

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
July 2nd, 2024 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Mayor Todd Dixon
Trustee Don Walker
Trustee John Bell
Trustee Sean Ives
Trustee Sunde King

Town Manager

Becky Frank

Board Members Absent

Town Attorney

Marshal's Dept

Will Starks

Town Clerk

Bo Ayad

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Dixon called the regular meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. A tech check was conducted.

2. Additions, Deletions, or Corrections to the Agenda

Trustee King motioned to approve, seconded by Trustee Bell. Motion carried.

3. Consent Agenda

Meeting Minutes from the 2024-05-21 BoT Meeting. Trustee King requested the following corrections: Item 6a) The word “fee” should follow the word “application”, in paragraph 7h) Trustee Bell’s name should be capitalized, in paragraph g) the word Trustee should precede the names of the trustees. Trustee Bell motioned to approve, seconded by Trustee Ives. Motion passed unanimously.

4. Reports

Mayor Dixon reported on the receipt of a large portion of the expected FEMA dollars. The Town Marshal reported on activities from his department from the last month. The Town Clerk reported on accessibility compliance and thanked the Board for the opportunity to attend this year’s CML conference. The Town Manager reported on grant activities, new trailhead trash containers and audit progress.

5. Public Comment

Jesse Stroope made public comment about the hardship to applicants regarding the current procedure for building applications.

Robin Meyers made a public comment about concern over the Town’s relationship with Baseline Planning Services.

James Boelens Jr. made a public comment to introduce himself as a candidate for the State House D18 Seat.

Shawn Meyers made public comments about Baseline Planning Services and the use of “pass-thru” billing.

6. Public Hearing

At 7:28pm Mayor Dixon opened the public hearing on the appeal of the Planning Commission's variance with conditions. Julie Esterl of Baseline Planning Services presented the same materials as had been presented to the Planning Commission.

Planning Commissioners Blasi & Morales made public comment regarding the validity of their findings when this application was before the Planning Commission. Planning Commissioner Esch also made public comment regarding the decision.

At 8:04 Mayor Dixon closed the public hearing.

At 8:05 Mayor Dixon opened the public hearing for the special events liquor license application at 10734 Ute Pass Ave. The Town Clerk gave a brief timeline of the required postings and notices. The applicant, Jesse Stroope, highlighted details of the event. At 8:07 the public hearing was closed.

At 8:07 Mayor Dixon opened the public hearing for the special events liquor license application at 6690 Lake St. The Town Clerk gave a brief timeline of the required postings and notices. The applicant, Jesse Stroope, highlighted details of the event. At 8:09 the public hearing was closed.

7. Business Items

7a) Appeal of variance at 10565 Foster Ave.

A discussion took place about the appeal which was presented at the corresponding public hearing. Mayor Dixon stated that the Town should reconsider how easements are issued, and the language contained in them. Trustee Bell asked for clarity on the sequence and procedure for obtaining an easement and variance. Trustee Walker voiced concern that the appeal was brought by Staff rather than the applicant. Trustee Walker motioned to reject the appeal, seconded by Trustee Ives. Trustee King abstained from the vote. Mayor Dixon voted to approve the appeal so three aye votes, 1 nay & 1 abstaining. Motion to reject carried.

7a) Special Events Liquor Application- 10734 Ute Pass Ave.

Trustee Bell motioned to approve the application, seconded by Trustee Walker. Motion carried.

7b) Special Events Liquor Application- 6690 Lake St.

Trustee Bell motioned to approve as amended, seconded by Trustee Walker. Motion carried.

7c) Pool Facility Rental Application

TM presented the request to set a fee for facilities rentals. Since there is no "Pool Facility" cost on the 2024 Fee Schedule, the BoT will have to set the price. The applicant suggested a \$1000 payment. Trustee King motioned to accept the \$1000 price, seconded by Trustee Bell. Motion passed with Trustee Ives recusing from the vote & Trustee Walker voting nay.

7d) PPRTA IGA

The TM highlighted the scope and timeline for a grant application regarding the "Ute Pass Avenue Pedestrian Bridge Safety Improvement" project. The IGA would allow the Town to utilize non-PPRTA funds to complete cost estimating in 2024 for a PPRTA 3 Capital Project and seek reimbursement in 2025. Trustee Bell motioned to approve the expenditure of up to 10K and to pursue the IGA, seconded by Trustee Ives. Motion carried.

7e) GOCO Conservation Service Corps Grant

The TM requested the approval of a concept for a grant application through GOCO to support MHYC. Four pedestrian bridges would be added to the American Discovery Trail.

Trustee Walker motioned to approve, seconded by Trustee Bell. Motion carried.

7f) Integral Recoveries Collections Contract

The Town Clerk briefed on the contract to retain Integral Recoveries for collections services. A discussion took place regarding the amount of volume that would be subject to collections. Potential items that could be sent to collections include court fee's, law enforcement fines, building application fees, nuisance tree fines & STR non-compliance. Trustee's expressed interest in defining a comprehensive list of items that would be subject to collections. Item to be revisited with additional information from the Town Marshal, Integral Recoveries and the total amount of outstanding items (including total Dollars) owed to the Town. The Trustees also wanted to see what the staff procedure would be, including timeline and notifications provided before an item is sent to collections. Trustee Bell motioned to table until a future meeting with additional data provided, seconded by Trustee King. Motion carried.

8. Discussion

Mayor Dixon requested an agenda item for the Planning Commission for removal of the secondary engineering review in land use & building applications. TM suggested a Work Session with the Legal Team. Trustee Bell requested that legal also review amending the code to remove the requirement that causes the Town to have to enforce applicable State & Federal Laws when processing planning applications.

Trustee King requested the ongoing list of tabled items be shared with the BoT in the next meeting.

9. Correspondence

10. Public Comment

None.

11. Adjournment

At 9:08 pm Mayor Dixon called to Adjourn the meeting.