



The Town of Green Mountain Falls

Public Works Equipment Operator PRN

Job Description

Revised 04/04/2023

Position Title: Public Works Equipment Operator, PRN
FLSA: Covered – subject to overtime pay
Work Schedule: PRN, scheduled as needed. Actual hours will vary based mainly on weather-related needs. There may be periods of time when no work is scheduled. Schedule to be set by Town Manager with recommendations from Public Works Staff.

General Statement of Duties: With a strong reliance on the Town's heavy equipment inventory, conducts road maintenance and snow removal activities. Assumes the obligations of full-time and part-time Public Works staff during times of inclement weather and/or when permanent staff is unavailable due to extraordinary workload.

This position is FLSA covered. The specific schedule and volume of work will vary based on needs, particularly relative to seasonal fluctuations and as needed to respond to individual weather events impacting municipal road conditions.

Reports To: Town Manager. Specific needs and availability will be coordinated with the Public Works Maintenance Worker II position.

Supervisory Responsibility: None.

Essential Functions: This is an illustrative description of the essential functions of this position. This is not a fully inclusive list.

- Operate appropriate heavy and light equipment and tools to conduct snow removal operations and road, bridge, and drainage maintenance/repairs.
- Be available to conduct maintenance activities during an emergency.

- Carry out needed road maintenance and snow removal/sanding as appropriate.
- Assists the Town generally with staffing resource overflow needs.
- Other duties as assigned.

Knowledge, Skills, and Abilities:

- Ability to operate crucial road maintenance equipment owned by the Town, including snowplows, sanding trucks, skid steer, and passenger pickups.
- Knowledge of snow removal techniques and road maintenance and drainage principles
- Knowledge of occupational safety, health, and environmental standards
- Ability to perform manual labor necessary for all aspects of this position.
- Ability to establish and maintain effective working relationships with employees, peers, administration, and elected officials.

Qualifications:

- Valid Colorado driver's license

Education/Experience:

- High school graduate or GED equivalency required.
- Three or more years' experience in snow removal and road maintenance; experience maintaining gravel roads and/or on steeply graded roads preferred.

Any equivalent combination of education and experience may substitute for the specific requirements listed here.

Physical Demands and Working Environment:

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Employee works mostly outdoors in varying weather conditions including extreme heat and cold. Some time is spent in a vehicle for transportation, and in operating heavy equipment. Employee will often work near moving mechanical parts and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, vibration, and loud noise.

Physical: This job requires the ability to walk, use hands, fingers, handle and operate objects, controls, tools, reach with hands and arms, climb or balance, stoop, kneel,

crouch, and crawl. The essential functions include manual labor and must be able to occasionally lift and move more than 90 pounds, with or without assistance.

Vision: Ability to see in a range from reading distance to a distance of 100 yards with or without correction; vision sufficient to read computer screens and printed documents, competence in color vision, peripheral vision, depth perception, and ability to adjust focus.

Hearing: Hear in the normal audio range with or without correction.

Speaking: Be able to speak in an understandable voice with sufficient articulation.
