works.

Special Event Permit Checklist

Thank you for considering historic Green Mountain Falls for your upcoming event. Any short-term activity that has the potential to impact public property or services must be permitted. Applications can be submitted up to twelve (12) months prior to an event, **but no later than sixty (90) days prior to the special event date. Updated liability insurance and final fees are due thirty (30) days prior to event.**

1. Completed Special Event Permit Application Form, signed and dated
2. Consent and General Release Form, signed and dated
3. Event details
    a. Security (not provided by GMF)
    b. Trash plan
    c. Traffic plan
4. Certificate of Liability Insurance
5. Site plan sketch showing the proposed location of the following:
    a. Street closures and barricades
    b. Parking
    c. Trash/recycling bins
    d. Restrooms
    e. Food, beverage, retail vendors
    f. Signage
    g. Audio/visual equipment
6. State of Colorado Special Event Liquor License Application with required documents
7. Applicable fees. Refer to Fee Schedule. (The Current Fee Schedule and Municipal Codes can be found on the Green Mountain Falls website.)

The undersigned representative of Green Box (organization) in consideration of privileges granted to him/her for use of the public properties of the Town of Green Mountain Falls for July 4th Block Party (event title/date of event), does hereby release, discharge, and agree to hold free and harmless the Town of Green Mountain Falls from any and all actions, and causes of action arising out of or relating to any loss, damage, or injury including death of any participant or spectator, while in or on the premises of any public property within the Town of Green Mountain Falls for any purpose related to the above mentioned event.

By signing the foregoing release, the undersigned hereby acknowledges understanding that

- all participants and spectators must obey all regulations, laws, and ordinances of the Town of Green Mountain Falls, including but not limited to §7-54; §7-103; 10-273; §11-97
- he/she has read the foregoing release, and the attached statement for conducting a special event in the Town of Green Mountain Falls
- understands both documents and signs this agreement voluntarily.

Applicant Signature: Jesse Stroupe Date: 5/6/24

For Office use:

Board Approval Date:_____

State Special Event Liquor License Approval Date:_____

Valid Liability Insurance will be submitted by:_____

Final fee assessment will be paid by:_____

Board of Trustees conditions for permit:_____

Clerk's Signature:_____ Date:_____

Mayor's Signature:_____ Date:_____

Event Permit Fee:_____

Traffic Control Fee:_____

Additional Fees:_____

Date:_____

Amount:_____

Check Number:_____

☐ Credit Card

Red line represents the portion of town property to be used and closed to vehicular traffic at 4pm.

Cones and traffic closure requested from public works.

These items can be picked up in advance by Green Box staff as directed

We do not require security for this event. We provide our own trash cans and restroom facilities. Most families walk
down from their homes for this event or walk to our location from town parking. Any signage will be temporary to

Audio equipment may be used at Gazebo Island for the conclusion of the evening. Patriotic music to be performed at
end of the block party with water lanterns being launched from the island during the performance. Water lanterns will use LED lighting in lieu of traditional candles. The lanterns are made from

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Town of Green Mountain Falls

P.O. BOX 524
GREEN MOUNTAIN FALLS, CO 80819
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greenmountainfalls.colorado.gov

Special Events Permit Application

Title of Event: Blues and Beers with Memphisippi Sounds
Organization Name: Green Box
Organization Contact Name: Jesse Stroope
Phone: 405-760-1094 Email: jessestroope@yahoo.com
Dates of Proposed Event: July 13th, 2024
Start Time: 4pm End Time: 10pm
Anticipated Number of Attendees: 500
Description of Event: Block party
from Gazebo Island.
Type of audio/visual equipment proposed: Live music at farmstand with beer garden.

Request for Town Utilities: ☐ Electric ☐ Water ☐ Gas (1) Blockade from public works

Special Event Permit Checklist

Thank you for considering historic Green Mountain Falls for your upcoming event. Any short-term activity that has the potential to impact public property or services must be permitted. Applications can be submitted up to twelve (12) months prior to an event, **but no later than sixty (90) days prior to the special event date. Updated liability insurance and final fees are due thirty (30) days prior to event.**

1. Completed Special Event Permit Application Form, signed and dated
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3. Event details
    a. Security (not provided by GMF)
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    a. Street closures and barricades
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    c. Trash/recycling bins
    d. Restrooms
    e. Food, beverage, retail vendors
    f. Signage
    g. Audio/visual equipment
6. State of Colorado Special Event Liquor License Application with required documents
7. Applicable fees. Refer to Fee Schedule. (The Current Fee Schedule and Municipal Codes can be found on the Green Mountain Falls website.)

Red line represents the portion of town property to be used and closed to vehicular traffic at 4pm.

Cones and traffic closure requested from public works.

These items can be picked up in advance by Green Box staff as directed

We do not require security for this event. We provide our own trash cans and restroom facilities. Most families walk
down from their homes for this event or walk to our location from town parking. Any signage will be temporary to

The undersigned representative of Green Box (organization) in consideration of privileges granted to him/her for use of the public properties of the Town of Green Mountain Falls for Blues and Beers with Memphissipi Sounds (event title/date of event), does hereby release, discharge, and agree to hold free and harmless the Town of Green Mountain Falls from any and all actions, and causes of action arising out of or relating to any loss, damage, or injury including death of any participant or spectator, while in or on the premises of any public property within the Town of Green Mountain Falls for any purpose related to the above mentioned event.

