



Town of Green Mountain Falls

Regular Board of Trustee Meeting Agenda
10615 Green Mountain Falls Road
Tuesday July 18th 2023 at 7:00pm
Work Session at 6:00pm

Join Zoom Meeting

<https://us02web.zoom.us/j/81505751027?pwd=YXRSQWQwQ0kwU1hsN2JsMTJZbTlzUT09>

Meeting ID: 815 0575 1027 Passcode: 700025 One tap mobile 17193594580

6:00 WORK SESSION

- 1) Fee Schedule Updates

7:00 REGULAR MEETING

1. CALL TO ORDER/ TECH CHECK/ ROLL CALL/ PLEDGE OF ALLEGIANCE
2. ADDITIONS, DELETIONS, OR CORRECTION TO THE AGENDA
3. CONSENT AGENDA
 - i. Approve Board of Trustees Meeting Minutes from 2023-06-27
4. PUBLIC COMMENT: 3 Minutes per speaker
5. BUSINESS ITEMS
 - i. COLOTRUST- Brett Parsons Presentation
 - ii. Committee Chair Input to the Town Strategic Plan
 - iii. Comprehensive Roads Plan Update-Wilson & Company
 - iv. Gazebo Change Order
 - v. CUSP ROW Project
 - vi. CDBG
 - vii. GOCO Grant Application
6. DISCUSSION ITEMS
7. CORRESPONDENCE
8. REPORTS

- i. Trustees
- ii. Staff

9. ADJOURN

TOWN OF GREEN MOUNTAIN FALLS
Regular Board of Trustee Meeting
June 27th, 2023 – 7:00 P.M.

MEETING MINUTES

Board Members Present

Mayor Todd Dixon
Trustee Sunde King
Trustee Nick Donzello
Trustee Katherine Guthrie
Trustee Sean Ives

Town Manager

Becky Frank

Town Clerk

Bo Ayad

Board Members Absent

Town Attorney

Marshal's Dept.

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Dixon called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. All Board members were present except for Trustee Guthrie.

2. Additions, Deletions, or Corrections to the Agenda

Trustee Donzello made a motion, seconded by Trustee King, to accept the agenda. Motion passed unanimously.

3. Public Comment

None.

4. Consent Agenda

Trustee Donzello motioned to approve the minutes from 2023-06-06. Trustee Guthrie seconded the motion which passed with Trustee King abstaining from the vote.

5. Business

5A) Second Reading of Ord. 2023-02. Mayor Dixon read Ordinance 2023-02 for the second reading. Trustee Donzello motioned to approve and adopt which was seconded by Trustee Guthrie. Motion passed unanimously.

5B) Gazebo Maintenance Grant. Trustee Guthrie motioned to approve as recommended by PRT. Trustee Donzello seconded, and the motion carried.

5C) PPRTA Inclusion of Fountain, Co. Mr. Scott Trainer of Fountain made a statement of appreciation. Trustee Guthrie motioned to approve, seconded by Trustee Donzello. Motion approved unanimously.

5D) Haring Fitness Court Grant. Trustee Guthrie motioned to approve and Trustee Donzello seconded the motion. Motion passed unanimously.

6. Discussion Items

Mayor Dixon presented regarding the potential for receiving technical assistance grants. The Mayor asked for direction from the Board in pursuing such grants.

The Mayor also debriefed the Board on the El Paso County Disaster Declaration related to rain and hail slurry that negatively impacted the County and Town Roads.

7. Reports

None.

8. Adjournment

At 7:33 PM Mayor Dixon called to Adjourn the meeting.



MEMORANDIUM to BOARD of TRUSTEES

To: Board of Trustees
From: Bo Ayad, Treasurer
Date: July 18, 2023
Re: COLOTRUST Account

Recommendations

GMF Staff has realized an opportunity for transferring funds from our PSB&T Account to our existing COLOTRUST Account. A representative from COLOTRUST, Bret Parson is here today to discuss this opportunity in detail.

Background

Currently PSB&T is paying approximately 1/10th of 1% in interest on the Town's Accounts which carry a balance of over 400K. COLOTRUST has been producing an average yield of approximately 5% historically. The COLOTRUST Account is in place already and holds a balance of \$89,690.80 as of May 10, 2023. In Dollars, that higher interest rate would earn close to \$1000/MO while the current PSB&T Rate earns under \$50/MO.

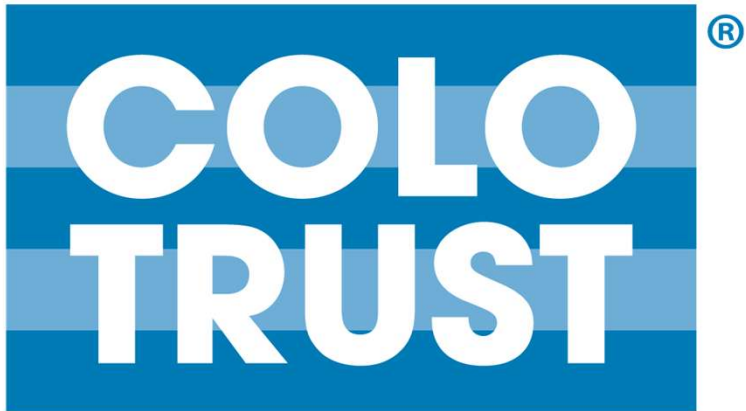
I did reach out to PSB&T regarding the matter and met with Max Levy, the Bank Manager, and was not able to get a competitive rate there.

Discussion

PSB&T Accounts are FDIC insured up to 250K while COLOTRUST Accounts are not.

Alternatives

- 1) Take no action.
- 2) Vote to approve.
- 3) Request additional information.



Investing for Colorado Local Governments

DISCLOSURE

This presentation is for informational purposes only. All information is assumed to be correct, but the accuracy has not been confirmed and therefore is not guaranteed to be correct. Information is obtained from third party sources that may or may not be verified. The information presented should not be used in making any investment decisions and is not a recommendation to buy, sell, implement, or change any securities or investment strategy, function, or process. Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. All comments and discussion presented are purely based on opinion and assumptions, not fact. These assumptions may or may not be correct based on foreseen and unforeseen events. All calculations and results presented are for discussion purposes only and should not be used for making calculations and/or decisions. The data in this presentation is unaudited.

Performance results for COLOTRUST and COLOTRUST EDGE are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. COLOTRUST is not a bank. An investment in COLOTRUST is not insured by the Federal Deposit Insurance Corporation or any other government agency. Although the COLOTRUST prime-style and government-style funds seeks to preserve the value of your investment at \$1.00 per share, they cannot guarantee they will do so. Please review the COLOTRUST Information Statement(s) before making an investment decision. **Past performance is not an indicator of future performance or results. Any financial and/or investment decision may incur losses.**

A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. Ratings are subject to change and do not remove credit risk. Visit www.spglobal.com for more information.

The benchmark, the S&P US AAA & AA Rated GIP All 30 Day Net Yield (LGIP30D) is a performance indicator of rated GIPs that maintain a stable net asset value of \$1.00 per share and is an unmanaged market index representative of the LGIP universe. The S&P benchmark utilized in this comparison is a composite of all rated stable net asset value pools. GIPs in the index include only those rated based on S&P's money market criteria. Pools rated 'AAAm' provide excellent safety and a superior capacity to maintain principal value while those rated 'AAm' offer very good safety and a strong capacity to maintain principal value (Source: [S&P Global Ratings](#)). The comparison between this index and the portfolio may differ in holdings, duration, fees, and percentage composition of each holding. Such differences may account for variances in yield. An investor cannot invest directly in an index. Calculation methodology for the LGIP30D is the monthly average of the each week's seven day average rate as provided by Bloomberg.

The 'AAAf' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'S1' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'S1' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit www.fitchratings.com. Ratings are subject to change and do not remove credit risk.

