



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, May 25, 2022 at 4:00 p.m.**

**REGULAR MEETING MINUTES**

**Board Members Present**

Chair Jesse Stroope  
Vice Chair Jay Kita  
Member Nancy Dixon  
Member Ron Gans  
Member Don Walker

**Town Staff Present**

TM Becky Frank  
TC Nate Scott

**Board Members Absent**

**Secretary**

Member Nancy Dixon

**Trustees Present**

Todd Dixon  
Katharine Guthrie (4:40pm)

---

**1. CALL TO ORDER / ROLL CALL**

Parks, Recreation, and Trails meeting called to order at 4:07pm by Chair Stroope.

**2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA**

Chair Stroope accepted the agenda.

**3. SPEAKERS NOT ON THE AGENDA**

No comments.

**4. CONSENT AGENDA**

Chair Stroope moved to approve the meeting minutes from May 11, 2022. Kita seconded.  
Motion passed - 5/0.

**5. NEW BUSINESS**

- a. Proposal for Triangle Garden (located at Olathe and Ute Pass Ave) was discussed. This requires a time commitment from the town's Public Works and a timeline that includes replacing a culvert. Walker asked if this should be under the PRT Master Plan? It was agreed that "Adopt a park/garden" should be part of the PRT Master Plan. TM Frank said new railroad ties would need to be purchased since the town's inventory is being used for designating parking spaces. **Chair Stroope moved that PRT recommend to the Board that the Chamber of Commerce, with Trustee Guthrie acting as contact, adopt the Triangle Garden per the attached proposal with this being contingent on Public Works to assist with the labor.** Dixon seconded. Motion passed - 5/0.

- b. The recommended trail maintenance for Thomas Trail submitted by the Friends of Ute Pass Trails (FoUPT) was discussed. FoUPT is recommending: addressing the erosion at the Boulder St trailhead, addressing numerous exposed roots on the tread and clearing the corridor to prevent eye/trip hazards. **Kita moved to recommend to the Board the trail maintenance on Thomas Trail outlined by the FoUPT for June 18, 2022.** Dixon seconded. Motion passed - 5/0.

Kita gave a report on trail distances and elevations. There are some discrepancies between different sources. However, these variations are minor. Walker suggested using the Welcome Center as the start of measuring distances for some of the trails. **Dixon will take what Kita has collected and make a sign for the trail boards.** Kita also presented a map that showed locations of complimentary wayfinding signage to help guide hikers to trailheads. Chair Stroope suggested that the signage on Red Butte be installed first to get an idea of what this will look like before deciding for the town signage.

Dixon reported that she had populated the Welcome Center sign and the Trailhead sign at Lake St. with trail and town information. Pictures had been posted on Facebook. She also reminded the committee members to be thinking of Parking signs to be developed if paid parking does not return to town. She suggested positive parking signs that direct hikers/visitors to designated parking areas.

Chair Stroope presented the tiles that were discussed at the last PRT meeting. The sign asking people to not feed the geese has monies available through the signage grant. There will be four made: one for each of the new towers at Gazebo park, one for the bathroom and one for the Trailhead sign. The Bear Care signs will be dependent on the CPW Bear Aware grant and will wait for the town manager's recommendation. The Hiker 5 signs will be posted at the Trailheads. The Attention Angler sign with the picture of the fish was chosen as the favorite and these will be posted on the Gazebo park towers.

Trustee Guthrie had arrived after the Triangle Garden had been discussed and gave the committee some updates. The project includes a rain barrel which will cost \$200. The rain barrel will be plastic but a terra cotta color for a more aesthetic look. Also needed is topsoil and pea gravel at a cost of \$200. There are three boulders on Olathe that the Chamber would like to use for the new garden. TM Frank suggested they mark the boulders with chalk. The plants are being donated at a \$1500 cost. The Chamber would like to have a community work day to install the garden. Walker pointed out that in the proposal, the rain barrel was donated. Chair Stroope pointed out that at \$400/garden and with 6 gardens available, is \$2400 in the town budget to support this? Kita suggested that the "Adopt a garden/park" needs to be part of the Master Plan for future budget considerations. **Chair Stroope moved to amend the previous motion**

**regarding the Triangle Garden proposal to include a budget up to \$400 with the contingency of evaluating existing town inventory.** Dixon seconded. Motion passed - 5/0

## 6. WORK SESSION

At 4:50pm, TM Frank moderated a work session about the GOCO grant. There is no town money needed to match for this grant. August 4, 2022 is the deadline for the concept to be submitted. This grant will be to secure funds to hire a contractor to help develop a PRT Master Plan. Frank suggested that a PRT Master Plan could help in assessing inventory and what needs to be done to make the most use out of them, new projects such as “Adopt a Park” and trailhead development and doing an ecological water study since GMF has many water features. She believes this first grant would be around \$90k. She reviewed what is needed for this grant: a short concept brief and a two page narrative that she would be asking PRT members to contribute to. Two questions she wanted the PRT members to think about are: “Why is this needed?” and “Why is this important to the community?” It was discussed that the PRT Master Plan will be a supportive document of the 2019 Comprehensive Plan. Just like the Comprehensive Plan, the contractor would help establish community buy in. She recommended that the PRT recommend to the Board to apply for this grant so staff time could be allocated to the support of the grant. **Dixon moved to recommend to the Board to apply for a concept GOCO grant to establish a PRT Master Plan.** Chair Stroope seconded. Motion passed - 5/0.

## 9. ADJOURNMENT at 5:35pm.