



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, January 11, 2023 at 4:00 p.m.**

**REGULAR MEETING MINUTES**

**Board Members Present**

Chair Jesse Stroope (Zoom)  
Vice Chair Jay Kita  
Member Nancy Dixon  
Member Don Walker

**Board Members Absent**

Member Ron Gans

**Secretary**

Member Nancy Dixon

**Town Staff Present**

**Trustees Present**

Mayor Todd Dixon

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1. CALL TO ORDER / ROLL CALL

Parks, Recreation, and Trails meeting called to order at 4:02pm by Chair Stroope.

2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA

Chair Stroope moved to accept the agenda amended with an agenda item regarding a PRT vacancy. Kita seconded. Motion passed - 4/0.

3. SPEAKERS NOT ON THE AGENDA

No public speakers.

4. CONSENT AGENDA

Kita moved to approve the meeting minutes from December 14, 2022 with changing the misspelled name to Koselak. Dixon seconded. Motion passed - 4/0.

5. OLD BUSINESS

- a. The committee reviewed and discussed the revised dumpster blind site plans that Gans had provided. The revised site plan where the recycling part opens to the street with a vertical, straight fencing exterior that would match the town's architecture was preferred. Specific materials would include: posts engineered to prevent sagging, treated natural wood with a steel frame. CPW Bear Care and town logo signage would be posted on the blind. The grass on the site plan needs to be removed. **Chair Stroope will inform Gans of the changes to be made before this plan is presented to the Board.**
- b. Stilling basin site plans are still in work per Gans.

## 6. NEW BUSINESS

- a. Chair Stroope let the members know that Gans had resigned from the committee due to not being able to make meetings but will continue to help with site plans as needed. **Chair Stroope will email town staff to inform them of the vacancy and to post the opening.** Walker moved to have the current officers stay in their positions for 2023. Chair Stroope seconded. Motion passed - 4/0.
- b. Dixon had compiled a goal list that consisted of 2022 goals not accomplished and projects that had been discussed through the year. **She will merge these lists and BCC to members for input at the February meeting.** Chair Stroope asked for a monthly administrative review of 2023 parks maintenance plan to be added. Walker asked if PRT could have oversight of this. **Chair Stroope will contact TM Frank for an answer.**
- c. Discussion was held on the 2023 Friends of Ute Pass Trails (FoUPT) maintenance agreement for trail maintenance on town property. Changes from the 2022 agreement were raising the contract price to \$5500 and requesting the use of town owned trailheads to post information regarding FoUPT. Chair Stroope moved to recommend to the Board to accept the 2023 FoUPT trail maintenance agreement. Dixon seconded. Motion passed - 4/0. **Dixon will compose an advice memo for the January 17th Board meeting.**
- d. TM Frank did not have the draft CDBG Phase II grant available for committee review and the deadline is February 3rd. She has asked the PRT to recommend to the Board to approve the application. She will have Chair Stroope and Dixon review the grant before it is submitted. Chair Stroope moved that the CDBG Phase II grant, which includes the rebuild or repair of Gazebo Bridge and necessary repairs on the Gazebo, be approved by the Board for submission. Dixon seconded. Motion passed - 4/0. **Dixon will compose an advice memo for the January 17th Board meeting and will attach Walker's Gazebo bridge report.**

7. Correspondence  
No correspondence
8. Reports  
No reports

## 9. ADJOURNMENT at 5:17pm.