PURPOSE

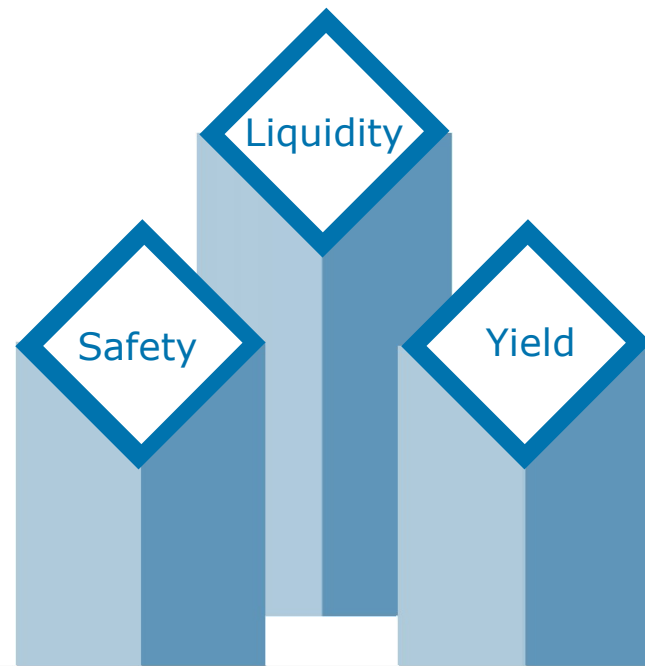
The purpose of COLOTRUST is to provide all Colorado local governments with a convenient, short-term investment opportunity designed to optimize investment income striving to maximize safety and liquidity.

COLOTRUST was created by and for Colorado local governments.

Please refer to the disclosure slide for additional information regarding this presentation.

STRUCTURE

COLOTRUST was established in 1985 in accordance with the “Pooling Act” to allow Colorado local governments to pool their funds to take advantage of short-term investments and maximize net interest earnings.



DIRECTED BY YOUR PEERS

COLOTRUST is overseen by a Board of Trustees comprised of eligible Participants of the program. The Board administers the affairs of COLOTRUST, entering into contracts and agreements on behalf of the program.

COLOTRUST Chairperson

Scott Wright
Finance Director
Town of Avon

James Covington
County Treasurer
Lincoln County

Mario Dominguez
Senior Investment Portfolio Analyst
City and County of Denver

Sandy Farrell
Chief Operating Officer
Eagle County Schools

Brigitte Grimm
County Treasurer and Public Trustee
Weld County

Steve Hellman
Chief Financial Officer
Parker Water & Sanitation District

Lane Iacovetto
County Treasurer
Routt County

Stephanie Juneau
Director of Finance and Operations
Steamboat Springs School District

Meredith Quarles
Director of Operations
Special District Association of Colorado

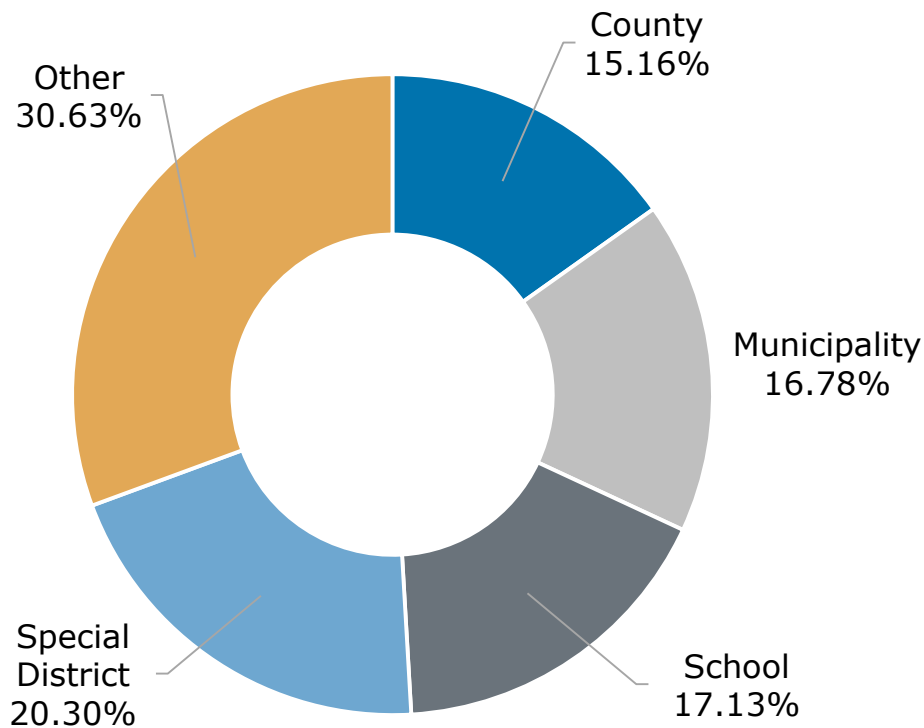
Brett Ridgway
Chief Business Officer
Lewis-Palmer School District 38

James Ruthven
Designee
Serenity Ridge Metropolitan District No. 2

As of April 30, 2023. Please refer to the disclosure slide for additional information regarding this presentation.

PARTICIPANT BREAKDOWN

Participant Breakdown by Balance



Source: Public Trust Advisors, LLC. Data as of April 30, 2023 and is unaudited. Charts may not equal 100% due to rounding. Participation shown includes local governments that participate in COLOTRUST PRIME, COLOTRUST PLUS+, and COLOTRUST EDGE. Please refer to the disclosure slide for additional information regarding this presentation.

COLOTRUST Participants

Serving Over 1850
Colorado Local
Governments

70
Counties

185
Municipalities

235+
School Districts

1135+
Special Districts

225+
Other Entities

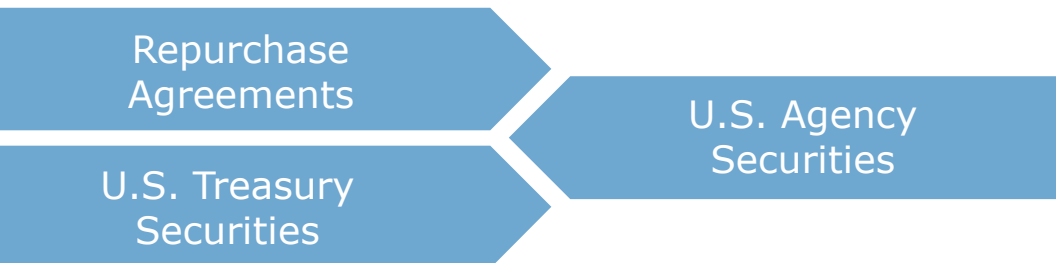
OFFERING YOUR LOCAL GOVERNMENT A COMPREHENSIVE APPROACH TO INVESTING YOUR FUNDS

Investment Option	PRIME	PLUS+	EDGE
Portfolio Type	Government-style fund	Prime-style fund	Enhanced cash
Purpose	Daily liquidity	Daily liquidity	Short-term liquidity
Rating	'AAAm'	'AAAm'	'AAAf/S1'
Liquidity Offered	Daily	Daily	Next-day
Minimum Investment	None	None	None
Withdrawals	Unlimited	Unlimited	Unlimited
Accounts	Unlimited	Unlimited	Unlimited
Dividend Rate	Apply Daily	Apply Daily	Accrue Daily
WAM	≤ 60 Days	≤ 60 Days	> 60 Days
Net Asset Value (NAV)	Stable \$1.00 per share	Stable \$1.00 per share	Variable \$10.00 per share

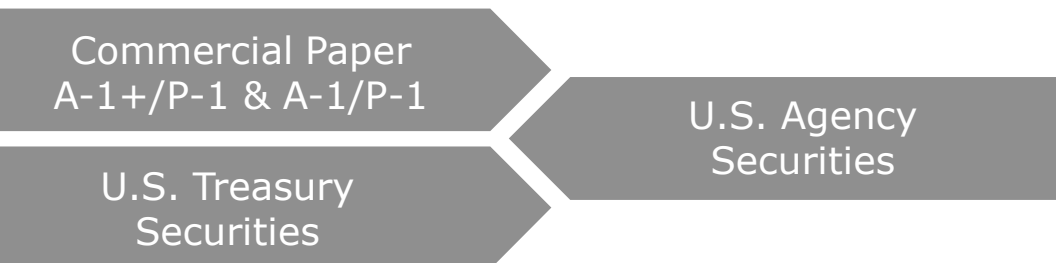
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SAMPLE PORTFOLIO COMPOSITIONS

COLOTRUST PRIME



COLOTRUST PLUS+ & EDGE



Investments are made in accordance with Colorado Statutes and COLOTRUST Investment Policies.

All COLOTRUST portfolios are marked-to-market daily.

COLOTRUST PRIME and COLOTRUST PLUS+ seek to maintain a stable NAV of \$1.00 per share.

Total Assets*

\$12.51b

COLOTRUST
PRIME

\$740m

COLOTRUST
PLUS+

\$420m

COLOTRUST
EDGE

Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.

Source: Public Trust Advisors. *As of April 30, 2023. Please refer to the disclosure slide for additional information regarding this presentation.

