

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
April 1st, 2025

MEETING MINUTES

Board Members Present

Mayor Todd Dixon
Trustee Don Walker
Trustee John Bell
Trustee Sean Ives
Trustee Sunde King

Town Manager

Caleb Peterson

Town Clerk

Bo Ayad

Board Members Absent

Town Attorney

Marshal's Dept

Sean Goings

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Dixon called the regular meeting to order at 7:01 p.m. The Pledge of Allegiance was recited. All Trustees were present in-person or on Zoom.

2. Additions, Deletions, or Corrections to the Agenda

Trustee Bell motioned to adopt the agenda as amended, seconded by Trustee Ives. Motion carried. Amendments: Item 6i moved after item #9. Item 7a is moved before business items after item #5.

3. Consent Agenda

Minutes from the 2025-03-06 Meeting. Trustee Walker asked to correct item 6b (audit) with the following language "the Board added a deadline to the contract before execution." Trustee King asked to correct item 7c "statics" should be changed to "statistics." Motioned to approve by Trustee Walker, seconded by Trustee Bell. Motion carried.

4. Reports

Trustee Bell reported on a meeting with the Mile High Youth Corps, CUSP, Paul Yingling of FMAC and the Town Manager to continue the work in Town under the COSWAP Grant which would start in May and last for 10 weeks.

Mayor Dixon reported on a handout which lists current grants related to the Town.

Lisa Huizenga of FMAC presented the need to show appreciation to the Town's Volunteer Fire Department. FMAC intends to extend their database, chipping days and public outreach efforts.

Dustin Mclain reported on activities in the Town's Public Works Department.

Bo Ayad reported on behalf Marshal Goings on law enforcement activities in Town over the past month.

5. Public Comment

Rocco Blasi gave public comment on removing “Fireworks Sales” from the fee schedule. He also requested that the planning and land-use portion of the Fee Schedule be presented to the Planning Commission before the Board votes to adopt.

6. Business Items

6a) Child Abuse Prevention Month Proclamation

Commissioner Bill Wysong read and proposed the proclamation. Trustee Walker motioned to approve, seconded by Trustee King. Motion carried.

6b) Ordinance 2024-03 ADUs

6b1) Public Hearing

Mayor Dixon opened the public hearing at 7:55pm. At 7:56pm Mayor Dixon closed the public hearing.

6b2) Consideration of Ordinance 2024-03 - ADU's

Trustee Walker motioned to approve, seconded by Trustee Bell. Motion Carried.

6c) Ordinance 2025-02 Board of Adjustment

Town Manager Patterson briefed the Board on the need and role of a Board of Adjustment. Trustee Walker motioned to table the Ordinance until the next meeting, seconded by Mayor Dixon. Motion carried.

6d) Directive 2025-01 Stilling Basin

Trustee Bell briefed on the directive. A discussion took place on how staff should prioritize directives. The BoT desires some mechanism for delegating expectations and then for keeping track of those items. A suggestion to utilize the “Ongoing Task List Form” with some revisions. Mayor Dixon motioned to table this item so that it can be discussed in a future work session. Second, by Trustee Ives, motion carried.

6e) Directive 2025-02 Guard Rail Removal

Trustee Bell briefed on the directive. A discussion took place on how staff should prioritize directives. The BoT desires some mechanism for delegating expectations and then for keeping track of those items. A suggestion to utilize the “Ongoing Task List Form” with some revisions. Mayor Dixon motioned table this item so that it can be discussed in a future work session. Seconded by Trustee Ives, motion carried.

6f) PRTAC Advice Memos to BoT

Jesse Stroope of PRTAC briefed on three advice memos.

The first was on future landscaping around the stilling basin. Trustee Bell motioned to approve the concept and for fund raising for the project. Mayor Dixon seconded, the motion carried. The second memo was about the Leave No Trace partnership with the Ute Pass Elementary. Miles Groth of Ute Pass Elementary summarized the project which involves placing receptacles for fishing line and signage. Mayor Dixon motioned an approval contingent on funds being available in the CY25 budget. Second, by Trustee Bell. Motion carried with Trustee Walker opposed.

The third advice memo was a grant application for a State Grant related to the Gazebo. There is a 15K grant that supports an architectural study for the historic structure. There is a 10% match requirement which would be a cost of \$1,500 to the Town. Mayor Dixon motioned to approve the request to apply for the HSA Grant with funds from Town reserves if needed. Trustee Walker amended the motion to also include a line item in the Town Budget in the future for the sake of grant matching. Seconded by Trustee Bell, motion carried with Trustee King opposed.

6g) Fee Schedule

The Town Clerk presented the most current draft of the fee schedule. Some revisions were suggested. Trustee Walker motioned to table for the next meeting, seconded by Mayor Dixon. Motion carried.

6h) Ordinance 2025-03 Purchasing Policy

The Ordinance did not make it into the meeting packet and in its place was a revised Permit to Excavate, creating a procedural issue which causes the items to be tabled. Trustee Walker motioned to table the purchasing policy and excavation permit. Seconded by Mayor Dixon. Motion carried.

6i) Executive Session

Moved to 9.5) At 9:42pm Mayor Dixon called for an executive session for the sake of a performance review for the Town Manager. Seconded by Trustee Walker. Motion carried. At 10:51 Mayor Dixon motioned to move out of executive session, seconded by Trustee Bell. Motion carried.

7. Discussion

7a) Regulation 43

Moved to Item 5) Kat McGarvey and Katy Hutchinson of the Environmental Division of Health updated the board on regulation 43. Final approval on the regulation is pending an implementation date. Once a property is sold or once a cesspool is identified, it will need to be removed, replaced or remediated.

7b) Ongoing Task List

A discussion took place about the list and how to best maintain the document or whether or not to continue use. Trustees Walker and Bell have requested more elaboration regarding the real-time status of projects. Town Manager Patterson opposed the usage of the document and suggested that the Board should direct him to implement ideas and projects.

8. Correspondence

8a) Stilling Basin SOP

9. Public Comment

Ann Esch gave public comment on the Towns involvement on Regulation 43.

10. Adjournment

At 10:53 pm Mayor Dixon called to Adjourn the meeting.