

TOWN OF GREEN MOUNTAIN FALLS

Planning Commission Meeting

2023-10-24 at 6:30 P.M.

REGULAR MEETING MINUTES

Commission Members Present

Lamar Mathews, Chair
Ann Esch
Rocco Blasi
Mike Frey
Lisa Bonwell

Commission Members Not Present

Town Clerk

Bo Ayad

1. Call to Order & Roll Call

Chair Lamar Mathews called the meeting to order at 6:31 p.m. Roll was taken and all commissioners were present. Mayor Dixon was present, Commissioner Esch joined the meeting on Zoom.

2. Additions, Deletions, or Corrections to the Agenda

Commissioner Blasi made a motion, seconded by Commissioner Frey, to accept the agenda with the addition of Item 6A-Coordination with town Committees. Motion passed unanimously.

3. Consent Agenda

A motion to approve PC Meeting Minutes as amended from 09/20/2023 was made by Commissioner Blasi and seconded by Commissioner Frey. Motion passed unanimously.

4. Public Input 3 Minutes Per Speaker

None

5. Staff Report

The Town Planner gave an update on the list of approved and in-process permits in the current quarter. A discussion took place on why property addresses could not be included in the reporting. Commissioners felt that address information should be provided. Town Clerk will facilitate a meeting between the PC and the Towns legal team to provide additional clarity and best practices procedures. Chair Mathews asked that commission members provide questions for the attorney via email to her.

6. New Business

6a) Communication with Committees. Commissioner Blasi led a discussion on improving communication between the various committees and the BoT. The Town passed Ordinance 2023-04 and Resolution 2023-09 on October 3rd without any consultation from the Commissioners or Committee Members. Members and PC identified discrepancies with terms of appointment. PC asked that the Town Staff and BoT make a better effort to communicate about topics that are related to or have an impact on the Committees or Commission. No motion was made.

7. Discussion Items

A. Guard Rail. Chair Mathews discussed items provided by Phil McIntire. The items that were projected were from EnTech and a spreadsheet related to cost. The estimate for the necessary engineering is 5K. A discussion took place about the merits of continuing this topic under the PC or sending it on to Public Works & BoT for final steps. Commissioners agreed that the Town Manager should be responsible for tracking and budgeting this project.

B. Budget Recommendations. A discussion took place about budget needs for CY24 for the Planning Commission. So far, only \$5,000.00 for Legal expenses for Land Use Code updates is on the list. The 2023-11-13 PC Meeting will be held to finalize budget recommendations ahead of the 2023-11-14 BoT Meeting. Commissioner Bonwell motioned to present BoT with a 5K budget request titled "Land Use Code Updates & Maintenance", seconded by Commissioner Frey before passing unanimously.

8. Correspondence Mayor Dixon provided updates on the Broadband feasibility study currently underway. Also gave updated on the FEMA Emergency Grant and that timeline & reporting requirement.

9. Adjournment Meeting adjourned at 8:09 p.m. By Chair Mathews.