

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
December 12, 2023 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Mayor Todd Dixon
Trustee Katharine Guthrie
Trustee Nick Donzello
Trustee Sean Ives
Trustee Sunde King

Town Manager

Becky Frank

Town Clerk

Bo Ayad

Board Members Absent

Town Attorney

Marshal's Dept.

Will Starks

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Dixon called the regular meeting to order at 7:01 p.m. which also concluded the Executive Session. The Pledge of Allegiance was recited. A tech check was conducted. All Board members were present.

2. Additions, Deletions, or Corrections to the Agenda

Trustee Guthrie made a motion to approve and accept the agenda as amended, seconded by Trustee Donzello. Motion passed unanimously. Correspondence Item 8 C was added to the agenda.

3. Consent Agenda

Trustee Guthrie motioned to approve the minutes from 2023-11-14. Trustee Donzello seconded the motion which passed unanimously.

4. Reports

Mayor Dixon updated on the FEMA Emergency Declaration and noted that the Town submission is complete.

The TM presented a Public Works Report which updated on roads, park maintenance and other regular duties including snowplow operations. She also welcomed Jonathan Boggs to our PW Team.

The Town Clerk and Treasurer projected a Statement of Financial Position which is a Balance Sheet comparing the first three quarters of 2023 with the same period in 2022.

5. Public Comment

None

6. Business

6A) 10565 Foster Easement- The Town planner briefed the BoT on the need for an easement at 10565 Foster and described the easement request. Several related docs were projected. Trustee Donzello motioned to approve the easement, seconded by Trustee Guthrie. Motion passed unanimously.

6B) Comprehensive Roads Plan. Andre Brackin of Wilson & Co. provided several docs which were projected. The TM briefed the BoT on the related docs. The doc is 400 pages and is too large to email out so a master copy will be kept current at TH for public viewing.

6C) Resolution 2023-10 Budget Adoption. Budget Hearing Started by Mayor Dixon. Commissioner Mathews had comments from Zoom regarding the 20K Grant Matching that is included in the CY24 Budget. The TM explained that the KFF Grant is not a matching grant and CUSP, SWIFT, MHYC & Team Rubicon are additional resources that will be a factor in 2024. Trustee Donzello had questions about the Town ROW's and the projected map. The TM did confirm that most of the ROW Mitigation areas have been addressed. At 7:34 PM the Public Hearing was closed by Mayor Dixon. Trustee Guthrie motioned to approve the Resolution, seconded by Trustee Ives. Motion passed unanimously.

6d) Resolution 2023-11 Fee Schedule. The Town Clerk presented the completed Fee Schedule. Trustee King had clarifying remarks on the Notary Public Fee and the Town Clerk agreed to change the Fee to \$15 which is State Law. Trustee Donzello motioned to approve Resolution 2023-11, as amended, seconded by Trustee Guthrie. Motion passed unanimously.

6e) Logan & Associates 2024 Engagement Letter The Town Manager presented on the projected Auditor Letter. Trustee Guthrie motioned to approve the engagement of Logan & Associates, Seconded by Trustee Donzello and passed unanimously.

6f) Resolution 2023-12- Town Officials. Trustee Guthrie motioned to approve Resolution 2023-12, seconded by Trustee Donzello. Motion passed unanimously.

6g) Committee Appointments. The Mayor and Trustees voted on committee appointments on an individual basis. Their votes were as follows:

PRTAC

Jesee Stroope- Approved unanimously.

Nancy Dixon- Approved with Mayor Dixon recusing himself from the vote.

Jay Kita- Approved unanimously.

Phil McIntire- Approved unanimously.

Don Walker- Approved unanimously.

Brandi Morales- Approved Unanimously.

FMAC

David Douglas- Approved unanimously.

Kelly Hunter- Approved unanimously.

Lisa Huizenga- Approved unanimously.

Paul Yingling- Approved unanimously.

Planning Commission

Lamar Mathews- 2/5 With no votes from Trustees King & Guthrie & Mayor Dixon.

Rocco Blasi- 4/5 with Trustee Guthrie voting no.

Lisa Bonwell- 4/5 with Trustee King voting no.

Mike Frey- Approved unanimously.
Ann Esch- Approved unanimously.

6h) Candidate Document Fee's Waived. Trustee Donzello motioned to approve the waiving of doc fees for candidates in the April 2024 Election for up to 25 Documents. Motion seconded by Trustee Guthrie. Motion approved unanimously.

6i) Year-end Bonuses the TM highlighted the need to approve a staff bonus of \$250 for P/T and \$500 for F/T. Trustee Donzello motioned to approve the year end bonuses which was seconded by Trustee Guthrie. The motion passed unanimously.

7. Correspondence

GOCO Grant. The TM thanked the Kirkpatrick Foundation and the Mile High Youth Corps for their work on this grant.

8. Adjournment

At 8:08 pm Mayor Dixon called to Adjourn the meeting.