PARTICIPANT BENEFITS



Dividends accrue and pay daily, not monthly



Same-day liquidity (11:00 a.m. MT wire cut-off)



No transaction fees, no minimum investment*



Competitive daily yields and unlimited transactions



Dual authorization available on transactions



Direct investment of state payments



Professional credit research team



Professionally managed portfolios

*You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no fees charged from COLOTRUST for such transactions. COLOTRUST is not a bank. An investment in COLOTRUST is not insured by the Federal Deposit Insurance Corporation or any other government agency. Although COLOTRUST PRIME and COLOTRUST PLUS+ seek to preserve the value of your investment at \$1.00 per share, COLOTRUST cannot guarantee it will do so. Please review the COLOTRUST Information Statement(s) before making an investment decision. Please refer to the disclosure slide for additional information regarding this presentation.

PORTAL BENEFITS



Transparent Reporting

- Monthly statements (by end of first business day)
- Transaction confirmations
- On-demand reports



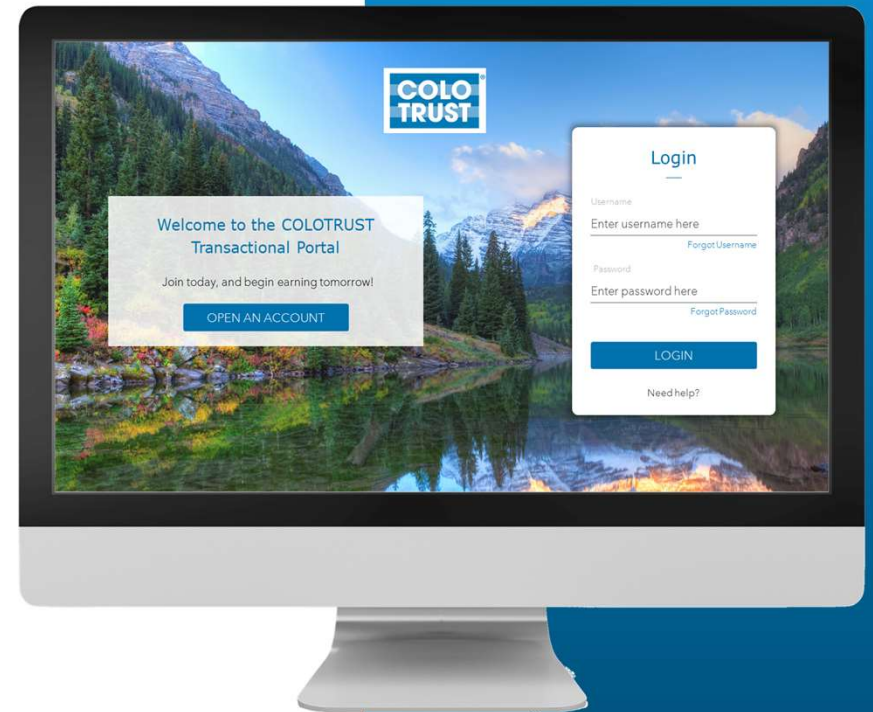
Built for Ease of Use

- Deposits (contributions)
- Withdrawals (redemptions)
- Future-dated



24/7 Online Access

- Historical fund information & balances
- Add/remove contacts
- Add/remove bank details



Please refer to the disclosure slide for additional information regarding this presentation.

COLOTRUST INVESTMENT INCOME

If you were to invest any of the following amounts in COLOTRUST PRIME, PLUS+, or EDGE for the entire year of 2022, here is what you could have earned on your investment:

Investment	COLOTRUST PRIME	COLOTRUST PLUS+	COLOTRUST EDGE
\$10,000	\$141.14	\$174.97	\$153.03
\$100,000	\$1,411.41	\$1,749.69	\$1,530.19
\$1,000,000	\$14,114.06	\$17,496.92	\$15,301.46
\$10,000,000	\$141,140.63	\$174,969.21	\$153,014.71

Participant Investment Income Earned for 2022

PRIME

\$9.14m

PLUS+

\$216.80m

EDGE

\$8.10m

Source: www.colotruster.com Data unaudited and as of December 31, 2022. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Please refer to the disclosures slide at the end of this presentation for more information. Performance results for COLOTRUST are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.** Please visit the COLOTRUST website at www.colotruster.com/rates-disclaimer for more information. Visit www.colotruster.com/rates for more information on historical yields and performance. Refer to the disclosure slide for more information regarding this presentation.

Federal Reserve Dot Plot Rate Outlook




Source: Bloomberg


Contact Us



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Dylana Gross

Director, Investment Services

 (970) 250-6158

 dylana.gross@colotrust.com

Please refer to the disclosure slide of this presentation for more information.

How Much Could You Have Earned With PLUS+?

Start Date

January 1, 2022

End Date

December 31, 2022

Amount Invested

\$100,000

[Calculate My Investment](#)

You would have earned

\$1,749.69

on your investment if you started on

January 1, 2022

[Disclaimer](#)

Custom Account Statement PLUS+

Entity Name	Investor ID	Report Period	Start Date	End Date	Average Yield for the Period
Town of Green Mountain Falls	CO-01-0554		1/1/2023	5/9/2023	4.8157%

Account Number	Account Name	Beginning Balance	Contributions	Withdrawals	Ending Balance	Income Earned for Period
CO-01-0554-8001	CONTINGENCY FUND	32,717.55	0.00	0.00	33,279.05	561.50
CO-01-0554-8002	PARKS FUND - 8002	0.00	0.00	0.00	0.00	0.00
CO-01-0554-8003	SAVINGS ACCOUNT	38,295.35	0.00	0.00	38,952.62	657.27
CO-01-0554-8004	TABOR RESERVE	17,164.55	0.00	0.00	17,459.13	294.58
	Total	88,177.45	0.00	0.00	89,690.80	1,513.35

Transactional Activity

CO-01-0554-8001 CONTINGENCY FUND

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
01/01/2023	Beginning Balance			32,717.55	
05/09/2023	Income Dividend Reinvestment	561.50	0.00		
05/09/2023	Ending Balance			33,279.05	

CO-01-0554-8002 PARKS FUND - 8002

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
01/01/2023	Beginning Balance			0.00	
05/09/2023	Income Dividend Reinvestment	0.00	0.00		
05/09/2023	Ending Balance			0.00	

CO-01-0554-8003 SAVINGS ACCOUNT

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
01/01/2023	Beginning Balance			38,295.35	
05/09/2023	Income Dividend Reinvestment	657.27	0.00		
05/09/2023	Ending Balance			38,952.62	

CO-01-0554-8004 TABOR RESERVE

Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Confirmation Number
01/01/2023	Beginning Balance			17,164.55	
05/09/2023	Income Dividend Reinvestment	294.58	0.00		
05/09/2023	Ending Balance			17,459.13	

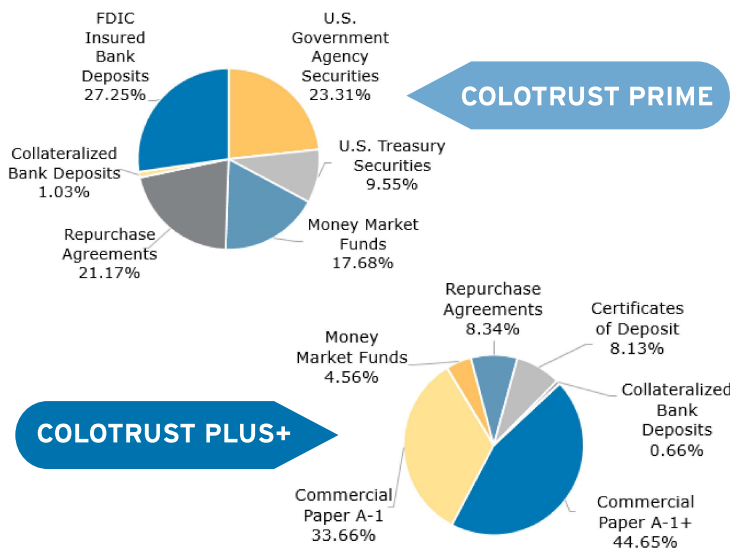


Serving Over
1,830
Participants*

Get to Know COLOTRUST

COLOTRUST is a local government investment pool that allows local governments, such as yourself, to pool funds together to collectively earn interest on investments. Our goal is, and has always been, to provide competitive returns while adhering to all objectives of safety and liquidity. Both COLOTRUST PRIME and COLOTRUST PLUS+ carry a 'AAA' rating from S&P Global Ratings.

