

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
October 3, 2023 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Mayor Todd Dixon
Trustee Katharine Guthrie
Trustee Sean Ives
Trustee Sunde King

Board Members Absent

Trustee Nick Donzello

Town Attorney

Town Manager

Becky Frank

Marshal's Dept.

Marshal Goings

Town Clerk

Bo Ayad

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Dixon called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. A tech check was conducted. All Board members were present except for Trustee Donzello.

2. Additions, Deletions, or Corrections to the Agenda

Trustee Guthrie made a motion to approve as amended, seconded by Trustee King, to accept the agenda. Motion passed unanimously. The amendments were: Item 6D should say 2024. Item 8A there is a PPRTA Budget Memo Correspondence.

3. Consent Agenda

Trustee Guthrie motioned to approve the minutes from 2023-09-19. Trustee Ives seconded the motion which passed with Trustee King abstaining due to being absent at that meeting.

4. Reports

Marshal Goings introduced our new volunteer Reserve Deputy named Cannon Ball. The Marshal reported on 52 calls for service including a sex assault. The Marshal reported on his department's readiness for the upcoming Evacuation Exercise.

The Town Manager presented a brief on the Public Works Report including over 600 tons of road base being applied. Accompanying photos and a video were projected.

Mayor Dixon reported on receiving a Technical Assistance Grant related to Broadband as a step towards Broadband installation. The Mayor reported on the ongoing FEMA Emergency Declaration and noted that this is a reimbursement opportunity and cautioned that if the Town has to pay for big projects, it would be of benefit to request incremental reimbursement.

Mayor Dixon also made the official announcement that he will be running for a second term as Mayor of Green Mountain Falls.

5. Public Comment

None.

6. Business

6A) Resolution 2023-09 Appointment to Outside Agencies. The Town Manager highlighted the Resolution and noted that Trustee Guthrie's name should be replaced with Trustee Donzello's name for the PPRBD Advisory Board portion. Trustee Guthrie motioned to approve the Resolution, as modified, seconded by Trustee Ives and the motion to approve passed unanimously.

6B) COSWAP Workforce Development Grant. CJ Runge of COSWAP presented the grant and gave a historical overview of past joint ventures. 22 Weeks of work are in the current application with 11 weeks in 2024 and 11 weeks in 2025. No BoT action was taken as this was an information item only.

6C) 2024 Property Casualty Quotation from CIRSA. The TM presented the application and noted an additional \$3,000 expense due to the new Marshal's vehicle and the Fitness Court. Trustee Guthrie motioned to approve which was seconded by Trustee King before passing unanimously.

6d) 2024 Budget Consideration & 1st draft of the 2024 Budget. The TM Presented a MOU & Draft Budget Doc for CY 2024. The required timeline for progress was presented in the form of aa Draft Budget Calendar. Trustee King motioned to approve the 2024 Draft Budget as presented, which was seconded by Trustee Guthrie, the motion passed unanimously.

6e) Ordinance 2023-04 Appointed Boards. The TM highlighted that that the Ordinance removes residency requirements from the FMAC and PRTAC Committees, while more clearly defining "residency" for the Planning Commission and Board of Trustees. Mayor Dixon read the entire Ordinance. Trustee Guthrie motioned to approve, seconded by Trustee Ives. The Motion passed unanimously.

6f) Resolution 2023-08 Term Adjustments. The TM presented the Resolution which extends all appointed terms to the end of the calendar year. Section 4 shall be removed, and a correction was made to the noted term of Nancy Dixon on PRTAC. Trustee Guthrie motioned to approve as modified which was seconded by Trustee King before passing unanimously.

7. Correspondence

7a) PC Recommendations on the Town Staging Policy. The Planning Commission provided a detailed Draft Policy on construction staging in the Town. Section III. Was flagged for re-drafting before being sent on to the town's Legal Team. Board members felt that this section was too strongly worded and may deter contractors form bidding on future projects. The adjoining table that showed pros/cons for each potential area respectively, was well received and the BoT felt it was ready for next steps.

7b) PPRTA Correspondence. The TM presented budget estimations for capital and maintenance for CY 2024 related to the PPRTA. This MOU will be sent on to the PPRTA following this meeting. Information only- no BoT action was taken.

8. Adjournment

At 7:46 pm Mayor Dixon called to Adjourn the meeting.