

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustees Meeting
August 5, 2025

MEETING MINUTES

Board Members Present

Mayor Todd Dixon
Trustee John Bell
Trustee Sunde King
Trustee Brandy Moralez
Trustee Sean Ives

Members Absent

Town Attorney

Marshal's Dept

Sean Goings

Town Manager

Caleb Patterson

Town Clerk

Nicole Woods

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Dixon called the regular meeting to order at 7:00pm. The Pledge of Allegiance was recited. All Trustees were present.

2. Additions, Deletions, or Corrections to the Agenda

Mayor Dixon made a motion to have the agenda corrected to move Deputy Beswick's swearing in for his Oath of Office from 6H from 6A. All the other items on the agenda were moved down. Trustee Bell seconded the motion. Motion carried.

3. Consent Agenda

Minutes from the 2025-07-01 Meeting. A motion was made by Trustee Bell to approve the minutes from the 2025-07-01 meeting with the noted correction made by Trustee Moralez for item 6c, the spelling of Mr. Blasi's name. The Motion carried. Minutes from 2025-07-15. A motion was made by Trustee Moralez and seconded by Mayor Dixon to approve the minutes from the 2025-07-15 meeting. The Motion carried.

4. Reports

Mayor Dixon thanked all the people who put on events in July. Mayor Dixon explained how the Federal Income Taxes are going to be reduced which will be a lack of funds at the state level so expect a special session regarding this.

Marshal Goings reported 55 calls of service for the month, and 15 parking citations were written. The 1033 audit was completed, and all the equipment was accounted for by the Federal Government. Marshal Goings reported that they hired Reserve Deputy Marvin Beswick. Marshal Goings reported on conducting a Traffic Study from July 28th to August 8th which will consist of a box with a radar in it. This will be set up at various intersections to calculate how much traffic is coming through as well as speeding.

Kelley Hakes of Public Works reported mowing operations were at an all-time high. There was more grader and skid steer work completed on the more sparsely used roads. New road base and mag chloride has helped curb erosion. Valerie King-Peters has gone above and beyond in helping and was

trained on the skid steer. The roads will have another application of Magnesium Chloride applied before the winter.

Town Manager Patterson reported grant spending as related to Town fire mitigation projects.

5. Public Comment

Shelly Scott-Nash, 7095 Iona, talked about how the Natural Medicine Ordinance state requirements are very low and the concern she has. Shelly stated that we should retain the position of Town Manager due to all the responsibilities that are associated with the position. Ann Esch, 6830 Colorado St. expressed how Bronc Day was a wonderful celebration. She also thanked the Marshall's Office for all that they do.

6. BUSINESS ITEMS

A) Deputy Marshall Beswick recited his Oath of Office.

B) Olathe/Ute Pass culvert façade – Town Manager Patterson was approached by a citizen Kathleen Morrow to rework the cement over the bridge. This would be a community volunteer project. This item was brought up to the board of May 2024 which the board approved. Town Manager was just giving an update and will be meeting Kathleen Morrow to see if it is still something they wanted to pursue.

C) Ordinance 2025-04 Natural medicine passed with no modifications to location restrictions and hours of operations. Mayor Dixon motioned to approve, seconded by Trustee Bell. Trustees voted 4/1 in favor with Trustee Moralez voting no. Motion carried.

D) ADT Trail Town – Motion was made by Trustee Moralez and seconded by Trustee Bell to approve the Town applying to be a "Trail Town" for the ADT Trail. Motion Carried.

E) Asphaltting Contract – Trustee Bell moved to accept the contract. It was seconded by Trustee Moralez. All voted in favor and motion carried.

F) Resolution 2025-07- Personnel Manual Update

Town Manager, Caleb Patterson, presented an updated version of the "Personnel Policy and Procedures Manual", which has been reviewed by the Town Attorney. Motion to approve, as amended, by Trustee King and seconded by Mayor Dixon. Motion carried unanimously. The amendment is as follows: (Page 4, Paragraph C Section 1) "Overtime work must be specifically authorized in advance by the employee's supervisor, exceptions may be made in case of emergencies. Employees must obtain verbal or written authorization from the Town Manager prior to continuing work into overtime in any given work period. Emergency conditions such as those affecting the public health, safety, and welfare will be taken into consideration, but verbal or written approval from the Town Manager must be obtained prior to working additional hours. Working unauthorized overtime hours may subject an employee to disciplinary action. Any overtime must be reported by the employee for the work week in which the overtime hours were worked. Exempt employees are not entitled to overtime pay under any circumstances"

G) Pool Park Final Design

Jesse Stroope of PRTAC presented a final design and requested permission to pursue the next step of obtaining a feasibility study. Mayor Dixon moved to approve, seconded by Trustee Bell. Motion carried unanimously.

H) Town Manager Position

Mayor Dixon led a discussion on whether the Town should maintain the Town Manager position as well as details about the contract for the Town Manager. Trustee Bell moved to retain the Town Manager position for the duration of the existing contract. The Motion was seconded by Trustee Moralez and carried 4 to 1 with Trustee Ives abstaining. An additional motion to extend the existing TM contract to December of 2027 with the amendment of the removal of item 6.d.iii on Page 3 was made by Trustee Moralez and seconded by Mayor Dixon. The Motion was approved 4 to 1 with Trustee Ives voting no.

7) DISCUSSION ITEMS

A) Marshal Goings reported on the Town Goals regarding how he chooses coverage for the Marshal's Office. This was found looking back on last year and this year's calls of service and what were the busiest days and hours.

B) Mayor Dixon spoke on the increase of tourism in the Town compared to past years. The Town overall should expect more tourism next year and the following years after. Mayor Dixon proposed to have the board authorize assigning the task of being more prepared for future tourism over to the Planning Commission Board. The Board concurred.

8) CORRESPONDENCE

None

9) PUBLIC COMMENT

None

10) ADJORNMENT

At 8:49pm Mayor Dixon called to Adjourn the meeting

