

**TOWN OF GREEN MOUNTAIN FALLS**  
**Board of Trustees Regular Meeting**  
**Town Hall – 10615 Green Mountain Falls Road**  
**In-Person or Zoom**  
**Thursday, June 16, 2022 – 7:00 P.M.**

**MEETING MINUTES**

**Board Members Present**

Mayor Todd Dixon  
Mayor Pro Tem Sunde King  
Trustee Nick Donzello (Zoom)  
Trustee Katharine Guthrie  
Trustee Sean Ives

**Town Manager**

Becky Frank

**Town Clerk/Treasurer/Planner**

Nate Scott

**Administrative Assistant**

Vacant Position

**Board Members Absent**

**Town Attorney**

Not present

**Public Works Department**

Not present

**Marshal's Department**

Sean Goings

**Planning Department**

Vacant Position

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**1. Call to Order/Roll Call/Pledge of Allegiance**

Mayor Dixon called the meeting to order at 7:00 p.m.

**2. Additions, Deletions, or Correction to the Agenda**

Mayor Dixon announces that town staff has requested that staff suggests eliminating Item 6, move item 8 under Item 3, and correct the date to "Thursday, June 16...". Trustee Guthrie moves to approve the agenda with these changes. Trustee Donzello seconds. Motion passes unanimously.

**3. Persons Present not on the Agenda: 3 minutes per speaker**

No public comment.

**4. Stilling Basin Contract Award (Item 8 previously)**

TM Frank briefs the Board on the contract; one response to the RFP was received which is \$250K over budget. There may be options for funding from a 3<sup>rd</sup> party. Consultant Andre Brackin explains the funding situation and reasons why it's reasonable for the project to be so far over budget. Two ways to fund the over budget: zero-interest loan from County with repayment through Rural Transportation Authority budget; or for the PPRTA board to approve the difference be taken out of PPRTA reserve account. This would be repaid through future years' PPRTA funds to the Town.

Discussion about the importance of getting this project completed: Gazebo Lake water quality, it has been a complicated design process, inflation is only getting worse, it is an "A-list" PPRTA project, which could hold up projects for other communities.

Trustee Donzello asks: assuming PPRTA approval of funding, how is timeline affected? Mr. Brackin lays out timeline, says project could be completed by winter.

Discussion about other funding sources that could be used to further develop the park around the stilling basin project. Town needs a plan for exactly what the plan is for the park in order to get funds through the RTA. Discussion about general ideas for the park improvements.

Mayor Dixon asks about necessary bonding in the contract. TM Frank announces that there is an updated version of the contract, which corrects the company name (Iron Mountain Demolition and Rolloff) and final bid amount (\$448,226.00).

Trustee King asks about why there is such a difference between the initial budget estimate and this resulting bid amount. Mr. Brackin explains his process for analyzing pricing, and it is in line with other recent projects he has worked on. He does not think the pricing is out of line with current trends.

Trustee Guthrie moves to approve the contract contingent on additional funding through PPRTA. No second heard. All trustees vote to approve this motion unanimously.

**5. Special Event Liquor License Application: Bronc Day Barn Dance @ Sallie Bush**

TCTP Scott gives a brief overview of this application. Trustee Guthrie advises that she wants to move forward with this application but with a change of location to the Farm Stand. She further advises that if it's not approved at this meeting, they won't have enough time to submit the application to the state.

Trustee Donzello motions to approve the liquor license application with the change of venue. Mayor Dixon seconds. Motion passes unanimously.

**6. Special Event Application: Sunday Gazebo Music Series**

TCTP Scott explains that there has been suggestion that the Chamber and Town could co-sponsor this event by waiving the fees as a mutually beneficial event. Total fee would be \$6,800 for the gazebo rental and special event fee. Discussion about the nature of the event and the fact that the chamber decided to not proceed with a liquor permit for this event. No cost will be incurred by the Town.

Trustee Donzello motions to approve the application as presented without fees. Trustee Ives seconds. Trustees King and Guthrie abstain due to their positions with the Chamber of Commerce. Motion passes 3-0.

**7. Committee Discretionary Accounts**

TM Frank explains that PRTA and FMAC committee members have asked for a way to ask for donations and manage the funds. Advises that the town can create line items for accounting purposes and that funds would be spend with a requirement of a committee vote and committee minutes as backup for accounting. It would not affect the Town's budget.

Discussion about different scenarios of donations and how to make sure donations are being spent as requested. Clarification that funds would go through town hall staff for management. TM Frank will draft a policy, for additional discussion and possible adoption at the June 28 meeting. Discussion about general ideas about what the policy should contain.

No board action at this time.

**8. Reports**

a. Trustee Reports

- i. Trustee Guthrie update on PRT – they came up with good ideas about crosswalks in town.
- ii. Mayor Dixon comments on the Planning Commission's process for recruiting a new member and alternate(s). TCTP Scott advises that there will be a posting with an end date. Discussion about how alternates can serve. Ann Esch comments on how alternates serve in the PPACG and PPRTA organizations.

b. Committee Reports:

- a. TCTP Scott mentions that the FMAC wants to have a booth at Bronc Day with the purchase of a banner. Does the board need to approve this? They also would like to solicit for donations.
- c. Staff Reports – no prepared reports.
  - a. TM Frank mentions that Waste Management is providing free dumpsters for a couple of dates (one this summer; one in fall) for community cleanup. She will create a posting with a list of what should not go in the dumpster.

**9. Adjourn**

Meeting adjourned at 8:14 p.m.



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Nathan Scott, Town Clerk/Treasurer



[Todd Dixon \(Jul 1, 2022 10:35 MDT\)](#)

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Todd Dixon, Mayor






# 4c 2022-06-16 BOT Meeting Minutes Draft

Final Audit Report

2022-07-01

Created:	2022-07-01
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