

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
April 16th, 2024 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Mayor Todd Dixon
Trustee Katharine Guthrie
Trustee Sunde King
Trustee Don Walker
Trustee John Bell

Town Manager

Becky Frank

Town Clerk

Bo Ayad

Board Members Absent

Trustee Nick Donzello
Trustee Sean Ives

Town Attorney

Marshal's Dept

Sean Goings

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Dixon called the regular meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. A tech check was conducted.

2. Additions, Deletions, or Corrections to the Agenda

Trustee Guthrie made a motion to approve and accept the agenda, as amended, seconded by Trustee King. Motion passed unanimously.

3. Consent Agenda

Meeting Minutes from the 2024-03-19 BoT Meeting. Trustee Guthrie motioned to approve, seconded by Trustee King. Motion passed unanimously.

4. Reports

Trustee Guthrie reported & reflected on her time as a public servant and said she was proud to serve on a Board where respect prevailed over any disagreement over topics.

Mayor Dixon reported on the current process of forming a regional Mayors Caucus. The Mayor briefed on Senate Bill's 24-131 & SB 24-130 and their potential impacts on the Town.

The Mayor presented Trustee Guthrie with a parting gift (engraved beverage ice cubes) on behalf of the Town. He also had a set for Trustee Donzello when he returned.

The Town Manager reported on various ongoing activities as well as a new format for financial reporting.

Dustin McLain of Public Works reported on the ongoing activities of that department.

The Town Clerk reported on the success of the recent election and the contributions of the participating staff, election workers and judges.

5. Public Comment

Rocco Blasi of the Planning Commission congratulated the incoming Board Members and made public comments about the Staging Policy and the need to coordinate the included changes in that policy with the Planning Commission. He asked for the tabling Item 9A (Staging Policy) until further input from PC.

6. Oaths of Office

Mayor Pro Tempore Sunde King performed the Oath of Office for Mayor Todd Dixon. Mayor Dixon performed the Oath of Office for incoming Trustee's John Bell and Don Walker.

7. Business

7A) Ordinance 2024-02- Land Use Text Amendment

At 7:26pm the Mayor opened the Public Hearing for the Land Use Code Text Amendment. TM briefed the Board about the amendment which would allow "animal shelters" as a conditional use in the "Open Space" zone. There was no public comment made. The public hearing was closed at 7:32. Mayor Dixon performed the Ordinance reading. Trustee King motioned to approve, seconded by Trustee Bell. Motion passed carried.

7B) Application for Appointment- Brandy Moralez

Trustee Walker motioned to approve the application, seconded by Trustee Bell. Motion carried. Mayor Dixon performed the Oath of Office for Brandy Moralez to join the PC.

7C) Resolution 2024-03 Appointment of Town Officials

TM briefed on the need to re-designate Town Officials with the new board members. Trustee Walker asked for confirmation that the TM was recommending the current Town Attorney be retained. Trustee Bell asked for clarity about the code with respect to the TM's position. TM explained that the TM position is on a contract which will need to be renewed in December of 2024. Trustee Walker motioned to approve, seconded by Trustee Bell. Motion passed unanimously.

7D) Revocable Permit with CSU

Mayor Dixon presented an overview map and MOU highlighting the opportunity for the Town to lease a lot from CSU for 0-25 years for the cost of \$60. The parcel is 100' by 150'. A need for re-zoning to MX-1 would arise if the procurement took place. Trustee King asked that adjacent neighbors be contacted before approval. Trustee Bell motioned to pursue the Revocable Permit with coordination with the Planning Commission and adjoining properties. Motion was seconded by Trustee Walker. Motion carried.

7E) PRTAC Memo for Lake St Restroom

Trustee Walker briefed the Board about the need to discontinue use of the composting toilets at Lake St. PRTAC recommends the placement of portable toilets until a permanent solution is in place for the built-in toilets. Trustee King asked if the fans would be turned off as a part of this process. She noted that nearby neighbors are bothered by the fan noise. Trustee Walker motioned to approve, seconded by Trustee Bell. Motion approved unanimously.

7F) Trail Map Sales.

Nancy Dixon of the PRTAC briefed on the new trail maps and the expense of printing & placing them at trailheads. PRTAC is requesting that maps are sold by the Town to recover some of that expense. Trustee Bell raised the concern using TH resources and the cost/ benefit analysis. He suggested returning this to PRTAC with the suggestion of a future request for additional budgeted resources as an alternative. Trustee Walker agreed that fund reimbursement may be a better alternative to selling maps. A discussion took place about the benefit of providing the maps for free as a service. Trustee Walker motioned to have the PRTAC readdress the topic and return it to the Board for future consideration of reimbursement. Motion seconded by Trustee Bell, motion carried with Trustee King abstaining.

7G) Staging Policy

Mayor Dixon reviewed the draft staging policy. A discussion took place about how “policies” fit in the Town’s Municipal Code. The TM explained that policy is set by the TM and staff and Municipal Code is set by the Board of Trustee’s. The TM suggested that parts of the Town’s land use code address the topic through the usage of a Temporary Use Permit. Trustee Bell recommended that the PC review the drat changes and review the necessity of the policy, considering the possible usage of parts of currently established land use code (chapter 12). The Board members signaled agreement, but no formal motion was made or voted on.

8. Correspondence

9. Discussion Items

Draft Financial Report. TM gave an overview of a PowerPoint Presentation which could be used for future financial reporting to the Board. Trustee Walker expressed interest in seeing a deeper view into the financials while Mayor Dixon expressed satisfaction of the presentation as is.

10. Public Comment

None.

11. Adjournment

At 8:27pm Mayor Dixon called to Adjourn the meeting.