

**RESOLUTION NO. 2022-09**

**TITLE: A RESOLUTION OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, APPROVING AND ADOPTING A REVISED EMPLOYEE HANDBOOK**

WHEREAS, the Board of Trustees has determined that it is necessary to adopt a revised section of the Employee Handbook; and

WHEREAS, the revision revises "Columbus Day" on page 10 to include the following: "*Indigenous Peoples Day.*"

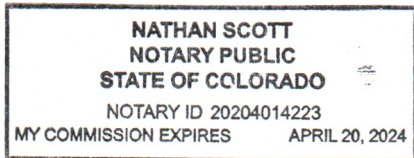
WHEREAS, the revision includes "Juneteenth" on page 10 and recognizes the day as a federal and state holiday.

WHEREAS, the revision replaces a portion of the first paragraph under **Use of Town Vehicles and Property** "An employee must possess a valid, appropriate Colorado driver's license to operate a Town-owned vehicle or personally-owned vehicle while on Town business." on page 15 to include the following: "*While conducting Town business within Town-owned or personally-owned vehicles, employees must comply with State of Colorado seat belt laws. While vehicles are in operation, employees must comply with hands-free utilization of technology and demonstrate distraction free driving practices. Failure to comply with safety practices will result in disciplinary action set forth in CHAPTER IX of this handbook.*"

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF GREEN MOUNTAIN FALLS, COLORADO, THAT:**

Section 1. The document attached as Exhibit A, entitled Employee Handbook, is hereby approved and adopted.

INTRODUCED, READ and PASSED this 4<sup>th</sup> day of October 2022.



TOWN OF GREEN MOUNTAIN FALLS,  
COLORADO

  
\_\_\_\_\_  
Todd Dixon, Mayor

(SEAL)

ATTEST:

  
\_\_\_\_\_  
Nathan Scott, Town Clerk