



**Town of Green Mountain Falls
Parks, Recreation, and Trails Meeting Minutes
10615 Green Mountain Falls Road
Wednesday, March 15, 2023 at 4:00 p.m.**

REGULAR MEETING MINUTES

Board Members Present

Chair Jesse Stroope
Vice Chair Jay Kita
Member Nancy Dixon
Member Philip McIntire
Member Don Walker

Town Staff Present

Board Members Absent

Secretary

Member Nancy Dixon

Trustees Present

Mayor Todd Dixon

1. CALL TO ORDER / ROLL CALL

Parks, Recreation, and Trails meeting called to order at 4:04pm by Chair Stroope.

2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA

Chair Stroope moved to accept the agenda with the change to move Paul Yingling's presentation to the beginning. Dixon seconded. Motion passed - 5/0.

3. SPEAKERS NOT ON THE AGENDA

No public speaker.

4. CONSENT AGENDA

Stroope moved to approve the meeting minutes from March 1, 2023. Kita seconded. Motion passed - 5/0.

5. BUSINESS

- a. Paul Yingling gave a presentation on PRT's process to provide input for the Capital Improvement Plan (CIP) for the 2024 budget. Prior to the next meeting, PRT committee members will need to produce an individual recommended CIP list. Yingling will guide the committee to narrow those lists to the top 5 at the next PRT meeting. Chair Stroope will then meet with other committee chairs to produce a CIP list for the Board. Resources to use will include the 2019 Comprehension Plan and PRT 2023 goals. **Chair Stroope will email members the material needed for members to make their list.** Dixon handed out copies of the PRT 2023 goals.

- b. Chair Stroope presented his strategy for implementing a Spring Community Work Day. The work day will be Saturday, May 6 with Saturday, May 13 as a backup. Four captains were established:
 - Captain A: raking, mowing and trimming of each park - Kita
 - Captain B: removal of invasive plants, mitigate weeds/hospitality - Dixon
 - Captain C: goose poo mitigation, split rail fence repair, prepare Gazebo Island planters - Walker
 - Captain D: Plan PRT park commitments for April and May - Stroope/McIntire**Each captain is to put together a proposed tool and inventory list and an estimate of man hours needed by the next meeting. Submit to Dixon to put in the next agenda packet.** Publicity for the event and volunteer sign up will be presented at the next PRT meeting. **Chair Stroope will prepare the flyer that will be distributed through social media and at the post office and businesses.** Chair Stroope and Dixon will reach out to multiple groups to elicit volunteers and/or donation of supplies.
- c. Chair Stroope discussed an email from PocketPals regarding town trail maps. The committee established the boundaries that the trail map would display. They also requested that two sizes, 11”x 17” and 24”x 36”, be made as prototypes.
- d. Dixon discussed the timeline for the Recycling Resources Economic Opportunity (RREO) grant. There is a mandatory meeting on Friday, March 31st, at either 10am or 2pm. And the grant submission deadline is April 28th. Chair Stroope supported pursuing this grant to help complete the mission of the dumpster blind to include recycling. **Walker and Dixon will attend the mandatory meeting. Dixon will forward an email that has more details about the grant.**
- e. Walker presented his Pool Operational Study with the committee. The committee members gave feedback to help strengthen his report before it goes to the Board. **Walker will revise his report for the next meeting. Chair Stroope and Walker will meet with the Town Manager regarding town insurance and liability for the pool.**
- f. The Historic Structure Assessment Grant was discussed for the Gazebo since it is on the state registry. **Dixon will research the grant and give a report at the next PRT meeting.** Walker/McIntire/Penman will determine the scope of work.

6. CORRESPONDENCE

No correspondence

7. REPORTS

McIntire made a suggestion to dress up the town with flower planters and/or hanging flower baskets similar to Breckenridge. Chair Stroope talked about the other areas in town that have been adopted to beautify the town and suggested an inventory be done. He said that getting a cost and possible volunteers would be a start to implement the planters or baskets.

Kita reported that the community forum for the envisioning of the stilling basin will be Thursday, March 23rd, at the Town Hall. There will be a brief overview of the project, restrictions of the area and suggested vegetation. Ron Gans site plans will be used to start dialog.

Chair Stroope expressed that he was proud of the committee and their many accomplishments. He related the issue of a memorial tree that had been displaced during the Gazebo lake outlet construction. He wants to form a sub-committee that would make a list of all the known memorials in town so this situation would not happen again. He recommended that the following be on the committee and will reach out to see if they are willing: Margaret Peterson, Chris Frandina, Claudia Eley and Judy Perkins. PRT members agreed with this proposal.

9. ADJOURNMENT at 6:15pm.