**TOWN OF GREEN MOUNTAIN FALLS**

**Planning Commission Meeting**

**2023-08-08 at 6:30 P.M.**

**REGULAR MEETING MINUTES**

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| **Commission Members Present**  Lamar Mathews, Chair  Lisa Bonwell  Ann Esch  Rocco Blasi  Mike Frey  **Town Clerk**  Bo Ayad | **Commission Members Not Present** |

1. **Call to Order & Roll Call**

Chair Lamar Mathews called the meeting to order at 6:31 p.m. Roll was taken and all commissioners were present.

1. **Additions, Deletions, or Corrections to the Agenda**

Commissioner Mathews made a motion, seconded by Commissioner Blasi, to accept the Agenda as amended. A discussion was added to the agenda regarding budget needs. Item added to section 7 in between A and B. Motion passed unanimously.

1. **Consent Agenda**

A motion to approve PC Meeting Minutes from 07/10/2023 was made by Commissioner Blasi and seconded by Commissioner Bonwell. Motion passed unanimously.

1. **Public Input – 3 Minutes Per Speaker**
   1. Wes Simshauser made public comment about the lack of road maintenance being done over the last year or so. He commented that in earlier years, roads were well maintained using only 2 public works employees.
2. **Staff Report-** Julia Simmons presented on general activity related to planning.
3. **New Business-** Fee Schedule. A discussion took place regarding the strategy for approaching the new fee schedule. The projected fee schedule utilized an actual cost projection which seemed to reflect too much cost increase, too quickly. The use of “Pass-Thru” costs to supplement lower initial fees was favored. Commissioner Blasi commented on the need for code enforcement. He had researched several similar municipalities and found more enforcement in place in those communities. The question was posed “who’s job description should include code enforcement.” Commissioner Blasi made a motion to include code enforcement into one of the existing job descriptions. Commissioner Frey seconded and the motion passed with Commissioner Bonwell opposed.

**7. Old Business**

**A.** Mike Frey & Don Walker- Staging Alternatives. Commissioner Frey & Don Walker discussed the findings of the review of Town owned properties for use as staging areas for future construction. The PC will put their findings into a Memo form that includes the four criteria issued previously by the BoT.

**B.** Budget. A discussion took place regarding the future monetary needs of the Planning Commission.

The Town Clerk gave updates on the hiring of The Land Use Code and Zoning Map to be uploaded and adopted into our MuniCode.

**8. Correspondence**

There was no correspondence.

**9. Adjournment**

Meeting adjourned at 8:26 p.m. By Chair Mathews