



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, August 13, 2025 at 3:00 p.m.**

**REGULAR MEETING MINUTES**

**Committee Members Present**

Chair Jesse Stroope  
Vice Chair Jay Kita (3:11pm)  
Member Nancy Dixon  
Member Dani Hains  
Member Mark Scott-Nash

**Committee Members Absent**

**Secretary**

Member Nancy Dixon

**Trustees Present**

**Town Staff Present**

Town Clerk Woods

**1. CALL TO ORDER / ROLL CALL**

Parks, Recreation, and Trails meeting called to order at 3:02pm by Chair Stroope.

**2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA**

Chair Stroope moved to accept the agenda. Hains seconded. Motion passed - 4/0.

**3. CONSENT AGENDA**

Chair Stroope moved to approve the meeting minutes from July 16, 2025. Hains seconded. Motion passed - 4/0.

**4. PUBLIC COMMENTS: 3 Minutes per Speaker**

No Public Comment

**5. BUSINESS**

- a. The compiled list of the updated Comp Plan that was relevant to PRTAC was presented. Chair Stroope wanted to give Scott-Nash time to review since he was not able to attend the Work Session. Chair Stroope moved to submit the updated Comp Plan to the Planning Commission after an email vote by August 20th. Dixon seconded. Motion passed - 4/0. **Dixon will send out the email vote by August 20th.** Update: Email vote was sent out August 17 with responses due on August 20. Dixon moved and Scott-Nash seconded. Motion passed - 5/0.
- b. The 2026 PRTAC budget request was discussed. **Dixon will make the suggested changes to the new budget request form.** Chair Stroope informed the committee that the Board approved the Pool Park concept and that next steps are to apply for grants for a feasibility study for operations and then to hire an architect. TM Patterson is researching various funding sources. Chair Stroope moved to approve the 2026 budget request with changes and to forward to Town Staff. Hains seconded. Motion passed - 5/0.

- c. TM Patterson has asked for a material's list for Hotel Park beautification. **Hains will update the list she made in 2024 and bring it to the September meeting.** This list will include pricing and availability of plants, soil, mulch. Chair Stroope is reaching out to other contractors about the retaining wall since the current contractor cannot start the wall until July 2026.
- d. Scott-Nash presented his comprehensive list of current wayfinding signs on the Catamount Trail. The committee agreed that signs attached to trees are not Leave No Trace best practices. Scott-Nash suggested 6 new signs. **Chair Stroope proposed to have a PRTAC Work Session on Wednesday, August 27, to review, design and price the signs and possibly do a hike on Catamount.**
- e. Chair Stroope presented the design that Green Box made for the 3 post banners in Gazebo Park. He proposed creating an informational packet that could include: preferred vendor, specifications, when to mount/dismount, etc. Also to add the banners to the special event permit. **Hains and Dixon will work on the Info Packet.**

#### 6. CORRESPONDENCE

Scott-Nash shared that there are felled trees over Catamount Falls and a large pile of slash by the trailhead. Dixon will forward the pictures to town staff, Marshal, Trustee Bell.

Follow up: The felled trees were done by Team Rubicon and the slash pile will be chipped on September 5th.

Chair Stroope shared an email from a GMF resident about a downed tree on the West end of Thomas by the overlook.

#### 7. REPORTS

The Friends of Ute Pass Trails July Work Day report was shared.

There is a Leave No Trace meeting at UPES on August 14th.

Anderson Trail: This is the last week of work for MHYC. Penman will start work on the retaining wall by the Earth Benches in the third week of September. Next steps will be signage and presenting to the community. **Chair Stoope will fill out the MHYC evaluation.**

Board approved the application for an ADT Trail Town designation. **Dixon is working on the application.**

#### 8. ADJOURNMENT - 4:31pm. Next meeting: August 27 - Work Session at 9am.