Portfolio Allocations*



The COLOTRUST portfolio investment strategies focus on minimizing market risk and enhancing safety via diversified investments. Funds of the Participants are invested in prime or high grade, short-term fixed income instruments as illustrated to the left.

COLOTRUST Board of Trustees

Scott Wright, Chairman
Asst. Town Manager
Town of Avon

James Covington
Treasurer
Lincoln County

Mario Dominguez
Sr. Investment Portfolio Analyst
City and County of Denver

Sandy Farrell
Chief Operations/Financial Officer
Eagle County Schools

Brigitte Grimm
Chief Deputy Treasurer
Larimer County

Steve Hellman
Chief Financial Officer
Parker Water & Sanitation District

Lane Iacovetto
Treasurer
Routt County

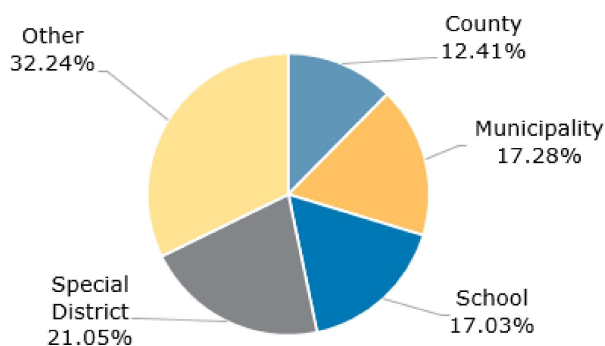
Stephanie Juneau
Director of Finance & Ops
Steamboat Springs School District

Meredith Quarles
Director of Operations
Special Districts Association of Colorado

Brett Ridgway
Chief Business Officer
Lewis-Palmer Consolidated School District No. 38

James Ruthven
Designee
Serenity Ridge Metropolitan District No. 2

Participant Breakdown by Balance*



COLOTRUST welcomes all local governments without favor to one type. The Board membership represents the diversity of such entities and works to maintain a product that services the needs of all.

Contact us to get started!
www.colotrust.com

Source: Public Trust Advisors® *Data as of March 31, 2023. Data unaudited. Charts may not equal 100% due to rounding. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. COLOTRUST is not a bank. An investment in COLOTRUST is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although COLOTRUST PLUS+ and COLOTRUST PRIME seek to preserve the value of your investment at \$1.00 per share, they cannot guarantee they will do so. A 'AAA' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. Ratings are subject to change and do not remove credit risk. For a full description on rating methodology, please visit www.spglobal.com. Please review the COLOTRUST Information Statement before investing. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Committee Chair Input to the Town Strategic Plan

July 18, 2023

- Process
- Best Practices and Success Stories
- Areas for Improvement

Process for Soliciting Committee Input

- February: Concept Development for Committee Input
- March: Board approval of Concept, Template to Committee Chairs
- April: Committee workshops
- May: Committee Chair Workshop
- June: Committee Input to Town Staff
- July: Committee Input to Board of Trustees

FMAC Best Practices and Success Stories

- Engaging public & community of wildfire prevention activists to develop fire mitigation practices
- Ongoing education program of monthly fire mitigation tips
- Develop database to enhance community outreach and information on fire mitigation programs (e.g. Red Cross assessment and mitigation with financial assistance)
- Remediation with CUSP, MHYC, ROW mitigation (successful but ongoing challenge to reduce fuel loads / BTU content in the forest)
- In 3d year as a committee, full membership, strong team with common vision

PRT Best Practices and Success Stories

- Wayfinding signage
- Volunteer days (Creek week)
- Trails Ambassador Program (aiding hikers, providing information)
- Grants – anticipate and remove obstacles proactively
 - Gazebo Park Phase II Renovation (Bridge)
 - Bear Aware Dumpster Blind (with recycling blind)
 - Applied for grant for Gazebo itself
- Adhere to sunshine laws and other transparency measures
- Focus on positive achievements and recommendations

PC Best Practices and Success Stories

- Rewriting the Land Use Code – enforceable, easier to understand, reduced in size by at least 100 pages
- 2x monthly meetings among commissioners to achieve code rewrite in the short amount of time and money left to meet the grant deadlines
- Relationship with town legal team member (Austin) was excellent and facilitated LUC process
- Enhancing PC processes to rectify engineering problems (e.g. guardrail project on Hotel St.) including volunteer engineer support from residents (Phil McIntyre joined PC sub-committee)
- Proactive engagement of town resident engineer support for future infrastructure projects
- Contract planner was hired and began work in June. (The contract nature of the employment saves the town a great deal of money because she will only work as

Areas for Improvement: Urgent and Important

- Fire mitigation (holistic: education, notification, evacuation, mitigation, budget planning, funds availability) Current CUSP grants are ending without full utilization because BOT failed to appropriate enough matching funds. (Short \$20K to fully use grant funds made available to GMF in year 3.)
- Enforcement of town laws and codes
- Public safety (ROAD maintenance, cross walks, speed bumps, rights of way, parking and traffic enforcement)
- Resolution of guard rail on Hotel St. and stilling basin issues
- Maintaining, improving and adding public restrooms
- Gazebo Island improvements (safety: failure of Gazebo Island Bridge and structure)

Areas for Improvement: Important but not Urgent (1 of 2)

- Regular maintenance of town assets (pool, Marshal's office, all equipment)
- Confirming Town Plat (develop plan that incorporates private property owner surveys and town initiatives, identify discrepancies and use PC for resolution)
- Town connectivity / wifi coverage
- Staging area (new plan needed)
- Flood mitigation
- Greater clarity and transparency in town budgets (e.g. public works); at least quarterly reconciliation of town budget and actual financial statement in public BoT meetings

Areas for Improvement: Important but not Urgent (2 of 2)

- Town Beautification
- Insufficient number of public works employees through the summer; develop staffing plan to address year round public works workforce
- Need clear reporting structure, management oversight and accountability for ALL town employees documented (and made available to the public) and strictly adhered to.

Areas for Improvement: Neither Important nor Urgent

- **The lack of Law Enforcement presence during high priority times (e.g. working weekday mornings, vs. weekends and nights) as well as the lack of designated parks employees during the high season and lifeguards during posted pool hours indicate a perceived failure in the management of town staff. Who is accountable to this and to what extent?**

Contract Change Order

Town of Green Mountain Falls

P.O. Box 524; 10615 Green Mountain Falls Rd.
Green Mountain Falls, CO 80819
719-684-9414 ext. 5
manager@gmfco.us

July 12, 2023

Vendor Information

Penman Construction & Properties
BOX 527
Green Mountain Falls, CO 80819

719-492-3342

RE: Contract Amendment Re Gazebo Repair

DESCRIPTION	AMOUNT
Labor and Materials to remove and replace rotted shingles. 100 sq feet of shingles custom cut to match existing. Structural repairs to roof. Extensive Bondo patching.	\$7,000.00
Total	\$ 7,000.00

THANK YOU!

PROPERTY OWNER FORESTRY COST SHARE AGREEMENT



Box 726
 40 Cherokee Ave
 Lake George, Colorado 80827
 T 719.748.0033 F 719.302.2852



Date: 07/17/2023

CUSP Project Leader: Adrian Knight

Project title: Green Mountain Falls Right of Way

Project description: Forest Restoration & Fuels Reduction

Customer Name: Town of Green Mountain Falls

Physical Address: 10615 Unit B Green Mountain Falls Rd., Green Mountain Falls, CO 80819

Mailing Address: PO Box 524

Email: manager@gmfco.us; clerk@gmfco.us

Phone: 719-684-9414

1. COST SHARE BUDGET

DESCRIPTION	QTY - ACRES	UNIT PRICE PER-ACRE	COST	NOTES
OWNER SHARE	5.8	\$2,550.00	\$15,000.00	<i>This amount represents the total amount of \$ you will be responsible for.</i>
OWNER IN-KIND SHARE				<i>With prior approval (depending upon the funding source) you may be able to provide in-kind volunteer labor to reduce your out of pocket (OWNER SHARE) portion. Please note - <u>this is not available on all grants.</u></i>
CUSP SHARE	5.8	\$1,700.00	\$9,860.00	<i>CUSP grant will cover this amount.</i>
TOTAL	5.8	\$4,250.00	\$24,860.00	<i>This amount represents the overall cost of the project - including contractor cost and CUSP fees.</i>

THIS AGREEMENT is made on _____ 07/17/2023 _____

BETWEEN

1. The Town of Green Mountain Falls (the "Property Owners"); and **The Coalition for the Upper South Platte ("CUSP"), a Colorado 501(c) 3 not-for-profit organization of Colorado, USA**, collectively referred to as the "Parties".

