



Town of Green Mountain Falls

Regular Planning Commission Meeting Agenda
10615 Green Mountain Falls Road
Tuesday April 11, 2023 At 6:30 p.m.
In person & On Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/84223908378?pwd=eUVCejUyZk5SVXoxVEIyTURMaXRmZ09>

Meeting ID: 842 2390 8378 Passcode: 202059 One tap mobile 17193594580

REGULAR MEETING:

1. CALL TO ORDER / ROLL CALL / TECH CHECK
2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA
3. CONSENT AGENDA
Approval of Meeting Minutes from 2023-03-14
4. PUBLIC INPUT: 3 Minutes per speaker
5. BUSINESS:
6. CORRESPONDENCE
7. ADJOURN

*The Town shall provide reasonable accommodation for those with disabilities on a case-by-case basis. Please send accommodation requests to clerk@gmfc.us by 4pm on the date of the meeting. **Zoom meeting will start when the regular meeting is called to order. Public Comment for Zoom participants is restricted to live comment during Item #4 only. Commenters on Zoom should be prepared to use the "raise hand" function to be called upon. Chat comments will not be managed or responded to.

TOWN OF GREEN MOUNTAIN FALLS

**Planning
Commission
Meeting**

2023-03-14 at 6:30 P.M.

REGULAR MEETING MINUTES

Commission Members Present

Lamar Mathews, Chair

Lisa Bonwell

Ann Esch

Rocco Blasi

Mike Frey

Town Clerk

Bo Ayad

Town Manager

Becky Frank

1. Call to Order & Roll Call

Chair Lamar Mathews called the meeting to order at 6:32 p.m. Roll was taken and all commissioners were present as well as Mayor Dixon.

2. Additions, Deletions, or Corrections to the Agenda

Commissioner Bonwell made a motion, seconded by Commissioner Frey, to accept the Agenda.

Motion passed unanimously.

3. Consent Agenda

A motion to approve PC Meeting Minutes from 02/14/2023 was made by Commissioner Blasi with recommendations/corrections and seconded by Commissioner Bonwell. Motion passed unanimously. The recommendations were to have Agenda Items #1,3 & 4 put into a memo and sent on to the Board Of Trustees for approval.

4. Public Input – 3 Minutes Per Speaker

There were no public comments.

5. Business

i. Andi Hill of DOLA presented a 1-hour training session to the commissioners. A discussion took place regarding the potential impacts of having a land use code in place with no enforcement mechanism built into it. Mrs. Hill said that enforcement was important especially when public input or complaints were made.

ii. Paul Yingling presented on GMF strategic planning and capital improvements. Best practices were highlighted and suggestions on how to prioritize projects.

iii. A proposed planning application flow chart was discussed with Chair Mathews and Mayor Dixon exchanging ideas and explanations. Commissioner Frey asked about administrative approvals of simple applications such as a fence permit and how such applications fit into the proposed chart. Homework was assigned to each commissioner for the next meeting April 11th when Planning Commission will have their next public meeting and meet with Paul Yingling for 1.5 hours.

Homework as follows for each Planning Commissioner:

1. Please choose ONLY 5 items from the Capital Improvement section of the Comp plan as your choices for the town's focus for the year 2024 and bring to our meeting. This can be from ANY area in 'Capital Improvements'; you do NOT have to limit to "Planning Commission" items; you can choose ANYTHING from the Capital Improvements section. Important: *Keep in mind the quadrants that Paul provided. Your priorities should be "Urgent and Important" or at least "Important but not Urgent" if you want your choices make the list.*
2. Choose as many items from the strategic plan as you wish to bring to the April meeting for discussion but limit your choices to the "Planning

Commission” areas only please. You can ADD something you think is needed that is not on the list or make suggestions for revisions or deletions.

iv. The current fee schedule was projected and discussed. Town Manager Frank pointed out some fees that may not be in keeping with our newly adopted Land Use Code. Town Manager agreed to update the fee schedule to reflect the newly adopted Land Use Code and provide to Planning Commission by our next meeting if not sooner.

v. Mayor Dixon made the Planning Commission aware of upcoming RFP for the engineering for some future RTA items like town culverts and bridges.

6. Correspondence:

There was no correspondence.

7. Adjournment

Meeting adjourned at 8:41 p.m. By Chair Mathews