



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, November 8, 2023 at 3:00 p.m.**

**REGULAR MEETING MINUTES**

**Board Members Present**

Chair Jesse Stroope  
Vice Chair Jay Kita  
Member Nancy Dixon  
Member Don Walker

**Board Members Absent**

Member Philip McIntire

**Secretary**

Member Nancy Dixon

**Town Staff Present**

**Trustees Present**

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1. CALL TO ORDER / ROLL CALL

Parks, Recreation, and Trails meeting called to order at 3:01pm by Chair Stroope.

2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA

Chair Stroope moved to approve the agenda. Dixon seconded. Motion passed - 4/0.

3. SPEAKERS NOT ON THE AGENDA

No comments. Ann Esch and Carolyn Bowers present via Zoom.

4. CONSENT AGENDA

Kita moved to approve the meeting minutes from October 28, 2023. Walker seconded. Motion passed - 4/0.

5. BUSINESS

- a. Discussion was held regarding the role of an alternate committee member. Alternates can participate in the discussion but can only vote at the direction of the Chair. If a committee opening occurs, a deadline is set for applications and the committee reviews those applications. Stroope moved that Brandy Moralez be recommended for Board approval to be a PRT alternate. Dixon seconded. Motion passed - 4/0. **Dixon will compose an advice memo to the Board.**
- b. Town staff has asked committee members to reapply for either 1 or 2 year appointments. Applications are due to town staff by Dec 7th. The following members stated their preferences: Stroope - 2 years, Kita - 1 year, Dixon - 2 years and continue as secretary, Walker - 2 years. McIntire was absent so Chair Stroope moved that this item be tabled until the next meeting. Dixon seconded. Motion passed - 4/0.

- c. Chair Stroope shared the PRT budget summary that he will present to the Board on November 14th, 5:45-6:00pm. The total budget of \$35,500 included: \$4,000 for Park Maintenance, \$300 for Trail Ambassadors, \$600 for Trail Signage, \$2,500 for a survey of Pool Park, \$22,600 for Pool Operations being open Thurs-Sun. Additional considerations are: \$5,000 Town match for Stilling Basin beautification and \$10,000 for a boiler replacement at the Pool.

**\*\*3:40-3:44 – The original Zoom connection timed out after 40 minutes. A new Zoom meeting was set up.\*\***

Meeting resumed at 3:44pm. Chair Stroope asked if the volunteer in-kind hours should be presented with the budget or with the end of year report. Dixon stated that the Board needed to be aware of the amount of volunteer hours accumulated this summer as it did affect the town budget. Dixon moved to accept the PRT budget as presented with the addition of in-kind hours. Kita seconded. Motion passed - 4/0.

6. CORRESPONDENCE

No Correspondence

7. REPORTS

Dixon reported that a new RREO grant cycle has opened and is due January 5th. Asked the committee if they wanted to apply again using the feedback that the RREO grant committee had provided from the last application. Chair Stroope asked if they would cover recycling services and PW man hours. Dixon will research and report back. Chair Stroope moved that PRT ask for Board approval to reapply for the RREO grant. Walker seconded. Motion passed - 4/0.

Walker reported that he and Chair Stroope had finalized the dumpster blind design. Items that were changed: hardware to make it more resilient, widened the footprint to accommodate foot traffic on the sides, due to the height of the enclosure PPRBD will need to be involved. Dixon asked that they send her in-kind hours for the record.

9. ADJOURNMENT at 4:00pm.