1.1 RECITALS

The Property Owner wishes to be provided with the Services (defined below) by CUSP and CUSP agrees to provide the Services to the Property Owner under the terms and conditions of this Agreement. The property owner agrees to provide the Services defined below.

1.2 SERVICES

CUSP shall provide the following services ("Services") to the Property Owner in accordance with the terms and conditions of this Agreement

1. Provide cost share funding for work proposed, **NOT TO EXCEED AMOUNT REPRESENTED ABOVE.**
2. Layout the project and write the forest health prescription
3. Take before and after pictures representative of the work
4. Hire a forest contractor to complete the work described in attached scope of work
5. Oversee the project until its conclusion
6. Have the acres certified by the Colorado State Forest Service in order to access payment of grant funds

The Property Owner agrees to:

1. Pay the amount identified in the Section 1 (cost share budget) and in Section 4 Payment Terms) within 30 days of completion of the project
2. Provide in kind services outlined in scope of work (if identified above)
3. Provide IN-KIND DOCUMENTATION (If noted in Cost Share Budget)
4. Approve of final work product by signing in approval section below

1.3 DELIVERY OF THE SERVICES For the purposes of this agreement Services will be provided directly by CUSP staff with forest contract work being provided by "CONTRACTOR" listed below. The contractor's name is added only as a reference to this agreement and is NOT a party to this agreement unless otherwise noted.

1. CUSP Executive Director

John Geerdes

johngeerdes@cusp.ws

719-748-0033

2. CUSP Project Manager

Adrian Knight

adrian@cusp.ws

O:719-748-0033 C: 719-640-6985



3. Contractor -

Pikes Peak Forestry and Construction
Michael Bukowski
michael@pikespeakforestry.com

2. INSURANCE / COMPLIANCE WITH THE LAW

During the entire term of the Project, CUSP and Property Owner/Representative will adhere to all applicable legal requirements of Federal, State, and local entities. During the entire term of Project, CUSP and the selected CONTRACTOR will maintain insurance in at least the following minimum amounts and classifications: *(Please note – if the Contractor is not under contract with CUSP, we can not ensure that the contractor carries the following Insurance coverage).*

Workers' Compensation/ Employer's Liability

- Not less than that required by statute

Comprehensive General Liability (including blanket contractual liability insurance):

- Bodily Injury \$ 500,000 each person; \$1,000,000 each occurrence
- Property damage \$ 600,000
- General aggregate \$ 2,000,000

Comprehensive Automobile Liability

- Bodily Injury \$ 500,000 each person; \$1,000,000 each occurrence
- Property damage \$ 600,000

3. INDEMNIFICATION

Parties agree to protect, defend, indemnify and hold harmless each other against losses, penalties, injuries, claims, fines, legal actions, damages, settlements, costs, charges, professional fees, legal fees or other expenses or liabilities relating to the Services unless such claims are based on gross negligence or intentional acts that are outside the scope of this Agreement.

4. PAYMENT TERMS

- ADD – The Town of Green Mountain Falls (PROPERTY OWNER/REPRESENTATIVE NAME) WILL REMIT PAYMENT UPON COMPLETION OF ALL REQUIREMENTS. Payment will be sent to the following address:

**Coalition for the Upper South Platte
P.O. Box 726
Lake George, CO 80827**

- Total Cost you agree to remit to CUSP upon completion of work identified within the attached Scope of Work = \$15,000.00
- Payment is due to above address within **30 days** of the completion of the project

5. GENERAL TERMS

- 5.1 – This agreement commences on the date of the last signature. Parties agree that this agreement will remain in force until 12/15/2023. If project is not completed by the end date, parties will be required to draft an amended Cost Share Agreement or void this agreement.
- 5.2 - This Cost Share Agreement, a binding and singular contract, represents the amount of which the Property Owner and CUSP agree to remit for services provided upon successful completion of the project described herein.

6. NOTICES

- 6.1- Any notice which may be given by a Party under this Agreement shall be deemed to have been duly delivered if delivered in writing, by hand, first class post, facsimile transmission or electronic mail to the address of the other Party as specified in this Agreement or any other address notified in writing to the other Party.
- 6.2 - Any changes to the scope of work and/or prescription must be made in writing and mutually accepted by the Parties. If this occurs, revised cost share amounts may be necessary and will be discussed prior to agreement on this Property Owner Reimbursement Form.

7. MISCELLANEOUS

- 7.1 - The failure of either party to enforce its rights under this Agreement at any time for any period shall not be construed as a waiver of such rights.
- 7.2 - If any part, term or provision of this Agreement is held to be illegal or unenforceable neither the validity nor enforceability of the remainder of this Agreement shall be affected.
- 7.3 - Neither Party shall assign or transfer all or any part of its rights under this Agreement without the consent of the other Party.
- 7.4 - This Agreement constitutes the entire understanding between the Parties relating to this project.
- 7.5 - Neither Party shall be liable for failure to perform or delay in performing any obligation under this Agreement if the failure or delay is caused by any circumstances beyond its reasonable control, including but not limited to funding limitations, acts of God or nature, war, civil commotion or industrial dispute. If such delay or failure continues for at least 30 days, either party may terminate this Agreement by notice in writing to the other.
- 7.6- Payment is due within 30 days of project completion without interest charges. After 30 days, interest will accrue at a rate of .033%/day.
- 7.7 - If partial work under this agreement has been completed, parties are held to all general terms and payment terms of this agreement on pro-rated basis.

8. ATTACHMENTS

- Scope of work with map are attached.



9. SIGNATURES

By signing below, I agree to and understand fully the project prescription, financial and time commitments and additional terms of this agreement.

Property Owner(s) / Legal Representative

Name: _____

Signature: _____ Date: _____

Name: _____

Signature: _____ Date: _____

For the Coalition for the Upper South Platte

Name: John Geerdes, Executive Director

Signature: _____ Date: _____

10. COMPLETION

- 10.1 The project was completed by the contractor on:
- 10.2 The project acres completed were certified by the Colorado State Forest Service on:
- 10.3 The project is approved and accepted by the landowner or their representative on

Property Owner(s) / Legal Representative Acceptance

Name: _____

Signature: _____ Date: _____



Scope of Work / Task Order

Property location: Green Mountain Falls Right of Ways

Property description: The slope is mostly steep, although there are some moderate slopes in the work area.

Total acres: N/A

Acres to be treated: 5.8

Forest information: Douglas fir, ponderosa pine, limber pine, aspen

Existing stand information: Dense conifer stands present.

Management approach: Dry mixed conifer restoration

The proposed treatments will remove the dense understory in some areas while removing mature trees in areas to convert the declining forest conditions to a more robust forest overall with open crown conditions indicative of south-facing slopes and canopy openings created on north facing slopes through tree removal. The resultant forest will be more resistant to wildland fire spread, provide a more open habitat for wildlife, and help return the landscape to a more natural trajectory. Canopy cover will be reduced 50% or more through this prescription.

On north facing slopes trees will be removed to separate groups from other groups within the stands to achieve a basal area of 60-80. On drier south-facing slopes, desired basal area below 60 will be achieved by retaining single large trees and isolating small groups of 2-5 large trees along with larger groups of trees of variable size, age, and species. The focus is to retain ponderosa pine and aspen over Douglas fir, while creating crown spacing to reduce wildfire risk and encourage forest health. Sick/dead and dying Douglas fir will be prioritized for removal.

Where aspen are present, conifers will be removed from within the stand. Standing dead aspen will be cut when necessary. Some standing dead will be left for habitat.

Slash and forestry by-product management: Slash will be chipped to < 3" chip size and < 2.5" chip depth. In some areas, lop and scatter will be required. Material will be no longer than 36" in length and no more than 12" in depth. In some areas, slash may be piled for removal by volunteers at a later date. Logs > 8" DBH will be decked in specified location(s) as designated by the CUSP forester.

In areas that could be negatively impacted by erosion, boles will be placed perpendicular to the slope to act as log erosion barriers. Logs that are placed as log erosion barriers will be secured in place to prevent logs rolling into homes downslope.

This is a forest health restoration and fuels reduction project, not landscaping. After work is complete, some larger chunks of woody debris will remain on the property. Having some larger woody pieces left on the forest floor is beneficial for soil health and should be expected.

