



**Town of Green Mountain Falls  
Parks, Recreation, and Trails Meeting Minutes  
10615 Green Mountain Falls Road  
Wednesday, October 25, 2023 at 3:00 p.m.**

**REGULAR MEETING MINUTES**

**Board Members Present**

Chair Jesse Stroope  
Vice Chair Jay Kita  
Member Nancy Dixon  
Member Don Walker (3:07)

**Board Members Absent**

Phil McIntire

**Secretary**

Member Nancy Dixon

**Town Staff Present**

**Trustees Present**

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**1. CALL TO ORDER / ROLL CALL**

Parks, Recreation, and Trails meeting called to order at 3:05pm by Chair Stroope.

**2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA**

Chair Stroope moved to approve the agenda with the following changes: Add UTAP and RREO Grant to Reports, Move Reports before Business. Kita seconded. Motion passed - 3/0.

**3. SPEAKERS NOT ON THE AGENDA**

No comments.

**4. CONSENT AGENDA**

Stroope moved to approve the meeting minutes from October 11, 2023. Kita seconded. Motion passed - 4/0.

**5. REPORTS**

- a. Chair Stroope remarked that the Friends have done outstanding work this season while commenting on the Friends report.
- b. Chair Stroope reported that he and the town manager had met with Jeff Wood of University Technical Assistance Program (UTAP) about their help with assessing the pool. This assistance has been approved by the Board. They have been asked to expand the project to include the pool park renovation. They can help with community engagement and offer drawings/renderings of concepts. PRT will be point on community engagements.

- c. Dixon reported that a new cycle of the Recycling Resources Economic Opportunity (RREC) grant will open Nov. 6. She will provide more info at the next PRT meeting to prepare for a recommendation to the Board. The grant closes January 5, 2024.

## 6. BUSINESS

- a. Brandy Moralez application to be an alternate on the PRT was discussed. Kita left the meeting to get more information from the town manager on what an alternate's role is in a committee. While he was away, the committee decided they needed more info and Chair Stroope moved to table this item. Walker seconded. Motion passed - 3/0.
- b. The PRT 2024 budget presentation to the Board will be Nov 14, 5:45-6:00pm. Walker presented his 2024 pool budget. Discussion was held regarding replacement of old equipment: boiler, water heater, circulation pump. **Walker was asked to get an estimate on the cost of a new boiler.** Chair Stroope suggested modifying the pool budget to include 4 days open vs 3 days, resulting in an additional \$5,600. The committee reviewed the 2023 park maintenance plan to modify for the 2024 budget. A few edits were made to change the total to \$4,005 for 2024. The amount for Trail Ambassadors (\$300), Friends of Ute Pass Trails (\$5,500) and trail signage (\$600) remained the same. An addition is the potential town match for beautifying the stilling basin, \$5,000. Dixon has been tracking in kind hours for the parks and pool. Walker had 942 hours at the pool. Other in kind hours totalled 476. **Dixon was asked to provide in kind hours for the Community Workday and for FoUPT in kind hours for trail maintenance.**

Chair Stroope let the committee know that the last community engagement forum for the stilling basin will be held before the end of the year.

Greenbox/Chamber/Church of the Wildwood are collaborating on the Dec 2 Tree Lighting event. Many different activities are being planned and **Chair Stroope asked committee members to email him if they are willing to volunteer.**

Next meeting will be Nov 8th at 3pm.

## 7. CORRESPONDENCE

No correspondence

## 9. ADJOURNMENT at 5:01pm.