



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, July 16, 2025 at 3:00 p.m.**

**REGULAR MEETING MINUTES**

**Committee Members Present**

Vice Chair Jay Kita  
Member Nancy Dixon  
Member Dani Hains  
Member Mark Scott-Nash

**Committee Members Absent**

Chair Jesse Stroope

**Secretary**

Member Nancy Dixon

**Town Staff Present**

**Trustees Present**

**1. CALL TO ORDER / ROLL CALL**

Parks, Recreation, and Trails meeting called to order at 3:01pm by Vice-Chair Kita.

**2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA**

Dixon moved to amend the agenda to add the correspondence from Eric Howard, the Executive Director of American Discovery Trail Society. Hains seconded. Motion passed - 4/0.

**3. CONSENT AGENDA**

Kita moved to approve the meeting minutes from May 28, 2025. Hains seconded. Motion passed - 4/0.

**4. PUBLIC COMMENTS: 3 Minutes per Speaker**

No Public Comment

**5. BUSINESS**

- a. Kita reported that the inventory of current trail signs on Wallace Reserve is still in work. Scott-Nash has an inventory of locations and photos of the sign on Catamount Trail. Dixon recommended that the old, painted juice lids be replaced with the white squares that have the trail dot color since they are faded and hard to see. The wayfinding sign on Belvidere has a "No Parking for Hikers" sign attached to it because the sign that was originally on a post had been pulled up and thrown in the creek. The committee agreed that the sign needed to be taken off the wayfinding post and put elsewhere. **Dixon will email the 2022 PRTAC parking work session minutes to committee members.**
- b. Hard copies of the new Annual Committee Budget Request form were given to committee members. **Dixon will email the 2025 PRTAC Budget request to members.** This will be discussed at the PRTAC Work Session on July 30.
- c. Hard copies of the 2019 Comp Plan update spreadsheet were given to committee members. Planning Commission is updating the Comp Plan and has asked

committees to submit their feedback to what is pertinent to their committee.

**Members were asked to fill out at home and bring back to the July 30 Work Session.**

#### 6. CORRESPONDENCE

An email from Eric Howard, the Executive Director of the American Discovery Trail Society, was discussed. Eric invited the town to apply for their new Trail Town Program. GMF would be the first mountain town to apply. The application does not require funding and would be another recognition for GMF. Hains moved to recommend to the Board to apply for the Trail Town Program. Kita seconded. Motion passed - 4/0. **Dixon will write an advice memo for the next Board meeting.**

#### 7. REPORTS

The Friends of Ute Pass Trails 2025 recommended trail priorities were discussed. This is a requirement of the contract that Friends has with GMF.

Anderson Trail is progressing. Concern was expressed on how much is being done. It was suggested to ask the crew leaders what their weekly goals are to finish the trail. It was also noted that they have to adhere to thunder/lightning protocol which has shortened some of their work days.

Hotel Park: In the fall, the infrastructure (retaining wall and social trail) will be constructed. Then the seeding and planting will occur, maybe in the spring. CSU has been contacted about connecting the water.

Hains is compiling a list of memorials in the parks. **Kita has a list he did a few years ago and will share with Hains.** The committee agreed that a town memorial policy needs to be drafted and submitted to the Board for approval.

#### 8. ADJOURNMENT - 3:48pm. Next meeting: June 30 - Work Session