



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, March 2, 2022 at 3:00 p.m.**

**REGULAR MEETING MINUTES**

**Board Members Present**

Chair Jesse Stroope  
Vice Chair Jay Kita  
Member Nancy Dixon  
Member Don Walker

**Board Members Absent**

**Secretary**  
Member Nancy Dixon

**Town Staff Present**

Nate Scott

**Trustees Present**

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1. CALL TO ORDER / ROLL CALL

Parks, Recreation, and Trails meeting called to order at 3:02pm by Chair Stroope.

2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA

Chair Stroope amended the agenda to include the CIRSA Training on April 19th at 7:00pm.

3. SPEAKERS NOT ON THE AGENDA

No speakers present.

4. CONSENT AGENDA

Kita moved to approve the meeting minutes from February 16, 2022. Walker seconded. Motion passed - 4/0.

5. OLD BUSINESS

- a. Catamount Trail update - HGMFF waiting on attorney for the MOU documents to give to the town's legal.
- b. Wayfinding Signage - Stroope and Walker met with the sign company to go over which town signs are being refurbished. Dixon sent the Signage Removal report to town staff on February 17. Town manager wanted the marshal and public works to review. Scott said at the last staff meeting, the report was accepted as submitted and recommended signs would be removed by public works.

- c. Walker presented his research on the CDBG grant and RFP. The RFP has been posted on BidNet. Walker engaged the committee in discussion as to what Phase I of this grant should include. Scott provided maps and artist rendition sketches of proposed gazebo lake improvements that had been included with the grant. After a lengthy and productive group discussion, the committee agreed on the following changes to the RFP Project Overview and Scope of Services:

Modified proposal (Phase 1A)

### **Project Overview & Scope of Services**

#### **Install an accessible fishing pier on the south end of Gazebo Lake to include:**

- Installation of ADA compliant fishing pier
- Concrete for 200ft of west lake wall with pier to repair existing wall
- Fabrication and installation of stainless-steel handrail

#### **Install ADA compliant concrete pathway from parking areas at the south end of Gazebo Lake connecting to a fishing pier:**

- ADA compliant pathway (measurement needed)

#### **Add Alternatives:**

Reinforce drainage pipe to stabilize outlet (integrate it into west wall)

Add playground equipment with remaining funds

Concrete stamping

This will be presented to the bidders who will be attending the Pre-Proposal meeting on March 11th. Walker will be in attendance.

Dixon moved to approve the changes made to the Project Overview and Scope of Services for the CDBG grant. Stroope seconded. Motion passed 4/0.

**Walker will present the PRT recommended changes to the town manager.** He will also contact Tom Hughes for history of gazebo lake improvements. Stroope recommended that PRT schedule a meeting for March 7th if Walker has any new information that needs to be shared with the committee.

During this discussion, Walker brought up the concern of using stilling basins for the runoff into the lake. He proposed that a retaining wall on the Ute Pass Ave side of the lake would be a more viable solution.

- d. Pool Park Bathrooms - Walker presented visuals for different exterior aesthetics which included: log cabin, Victorian, stucco and stacked stone. Members agreed that the log cabin look would fit best with the town aesthetic. Members went through the list of exterior and interior features of the bathroom and made recommendations to the town manager. Stroope moved to accept the bathroom features that the committee recommended. Dixon seconded. Motion passed - 4/0. **Stroope will present the bathroom recommendations to the town manager.**

Lengthy discussion followed regarding the location of the Pool Park bathroom using Walker's drawing. No firm location was agreed on. More research is needed to make a final recommendation.

- e. Bear Proof Trashcans - Dixon moved to table this agenda item. Walker seconded. Motion passed - 4/0.

## 6. NEW BUSINESS

- a. PRT member application - Ron Gans. After a short discussion, the committee agreed that Ron would be an asset to the committee. Dixon moved to recommend Ron Gans to the Board as a new PRT member. Stroope seconded. Motion passed - 4/0. **Dixon will write up an agenda memo to be included in the next Board agenda packet.**

## 7. CORRESPONDENCE

No correspondence.

## 8. REPORTS

Stroope presented the PRT committee report at the Board meeting on March 1st. Board is interested in the PRT making the naming of the parks a community activity.

Dixon mentioned she is starting to gear up the Trail Ambassador program. She sent an email to last year's ambassadors and provided a short blurb that is going to be in the TOSC weekly newsletter. Scott will be posting Ambassador info on the town website and on Facebook. Walker suggested contacting the Friends of Pike's Peak for their newsletter. Stroope said he will give Green Box the contact info for the Trail Ambassadors.

## 3. ADJOURNMENT at 4:51pm.