



MEETING MINUTES
Fire Mitigation Advisory Committee
May 30, 2022
6:30 p.m. Zoom-only Meeting

Committee Members Present: David Douglas, Dan Battin, Rich Bowman, Kelly Hunter

Committee Members Absent:

Ex-officio member: Trustee Nick Donzello

GMF Staff: Nate Scott (Town Clerk/Treasurer, FMAC Secretary)

Agenda Item	Motion/Discussion	M/S	DD	DB	RB	KH		
1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE	Meeting called to order at 6:33 pm							
2. ADDITIONS, DELETIONS, & CORRECTIONS TO THE AGENDA	Motion to accept agenda as it stands.	RB/DB	A	A	A			
3. PERSONS NOT PRESENT ON THE AGENDA: 3 MINUTES PER SPEAKER	No public comment.							
4. CONSENT AGENDA	a. Minutes from 05/04/2022							
	Motion to approve minutes without changes.	DB/RB	A	A	A			
	Member Kelly Hunter joins Zoom meeting.							
NEW BUSINESS								
5. Green Box Mayor's Forum	Chair Douglas gives a summary of what the Mayor's Forum presentation will look like: more of a Q/A session than a power point with a lot of slides. Chair Douglas presents a list of resources he wishes to present. FMAC members wish to remove their phone numbers and leave only emails.							

MEETING MINUTES

Fire Mitigation Advisory Committee

May 30, 2022

6:30 p.m. Zoom-only Meeting

	<p>Discussion about the idea of asking for – or at least having the ability to accept – donations. Ideas for specific projects to spend on vs. for projects “approved by the FMAC”.</p> <p>Motion for the FMAC to man a booth at Bronc Day for information purposes and for the purpose of accepting potential donations.</p> <p>Dan Battin and Kelly Hunter volunteer to share the load to plan and man the booth. Discussion about spending funds on a banner for the booth – should be approved by the Board.</p> <p>Discussion about presenting the wildfirerisk.org website for the Mayor’s Forum audience. Discussion about places for people to take refuge and professionals to recommend.</p>	KH/DB	A	A	A	A	
<p>6. Formation of Volunteer Groups and Requirements - Discussion</p>	<ul style="list-style-type: none"> a. Chipper Projects b. Homeowner assistance c. Slash, logs, and debris removal d. RoW mitigation e. Assessments Team f. Education Team <p>General discussion about the volunteer description template that Mayor Dixon put together. Committee will develop a prioritized projects list then draft volunteer plans for each one, to be approved by Town and insured by CIRSA. Discussion about what type of labor is appropriate for volunteers.</p> <p>Discussion jumps to item 8c.</p>						

MEETING MINUTES

Fire Mitigation Advisory Committee

May 30, 2022

6:30 p.m. Zoom-only Meeting

	<p>Cont'd from Item 8c. Chair Douglas proposed that the FMAC members write job descriptions, scopes of work for each of the bulleted list (a. – f.). Further discussion about chipper logistics, as an example of a project that needs a scope of work....the FMAC needs to develop these scopes of work.</p> <p>FMAC members should work on prioritizing this list (or add others) and then volunteer to take on an item personally.</p>						
<p>7. Top 3 Funding Requests from FMAC</p>	<p>FMAC members brainstormed priorities for funding: siren; signage for fire restriction, escape routes; money to help those who can't afford mitigation; professional grant-writing; new town-owned chipper.</p> <p>Mayor Dixon comments on the priorities-based budgeting scheme and anything involving construction will be addressed via grants.</p> <p>Chair Douglas urges FMAC members to continue to think about funding ideas.</p>						
<p>8. MHYC/COSWAP Grant Update</p>	<p>a. Status of project timeline TCTP Scott gives update on the impending training class, which will provide some bonus cutting. Work scheduled to start June 6. He and Don placed fencing and signage. Slash removal will be scheduled once project gets going. Meeting with crew leaders to talk reporting, logistics, etc.</p> <p>b. Project oversight assistance Chair Douglas asks if TCTP Scott needs any assistance with oversight. TCTP Scott advises that maybe a check-in every</p>						

MEETING MINUTES

Fire Mitigation Advisory Committee

May 30, 2022

6:30 p.m. Zoom-only Meeting

	<p>now and then would help, but probably not necessary. He will be checking in frequently and will have a better idea once the project is underway. He will ask for help from the FMAC if needed.</p> <p>Jump to Item 9.</p> <p>c. SOW for slash and log removal – Don Walker</p> <p>Cont’d from item 6: Don Walker explains the action plan he developed for the volunteer work force. Discussion ensues about how to handle the chipping effort and the resulting chips. And how to advertise for and respond to volunteers in this effort. Don can lead the work effort but the FMAC should be leading the effort to recruit volunteers and collect their contact info. Rich Bowman volunteers to be the point person for volunteers and Don to be the field overseer. Kelly Hunter will start compiling a volunteer list and pass that on to Rich.</p> <p>Don’s document should be reviewed before next meeting with the goal of making it an official volunteer scope of work document.</p> <p>Discussion jumps back to item 6.</p>						
<p>9. FMAC 5-year plan preparation development - Discussion</p>	<p>Cont’d from Item 8b. Chair Douglas asks FMAC members to begin writing down ideas to include in a 5-year plan – projects, goals, priorities. Mayor Dixon advises to look at it as a subset of the Town’s Comprehensive Plan, which can be used as a guiding document.</p>						
<p>10. CORRESPONDENCE</p>	<p>a. Firewise USA handout packet</p>						

MEETING MINUTES

Fire Mitigation Advisory Committee

May 30, 2022

6:30 p.m. Zoom-only Meeting

	<p>TCTP Scott gives a brief summary of the handouts, which were up at the Woodland Park town hall. He can add them to the website as informational links. Member Battin asks for an email to remind him to look the info over. Suggestions to post info outside of the post office or on trailhead signs. Carolyn Bowers suggests distributing this info through the church or schools. Kelly Hunter suggests emailing info to school families via the school staff.</p> <p>b. Location of FMAC checklists on website TCTP Scott gives a brief demo of where the fire mitigation info exists on the website.</p>						
11. ADJOURN	<p>The next meeting is scheduled for Wed, June 22 at 6:30 pm. Chair Douglas to send out a calendar invite.</p> <p>Nick Donzello mentions that the Church of the Wildwood bells could possibly be used as an alarm in lieu of a siren.</p> <p>Meeting adjourned at 8:44 pm.</p>						