Timeline: 5.8 Acres to be completed by 12/15/2023

LICENSE TO ENTER UPON LAND AND RELEASE OF LIABILITY

THIS LICENSE TO ENTER UPON LAND AND RELEASE OF LIABILITY is an agreement made and entered into this **127th** day of **July, 2023**, “Licensor” (landowner or landowner’s legal designee) by and between **The Town of Green Mountain Falls** and the Coalition for the Upper South Platte, hereinafter referred to as “CUSP”.

WHEREAS, CUSP has requested access to and the right to enter upon the land described below (the “Property”), for the purposes described below that are related to CUSP’s mission; and

WHEREAS, Licensor is the owner of the Property, or of the current right to occupancy thereof, and has the right to grant a license to enter upon the Property for the purposes described herein, and desires to grant such right to CUSP upon the terms and conditions set forth in this Agreement;

NOW, therefore, in consideration of the mutual promises and covenants contained herein, receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows.

A. License Grant. The Licensor grants to CUSP, its employees and authorized volunteers, contractors and subcontractors, acting within the scope of their employment or contract (collectively, the “Licensees”), a non-exclusive license to enter upon the Property during the term hereof for the purposes described below. Licensor may revoke such license at any time by written notice to CUSP in accordance with the Notice provisions herein. Said license is subject to the following terms and conditions:

1. Description of Property. This License concerns the following Property (physical address and legal description):

Property owned by The Town of Green Mountain Falls, CO 80819

2. License Period. This License shall be in effect from **7/17/23** to **12/15/23**, inclusive (the “License Period”). If any dates or times are excluded from the License Period, they are specified here:
 - a. not applicable
 - b. describe:
3. The parties may, by mutual written agreement, extend the term of this License as necessary to permit the purposes and activities for which it is granted to be completed. **No work shall be commenced until this License has been fully signed.**
4. Purpose. This agreement applies to CUSP for the purpose of conducting the following activities (**check all that apply; add additional pages as necessary for work descriptions**)
 Access to property for planning of potential volunteer projects, forest health projects, river restoration projects, or other work. Initial and date, if different from original signature date: Initial _____ Date _____

CUSP Landowner Release:

Locate and store tools, supplies, equipment requisite to field work. Initial and date, if different from original signature date: Initial_____ Date_____

Volunteer Projects <<Describe in space below or attach Scope of Work>> Initial and date, if different from original signature date: Initial_____ Date_____

[x] Forest Health Projects <<Describe in space below or attach Scope of Work>> Initial and date, if different from original signature date: Initial_____ Date_____

Other Projects <<Describe in space below or attach Scope of Work>> Initial and date, if different from original signature date: Initial_____ Date_____

4. Commencement of Work. Work by CUSP and/or its contractors is expected to commence on or about the Effective Date, but is subject to change due to contractor scheduling, weather conditions, and other factors. CUSP will provide notice to Licensor when work is about to commence. Please provide best number for notifications below:

Phone and/or email for notification: *Manager@gmfco.us*
719-684-9414

5. No License Fee. This license is granted at no cost to CUSP or the Licensor.

B. Release of Liability. CUSP hereby releases the Licensor from all liability or responsibility for injury that the Licensees (CUSP and contractors or consultants) may suffer as a result of or in connection with entering upon the Property (except as limited in paragraph C, below). CUSP and its contractors maintain minimum insurance as follows:

Insurance Limits of Liability

Workers' Compensation/Employer's Liability: Not less than that required by statute

Comprehensive General Liability (including blanket contractual liability insurance):

Bodily Injury \$ 500,000 each person/\$1,000,000 each occurrence
Property damage \$ 600,000

Comprehensive Automobile Liability:

Bodily Injury \$ 500,000 each person/\$1,000,000 each occurrence
Property damage \$ 600,000

Consultants and contractors working under CUSP's direction are required to provide proof of adequate general liability insurance, worker's comp, auto coverage, and other pertinent insurance to

CUSP Landowner Release:

protect both CUSP and the Licensor prior to undertaking work for CUSP on the Property.

C. Limits of Liability. The Parties understand and agree that the liability of CUSP, its consultants, contractors, or volunteers is limited to its/their direct actions. CUSP shall be solely responsible for the actions of its agents, employees or invitees while on the Licensor's premises, and, to the extent allowed by law, shall hold the Licensor harmless from and indemnify the Licensor from any liability for:

1) theft of or damage to the Licensee's equipment or apparatus, OR

2) injury to persons caused by CUSP's agents, employees or invitees, unless such theft, damage, or injury is due to gross negligence or intentional acts by the Licensor.

In no case shall either party be liable to the other party for expenses above direct costs, unless the harm or claim is as a result of gross negligence or intentional acts by the other party.

D. Additional Terms and Conditions.

1. **Notices.** All legal notices required to be given under this License shall be deemed given when actually delivered to the designated representative(s) of the party to be given notice by (i) certified mail, return receipt; or (ii) by hand delivery or courier service, if a signed receipt is obtained upon delivery; or (iii) by facsimile transmission, if confirmation of receipt of the transmission is obtained. A party may change its designated representative(s) or address at any time by written notice in the same manner as for any other notice. The initial representatives of the parties shall be the persons whose names and addresses are:

Coalition for the Upper South Platte (CUSP)

Address: PO Box 726

Address: Lake George, CO 80827

Phone: 719-748-0033

Email: johngerdes@cusps.ws

Owner: *Becky Frank*

Address: *P.O Box 524*

Address: *Green Mountain Falls, CO 80819*

2. **Non-Assignment.** Except as specifically permitted under section A herein above, CUSP shall not transfer, assign, or otherwise convey the rights granted in this agreement to any other person or party without the express prior written consent of the Licensor(s). Any such conveyance in violation of this paragraph shall be null and void.

3. **Legal Authority.** The Licensor warrants he/she/it possesses the legal authority to enter into this License and has taken all actions required by its procedures, bylaws, and/or applicable law to exercise that authority, and to lawfully authorize its undersigned signatory to execute this License and to bind the Licensor to its terms. The person(s) executing this License on behalf of the Licensor warrant(s) that such person(s) have full authorization to execute this License.

4. **Non-Assignment.** Licensor shall not assign or sublicense any of its obligations under this License without the advance written consent of CUSP. Any unauthorized assignment shall be void. CUSP shall have

CUSP Landowner Release:

the right, but not the obligation to terminate this License, without waiver of any other right or remedy, upon notice of Licensor's assignment or sublicense in violation of this section.

5. **Binding effect.** This License is binding upon the heirs, personal representatives, successors, and permitted assigns of both parties.

6. **Entire Agreement.** This License including the exhibits incorporated herein by reference constitutes the entire agreement between the parties, and supersedes any previous contracts, understandings, or agreements of the parties, whether verbal or written, concerning the subject matter of this License.

7. **Amendment.** No modification or amendment to this License shall be valid unless it is made in a writing signed by the authorized representatives of the parties.

8. **Waiver.** The waiver by either party of a breach or violation of any provision of this License shall not operate as or be construed to be a waiver of any subsequent breach of the same or other provision hereof.

9. **Maintenance of Improvements.** The License understands and agrees that certain work provided by CUSP may not be changed, adjusted, or improved after the work is complete, without prior written approval of CUSP. If applicable, such work, and time periods as may be in affect, are described as follows:

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS CONTRACT

LICENSOR:

By:

Print Name & Title:

Signature

Date

FOR CUSP:

By:

Adrian Knight Staff Forester

Print Name & Title:

Adrian Knight

Signature

07/17/2023

Date

Economic Development Department

Crystal LaTier, Executive Director
719-520-6484
Economic Development Department
Nine East Vermijo Avenue
Colorado Springs, CO 80903
www.ElPasoCo.com

Board of County Commissioners
Holly Williams, District 1
Carrie Geitner, District 2
Stan VanderWerf, District 3
Longinos Gonzalez, Jr., District 4
Cami Bremer, District 5

July 12, 2023

Town of Green Mountain Falls
Attention: Becky Frank
PO Box 524
Green Mountain Falls, CO, 80904

Dear Ms. Frank,

On behalf of the El Paso County Board of County Commissioners and the El Paso County Community Development Advisory Board, we are pleased to inform you that your application for the Community Development Block Grant Program is selected to be funded during the 2023 fiscal year.

On July 11, 2023, the Board of County Commissioners approved the award of one hundred thirty-five thousand nine hundred ninety-eight dollars (\$135,998) for the Gazebo Bridge Rehabilitation & ADA Accessibility activity as described in your application.

