



**Town of Green Mountain Falls
Parks, Recreation, and Trails Meeting Minutes
10615 Green Mountain Falls Road
Wednesday, January 19, 2022 at 3:00 p.m.**

REGULAR MEETING MINUTES

Board Members Present

Chair Jesse Stroope
Vice Chair Jay Kita
Member Nancy Dixon
Member Don Walker

Board Members Absent

Secretary

Member Nancy Dixon

Town Staff Present

Nate Scott

Trustees Present

1. CALL TO ORDER / ROLL CALL

Parks, Recreation, and Trails meeting called to order at 3:01pm by Chair Stroope.

2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA

Chair Stroope accepted the agenda with no edits.

3. SPEAKERS NOT ON THE AGENDA

Joe Olds was at the meeting and said he was just listening.

4. CONSENT AGENDA

Kita moved to approve the meeting minutes from December 8, 2021 and January 12, 2022.

Stroope seconded. All ayes - 4/0

5. OLD BUSINESS

- a. Catamount Trail update - Stroope shared the advice memo that was presented at the Board meeting on January 4, 2022. Kita was in attendance at the meeting and said that the Mayor wanted a MOU between the town and HGMFF concerning an easement for the trail to avoid future issues. Stroope met with the new town manager, Beckie Frank, and HGMFF will produce a MOU template that can be used for Catamount and other trails. HGMFF has a 25 year trail easement for the Wallace Reserve, no trail agreement for Mt. Dewey and a MOU for the Pittman Trail on Red Butte. HGMFF has requested an MOU template from their attorney which will be sent to the town manager.

Kita went over the trail summary document that he wrote concerning the trail inspections done with CSU and USFS in May and July of 2021. The May inspection was on the Catamount Trail. USFS was concerned that the trail was steep and could not be used as a multi-use trail. All trails connected to USFS property should meet their requirements. Suggested the trail above Steve's bridge be closed. The July inspection was on the Crystal Trail which only went to the CSU boundary. Kita mentioned that no other communication from CSU or USFS has been received by PRT or the town. Stroope reminded the group that if there are trespass issues, it is up to the property owner to post "No Trespassing" signs. HGMFF has an easement to get to the Catamount Trailhead. Suggested that Kita edit the report to say it was written by Kita and that Catamount Trail has no incumbrances. **This report and the MOU will be presented to the Board as an advice memo when completed.**

b, Wayfinding Signage - Phase I has been met with praise from Social Media. A new tile showing the correct turn for Mt. Dewey is being made. Phase II will include the Welcome Center Trailhead sign located at Maple Street. Kita had met with Dave from the sign company. The sign that was to be repurposed from Lake Street was too rotted and a new sign will be built which they have the materials. **Stroope asked that a mock up of the sign be presented at the next PRT meeting.** Touching up of existing signage is part of Phase II also. Identification of existing signage that needs to be removed needs to occur. **Dixon volunteered herself and her husband to make recommendations for signage that could be removed and will present at the next meeting.** Kita mentioned that the county highway department needs a form with the town to install the last sign at the east side of town. Stroope said to coordinate this with the town manager. Stroope mentioned that the signs for Red Butte and Skyspace will match the town signage. These signs will be presented to PRT. Walker asked if there is a map that shows the new signage? And that the sign at Lake Street and Ute Pass has "Lake Street" on 3 sides. Stroope said that will be changed. Dixon said that the new signage will help Trail Ambassadors navigate hikers to the trailheads.

6. NEW BUSINESS

- a. Walker Report - Walker presented his report regarding PRT parking permits to access GMF parks and trails for planning, inspection, maintenance and service. He had amended the report to include other parks and trails. Dixon reported that the Trail Ambassadors that lived out of town would contact the paid parking company, give them their license plate numbers and not have to pay for parking when volunteering. The town manager gave the TA this authority. Stroope asked if the report could be tied to trail maintenance and ease of tool delivery? Walker answered this is exactly what this is for. **Stroope asked the committee members to give feedback to Walker so a final draft could be presented at the next PRT meeting.**

- b. PRT Annual Report - Stroope, part of the PRT responsibilities are to have an annual report presented to the Board at the February meeting. Since a similar report was presented in November, Stroope will modify it for the February requirement and send it to Scott, the town clerk for the February 15th Board meeting. PRT Goals for 2022 were discussed. Dixon said for the Trail Ambassadors it will be recruiting and education on the new wayfinding signage and Skyspace. Stroope said there will be a soft opening in March/April where different groups will be invited to participate. A mountain manager will be hired to manage the Skyspace. There is a dusk and dawn showing and 2 closed roof shows at 10am and 2pm. Stroope went on to say that PRT items that were not accomplished in 2021 will be added to the 2022 goal list. One goal will be to make a list of trails and ensure there are no issues with trespass which will lead to a new town trail map. Scott said that the town has GIS software to help with making new maps. The zoning map is used as a baseline. Walker said that in his report he has an inventory of GMF trails and parks. Walker also said that the Comprehension Plan has PRT goals to consider. **Stroope said PRT will review its 2022 goals at the March meeting.**
- c. PRT Elections - Stroope had shared communication from Gafford that he was resigning from the PRT so there is a member opening. Stroope asked Scott how openings were filled. Scott said he can post on Facebook. Volunteers will fill out a form which is presented to the PRT for approval and then on to the Board. Dixon moved that Stroope remain a PRT chair. Walker seconded. All ayes. Motion passed. Stroope moved that Kita remain as vice chair. Walker seconded. All ayes. Motion passed. Stroope moved that Dixon remain as secretary. Walker seconded. All ayes. Motion passed.

Kita suggested that the new wayfinding signage (animals) be added to the new town maps. Dixon recommended that dog stations be added also.

Stroope mentioned that PRT be consulted if any new signs are added to the town.

Stroope thanked Scott for being at the meeting saying it was nice to have a town staff member attending.

7. CORRESPONDENCE

No correspondence.

8. REPORTS

No reports.

3. ADJOURNMENT at 4:13pm.