

MEETING MINUTES

**Fire Mitigation Advisory Committee
Special Meeting to Approve Public Notice of Forum on ROW Mitigation
January 12, 2023
Zoom only**

Committee members present: David Douglas, John Bell, Paul Yingling, Kelly Hunter

Members absent: Dan Battin (on leave)

Ex-officio members present: Mayor Todd Dixon, Trustee Nick Donzello, Town Manager Becky Frank, Recording Secretary Carolyn Bowers

Agenda Item	Motion/Discussion	Motion/2nd	DD	JB	PY	KH	
1. Call to order	5:35 pm Montain						
2. Public Notice of ROW Public Forum (aka Save the Date)	Douglas read a revised draft of the public notice going to residents and property owners announcing a meeting Feb. 6, 6 pm, at Town Hall. Zoom participation will be available. The meeting's purpose is to give an overview of the planned ROW mitigation and to answer questions. The public notice will include maps showing the locations of ROWs by number, plus their acreage. He hopes FMAC members will attend in person.						
3. Liability release non-participants;	<p>The committee knows several property owners may not want to sign the release. Does this mean a single owner, by not signing the release, can hold up mitigation for an entire area? When this happens, the town will have to decide if the risk of inadvertent mistakes or encroachment is too small or too large to act upon.</p> <p>Once liability releases come back from owners, the town will have a better idea of areas where participation is high and those that may need outreach to raise it.</p> <p>Douglas noted that releases weren't involved when Mile High</p>						

	<p>Youth Corps and CUSP mitigated other areas. Why are they needed for ROWs?</p> <p>Frank said in the case of ROWs, the margins of error are much smaller than the MHYC and CUSP mitigation. If a ROW needs mitigating and an owner does not sign the release, then the town must decide if a survey is warranted to delineate property lines or how much risk of making a mistake it can assume.</p>						
4. Clarification of town and CUSP roles	<p>Yingling wanted to know who is responsible for making risk assessment decisions. Who decides to cut or don't cut, the town or CUSP? The town approved the policy; CUSP decides how to mitigate (IDs trees that should go for example) with minimum risk to the property, and proceeds.</p> <p>Frank said that flagging trees at the beginning will give owners a chance to see if they agree with CUSP's decision to fell a tree they believe may fall within their property lines.</p> <p>At that point, the town becomes involved because it is a boundary question, Yingling said.</p> <p>Frank said the town, CUSP and FMAC must work closely to identify contentious areas.</p> <p>Douglas said CUSP has proven it can give wide berth to private properties when mitigating, citing the wide berth it gave to property when it worked on the Iona-Scott Ave. ROW.</p>						

5. Approval of Public notice letter	<p>The committee approved the draft of the public notice letter Douglas read earlier. Approval is subject to changes that clarify that GMF mitigation work paid for by grants does not include private property and grammatical corrections.</p> <p>Bowers will make revisions and send out to committee members, Mayor Dixon and Trustee Donzello by Friday, Jan. 13.</p> <p>The committee voted to include three maps prepared by town staff showing ROW locations.</p>	<p>DD, JB</p> <p>DD, JB</p>	<p>X</p> <p>X</p>	<p>X</p> <p>X</p>	<p>X</p> <p>X</p>	<p>X</p> <p>X</p>	
6. Public Notice letter distribution	<p>Hunter will post hard copies of the on the Post Office bulletin board, restaurants, Painted Bear, and other outlets.</p> <p>Yingling and Bell will work on a door-to-door program that involves personally contacting owners of property adjacent to ROWs. This may have additional benefits of informing residents about FMAC's work and recruitment of block captains. Frank will develop a spreadsheet of addresses to help keep track of personal contacts made.</p> <p>Frank will work to get a bulk mailing to all property owners out by Jan. 20. She will also work with Bowers on social media outlets.</p>						
7. Adjournment	7:07 pm Mountain						