We look forward to collaborating with you to fulfill the mission of providing decent, affordable housing; establishing and maintaining suitable living environments; and expanding economic opportunities in our County. El Paso County supports this mission by working with local governments, community organizations, businesses, and others to build the organizational, entrepreneurial, and physical capacity needed for community and economic improvement. As a CDBG Subrecipient, you are an integral part of this mission.

PLEASE BE ADVISED: You **CANNOT** incur administrative or program costs associated with the project until all of the following occur:

- *The U.S. Department of Housing and Urban Development gives final approval on the El Paso County Community Development Block Grant Annual Action Plan including specifics on your project.*
- *An assigned staff member representing your project attends a CDBG Orientation Meeting (future date to be determined and communicated with you).*
- *An Environmental Review is complete, and funds are released by the U.S. Department of Housing and Urban Development.*
- *You receive a Notice to Proceed letter from the El Paso County CDBG Program office.*

We have submitted our Annual Action Plan including the specifics of your project and are awaiting final approval from the U.S. Department of Housing and Urban Development. Your agency will be contacted once final approval is received and funds are released. Until then, please again note that you CANNOT begin to incur administrative or program costs associated with the project.

Please contact me with further questions. Thank you and congratulations!



Luke Houser
Community Development Analyst
719-520-6249
LukeHouser@elpasoco.com

Parks, Recreation, Trails, Committee

Gazebo Bridge Project

Emergency Public Safety Work Proposal

+

Restoration of the Historic Gazebo Lake Bridge Proposal

+

Merged Work

Job Description:

A wood pedestrian walk bridge, spanning 60' from the 50' causeway to Gazebo Island on Gazebo Lake.

The bridge deck is 60' long, comprised of 75, 1.5"x9"x12' spaced wood planks.

The bridge deck is 12' wide with a wood handrail on each side, 38" high, on 5' center posts, with 1 center rail.

The bridge deck carries 8 wood benches and 6 light-poles spanning the length.

The bridge deck carries water and electric services to the island underneath.

The bridge deck is supported by 4 wood laminated beams, in 3 segments ~20' in length.

The 2 main support beams are 7"x12" in girth.

The 2 side beams are 3"x12" in girth.

The support beams are founded by 3 concrete piers and 1 concrete buttress, at each 20' intersections of the beam-spans.

The 3 piers are comprised of 2 steel-reinforced concrete columns 16" in diameter, rising ~5' from the bottom of the lake tied into a concrete header 22"x12"x12'.

The 1 buttress is 22"x12"x12' on the island.

Work Classification: Emergency Public Safety Work

<u>Demolition:</u>	Labor	Mat.
Deck: remove 6 light-poles	\$2100	
remove 8 benches	1050	
remove handrails	4200	
remove 75 deck planks	8400	
equipment - skid-steer rental	1500	
40 yd dumpster rental	1500	
<u>Repairs:</u>		
Beams: lamination water damage	8400	
Hardware:		1500
<u>Renewals:</u>		
New deck-planks 75, 3"x12"x12' fir	14000	10000
New hand-rail	11200	8000
New benches 8	2800	4000
New light-poles 6	2100	3000
Hardware		3500
	57250	24000

Concrete ADA Path	\$ 25,000
Total:	\$88,250
5% Estimate Error	\$5662
Grand Total:	\$118,912

Work Classification: Restoration Work + Emergency Public Safety Work

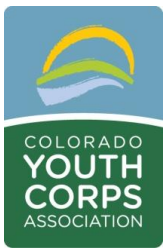
<u>Demolition:</u>	Labor	Mat.
Deck: remove 6 light-poles	\$2100	
remove 8 benches	1050	
remove handrails	4200	
remove 75 deck planks	8400	
equipment - skid-steer rental	1500	
40 yd dumpster rental	1500	
<u>Repairs:</u>		
Beams: lamination water damage	8400	
Hardware:		1500
Piers: sand-blast concrete spalling	5600	500
epoxy patching of spalling	5600	1200
epoxy sealer of concrete	5600	1200
perma-jack concrete buttress	2500	
Hardware:		1500
<u>Renewals:</u>		
New deck-planks 75, 3"x12"x12' fir	14000	10000
New hand-rail	14000	16000

New benches 8	2800	6000
New light-fixtures w/overhead trellis	4200	18000
Hardware:		5000

Additions:

New center beam (3) 8"x12"x20' fir	5600	1500
Reinforce side beams (6) 6"x12"x20' fir	11200	2500
New cross beams (16) 3"x12"x12' fir	11200	2200
Equipment: light crane	3400	
	112850	67100

Concrete ADA Path	\$25,000
Total:	\$179,950
20% Estimate Error	\$ 10,247
Grand Total:	\$215,197



Conservation Service Corps Grants

Great Outdoors Colorado (GOCO) and the Colorado Youth Corps Association (CYCA) are pleased to announce the release of the 2024 Conservation Service Corps grant cycle **with up to \$1.2 million in funding** for outdoor recreation, stewardship, and restoration projects completed by conservation service corps members. The goal of these funds is to employ youth and young adults (ages 14-25) throughout the state on critical outdoor recreation and natural resource stewardship projects using the network of conservation service corps accredited by CYCA.

BACKGROUND: Colorado's iconic public lands and natural resources are essential for communities across the state. The U.S. Department of Commerce found that outdoor recreation in Colorado contributed \$11.6 billion to the national gross domestic product and generated more than 125,000 jobs. However, the relatively low unemployment in our state belies that youth and young adults lag behind these circumstances and suffer longer-term impacts on their economic circumstances.

Just as young people are ready and eager to work, our public and protected lands require constant maintenance to ensure they remain accessible. 92% of Coloradans participate in some form of outdoor recreation activity every year—5.2 million people—and 64% recreate outdoors once a week. This growing engagement is matched by increasing challenges to our iconic resources. Our outdoor recreation infrastructure, such as trails and campgrounds, need more expansion and/or maintenance than ever. Climate change is producing conditions conducive to wildfires and the spread of invasive species threaten riparian areas and critical water flow.

Conservation service corps in Colorado engage more than 1,600 members annually to perform land, water, and energy projects to conserve resources and steward public lands. These efforts help mitigate the threat of natural disasters, such as flooding and wildfire; return delicate ecosystems back to balance; and maintain recreation infrastructure so they remain accessible for all.

ABOUT US: Since 1992, GOCO has been investing a portion of Colorado Lottery proceeds to help preserve and enhance the state's parks, trails, wildlife, rivers, and open spaces. Our independent board awards competitive grants to local governments and land trusts and makes investments through Colorado Parks and Wildlife. Created by voters, GOCO has committed more than \$1.4 billion in Lottery proceeds to more than 5,600 projects in all 64 counties without a single dollar coming from taxpayers' pockets. For more information, please visit www.GOCO.org.

CYCA is a statewide coalition of 8 conservation service corps that employ and train youth, young adults, and veterans on land, water, and energy conservation projects. Corps are a proven strategy for engaging young people in service to their communities and stewardship of their environment while cultivating in them valuable skills to meet the challenges of the 21st century. For more information about conservation service corps, or to find the accredited conservation corps that serves your region, please go to www.CYCA.org.

General Guidance and Grant Information

IMPORTANT DATES: Applicants must submit applications to CYCA **no later than 4:00pm on Wednesday, July 26th, 2023.** ***We strongly encourage early submissions to avoid missing the application deadline.*** The GOCO Board will make grant awards **in early December.** Successful applicants shall have **one** year from the award date to complete the proposed project and submit final documentation.

APPLICATION REVIEW PROCESS: After receiving an application, CYCA partners with GOCO staff and outside peer reviewers to review applications, assess the merits of each project based on the applicant submission, and develop a consensus on which projects to fund. The proposal review committee reserves the right to request additional or clarifying information; and/or request revisions on any component of the application.

APPLICANT ELIGIBILITY: This program is open to the following entities eligible to receive GOCO open space and/or local government funds:

- a) Colorado municipality or county
- b) Political subdivision of the State of Colorado that includes in its mission the identification, acquisition, or management of open space and natural areas
- c) Title 32 special district eligible to receive distributions from the Conservation Trust Fund
- d) 501(c)(3) non-profit land conservation organization that includes in its mission the identification, acquisition, or management of open space and natural areas, e.g., land trusts

PROJECT/PROPERTY ELIGIBILITY:

- a) Applicants must apply for a minimum of **two weeks of conservation service corps work.** One week of work consists of a minimum of 320 hours of labor (8 people for 40 hours each, for example) inclusive of one-way travel and 4-5 hours per week of on-site education activities for the crew.
- b) The project's primary objective must consist of enhancing/restoring open space, wildlife habitat, or other ecosystem (e.g. noxious weed removal, forest health, fire recovery, flood recovery, riparian restoration, etc.) or constructing/enhancing/restoring trails or other passive recreational infrastructure including signs, fences, tent pads, etc.