By signing the foregoing release, the undersigned hereby acknowledges understanding that

- all participants and spectators must obey all regulations, laws, and ordinances of the Town of Green Mountain Falls, including but not limited to §7-54; §7-103; 10-273; §11-97
- he/she has read the foregoing release, and the attached statement for conducting a special event in the Town of Green Mountain Falls
- understands both documents and signs this agreement voluntarily.

Applicant Signature: Jesse Stroope Date: 5/3/24

For Office use:

Board Approval Date:_____

State Special Event Liquor License Approval Date:_____

Valid Liability Insurance will be submitted by:_____

Final fee assessment will be paid by:_____

Board of Trustees conditions for permit:_____

Clerk's Signature:_____ Date:_____

Mayor's Signature:_____ Date:_____

Event Permit Fee:_____

Traffic Control Fee:_____

Additional Fees:_____

Date:_____

Amount:_____

Check Number:_____

☐ Credit Card

Town Of
GREEN MOUNTAIN FALLS
Colorado

PROCLAMATION

On this day of May 1, 2024
By the Board of Trustees

WHEREAS,

Green Mountain Falls possesses a wealth of natural resources: beautiful mountains, evergreen and aspen trees, colorful wildflowers, abundant waterfalls, clear creeks, mountain birds, trout, and all types of wildlife,

WHEREAS,

Green Mountain Falls possesses a wealth of cultural resources: beautiful historical homes, historic buildings, forest parks, hiking trails, annual events, and a rich history, filled with memories that celebrate families from the past,

WHEREAS,

These natural and cultural resources are a part of our communal identity and deserve our utmost attention to be preserved, protected, and enhanced,

WHEREAS,

Green Mountain Falls has identified these natural and cultural resources in the 2019 Comprehensive Plan: open space, hiking trails, public fishing, public parks, community pool, tennis court, basketball court, children's playgrounds, business district, residential districts, all of which provide recreational, business, and educational opportunities for Green Mountain Falls residents and visitors,

AND WHEREAS,

The Board of Trustees desires to create a legacy for the future generations of Green Mountain Falls residents and visitors, by observing and keeping with the goals set forth in the 2019 Comprehensive Plan: to preserve, protect and enhance the environmental quality of the community; to preserve, protect and enhance a safe and comfortable residential environment; to preserve, protect, and enhance the small-town community charm,

NOW THEREFORE,

The Board of Trustees pledges to conduct, direct, administer, and guide its governing activities, and its Staff, to preserve, protect and enhance our treasured natural and cultural resources of Green Mountain Falls, and proclaims 2024 as:

KEEP GREEN MOUNTAIN FALLS BEAUTIFUL
THE GEM OF THE ROCKIES

_____ _____

Bo Ayad, Clerk & Treasurer

Todd Dixon, Mayor

GMF Cement Bridge Beautification Project Proposal

Proposed by Green Mountain Falls residents on Belvidere Avenue, Iona Avenue and Falls Avenue, (BIF residents)

Project Lead: Kathleen Morrow with assistance from Shelly Scott-Nash
Design Leads: Margaret Frey and Sherry Zirges

Project Overview

- Project Location: Concrete barricades spanning Catamount Creek where the creek goes under Ute Pass Avenue. Painted surfaces could include both street facing sides as well as the side facing into the park.

- Phase 1: Power washing, adhesive application to cracks, skim coating and priming of the bridges to be performed by town public works staff. Attention to drainage and removal of built up soil between concrete and road recommended.

- Phase 2: Artwork to be painted by BIF residents. Artwork concepts to be vetted through community engagement.

- Funding: The BIF residents respectfully request that GMF pay for the paint and tints.

Art Work

- Below is a preliminary concept to demonstrate one potential palette. Background is the primer that town works would apply. A neutral white or light green is recommended.

- The Art Design Leads will mix the art work colors from the primer using tints, effectively incorporating the primer background as part of the design and minimizing the number of purchased paint colors.

- Ideas include 1) alpine meadow and 2) flowers in white french boxes utilizing the existing structure of the westerly barricade. The design will include complex elements to be painted by design leads with less complex elements to be filled in by the less skilled members of BIF. This approach of complex elements combined with simplified elements will foster the goal of a community effort while retaining artistic control over the end product.

West Side of Ute Pass Ave.

East Side of Ute Pass Ave.

Top L & R, Bottom L - Examples of degraded concrete
Bottom R - non street side of barricade

Town Of
GREEN MOUNTAIN FALLS
Colorado

The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819
(719) 684-9414 www.gmfco.us

Date:	May 21, 2024
To:	Board of Trustees
From:	PRTAC
Re:	Adopt-a-Park Proposal: Repainting the Barricade Walls on the Ute Pass Ave Bridge

At the May 8, 2024 PRTAC meeting, the committee members unanimously voted to recommend that the Board approve the Adopt-a-Park Proposal to repaint the barricade walls on the Ute Pass Ave bridge.

Kathleen Morrow and Shelly Scott-Nash are representing GMF residents who live on Belvidere, Iona and Falls Avenue (BIF). BIF would like to repaint the barricade walls on the Ute Pass Avenue bridge. The art concept will be collaborated with the community for their feedback.

Before the repainting can occur, the bridge's barricade walls will need to be repaired. PRTAC has composed an advice memo to Town Staff/Public Works with details on what needs to be repaired on the barrier walls. Once the bridge's barricade walls have been repaired, the BIF group will begin painting the community approved art concept.

Please see the attached PowerPoint for more information.