Please note: We welcome forest health projects with impacts beyond defensible space where outcomes enhance or restore open space, wildlife habitat, or improve other ecosystem considerations.

- c) The project must occur on land owned or controlled by a:
 - i. municipality, county, or other political subdivision of the state;
 - ii. land trust or other private party when the land is permanently protected by a conservation easement or other permanent use restriction; or
 - iii. federal agency

Please note: while federal agencies are not an eligible applicant, projects that occur on federally-managed land are permissible if they are to perform stewardship or restoration projects; or develop improvements for or stewardship of passive recreation, e.g. soft surface trails. The applicant must be a local government or open space organization and they must clearly demonstrate how their community will benefit from the project—such as demonstrable impact on the local economy, improvement of an interconnected riparian area, etc.

- d) Projects must provide a public benefit and comply with any conservation easement, other use restriction, or government policies or procedures concerning management of the property's resources.
- e) Applicant must demonstrate capacity to host a conservation service corps crew, and coordinate closely with the corps in advance of submitting a proposal, to ensure the project is appropriate.

TIMELINE FOR COMPLETION: Successful applicants must complete the proposed work within one year of the grant award date. Applicants must respond to a CYCA-generated project evaluation upon completion of the project. GOCO may deauthorize a grant if the project is not completed within that time, or by any extended period of time authorized by staff or the board.

COSTS AND MATCH: The table below provides a brief description of available crews and the weekly rates for each crew. Please only include requests for conservation service corps labor; materials, equipment, staff time, and any other costs are ineligible for funding but may serve as match. Please discuss any potential project expenses with GOCO to determine the eligibility of those expenses prior to applying. Applications require a minimum of 10% match, 100% of which can be in-kind and may be from the applicant, the conservation service corps, or other contributing project partners. If the applicant is unable to meet this match requirement, please reach out to CYCA to discuss a match waiver justification.

Weekly Crew Rates:		
Day Crew	crews go home each night and travel to the project daily	\$8,600/week
Camping Crew	crews camp at or near the project, sponsors should work with the conservation service corps to help secure free camping	\$9,350/week
Chainsaw and/or Herbicide Application Crew	includes day crew and camping crews, 80% of the crew is chainsaw trained, or meets state herbicide application compliance requirements	\$11,100/week

WORKING WITH A CONSERVATION SERVICE CORPS:

From project planning to completion, it is easy to use a conservation service corps. Corps are high-capacity organizations that are well-prepared; they arrive with the equipment, skills and supervision to succeed. After talking with a potential sponsor, the conservation service corps will match the right type of crew for the project.

Typical projects include:

- constructing and maintaining Colorado’s trail system
- improving outdoor recreation amenities such as playgrounds and parks
- forest health
- restoring wildlife habitat
- installing and dismantling fences
- mitigating and removing invasive species

Shared Project Responsibility

Hosting a conservation service corps requires cooperation, communication, and shared responsibility. Many sponsors ask, “what do I need to provide?” The chart below details how corps generally share responsibility. Of course, a project may require a different breakdown of responsibilities which you can discuss with corps staff as you plan the project.

Conservation Service Corps Responsibilities	Project Sponsor Responsibilities
Pre-project walk-through with sponsor’s staff	Project planning
Adult supervision	Pre-project walk-through with corps staff
Youth/young adult crew (at least 8 people and 320 hours of labor)	Specialty tools (if necessary)
Basic tools	Sponsor staff person available to answer questions and check work regularly
Transportation	Complete an end-of-project evaluation

Camp equipment & food (if necessary)	Access to free camping (if necessary)
--------------------------------------	---------------------------------------

What Conservation Service Corps Are

- Youth, young adult and veteran workforce development programs
- Programs focused on developing youth and young adults through service
- Programs focused on providing veterans experience for post-service conservation careers
- Programs focused on environmental education and ethic of stewardship

What Conservation Service Corps Are Not

- Professional contract-work crews
- Volunteer programs
- Recreation or summer camp programs
- Court-ordered or juvenile-offender diversion programs
- Wilderness therapy or mental health counseling

PROJECT PROMOTION: Applicant must agree to promote a funded project using social and traditional media.

CONTACT: We encourage you to thoroughly review all application materials and to discuss any questions or concerns that arise throughout the process in advance of submitting your proposal. We look forward to working with you!

Please direct questions about applicant or project eligibility to:

Sammie George

GOCO Program Officer

720.576.4112

sgeorge@goco.org

For all other inquiries, please contact:

Scott Segerstrom

Executive Director

303.863.0604

ssegerstrom@cyca.org

To locate and contact the conservation service corps serving your area, please visit

<https://www.cyca.org/hire-a-corps/>

Submit the following documents to Nancy Weil, nweil@cyca.org. CYCA strongly encourages submission via email but please contact CYCA if you wish to submit via an alternative means, e.g. fax, standard mail, FedEx, in-person, etc.

Document 1: Full Project Proposal

Please submit a single document (PDF preferred) comprised of the following **in the order listed**:

- Summary Form
- Proposal Narrative *Please include the HEADINGS with your answers; limited to THREE (3) pages*
- Proposals should include at least **TWO** (2) maps: 1) a project location map showing the general location and surrounding context, and 2) a detailed map for each discrete project location showing the specific project area and components in sufficient detail. Please label the maps and appropriately reference them in the narrative proposal. Format maps for 8 ½" x 11" paper.
- Assurance and Signature Page
- Letter of authorization from holder of the conservation easement or other use restriction that indicates that the anticipated work does not violate the easement/use restriction (**IF APPLICABLE**)

Please note that CYCA will not accept CDs, DVDs, videos, brochures, or any other additional attachments.

Applicants will be provided a receipt upon submission to CYCA.

APPLICANT INFORMATION

Name: _____ **Title:** _____
Organization Name: _____
Organization Type: Select an Organization Type
Phone: _____ **Email:** _____
Partnering Conservation Service Corps: Select a Youth Corps

TECHNICAL CONTACT INFORMATION

Contact person for coordination of technical aspects of project (if different from applicant, above)

Name: _____ **Title:** _____
Organization Name: _____
Phone: _____ **Email:** _____

PROJECT INFORMATION

Project Title: _____
Property Name: _____
Landowner Name: _____
Property Type: Select a Property Type
County/Countries: _____
What entities will facilitate the required 4 hours of education per week: (check all that apply)
 Applicant
 Conservation service corps
 External facilitator
 Other:

BUDGET INFORMATION

Select from the pulldown menu the type of conservation service corps crew requested and number of weeks for that crew type:

<i>Example</i>	Crew Type: <i>Camping Crew - \$9,350/wk</i>	Weeks: <i>2</i>	Total \$: <i>\$17,200</i>
	Crew Type: Select a Crew Type	Weeks:	Total \$:
	Crew Type: Select a Crew Type	Weeks:	Total \$:
	Crew Type: Select a Crew Type	Weeks:	Total \$:
	Crew Type: Select a Crew Type	Weeks:	Total \$:
	Crew Type: Select a Crew Type	Weeks:	Total \$:

TOTAL AMOUNT REQUESTED:

MATCH INFORMATION

Please input the matching funds provided, cash or in-kind (if applicable):

Item	Source	Calculation	Cost
<i>Example: Chipper</i>	<i>Trees R Us</i>	<i>4 weeks at \$1,000/wk</i>	<i>\$4,000</i>

TOTAL MATCH PROVIDED:

BRIEF PROJECT DESCRIPTION

In the box below, provide a brief summary/overview of your proposal (100 words or less):

Answer each of the following Selection Criteria questions: Three (3) pages maximum, 11-point type, 1-inch margins. Please include the question title (**not the entire question**) and answer each question.

1. **PROJECT OVERVIEW, NEED, and BENEFITS:** Describe in detail the work activities that will be performed during this project. Include the expected outputs of the project, such as miles of trail built, acres of invasive species to be removed, acres of forest thinned, etc.

How this project is a priority for your community? Describe the specific needs being met by this project, who will directly benefit from this project, and the impacts and outcomes if this project is not undertaken.

2. **PLANNING & READINESS, and SUSTAINABILITY:** Describe the planning process for this project, including who was involved in the project development. Are all approvals, permits, and other required components in place? If not, describe the status of those components. Are there any barriers to completing the project by December 31, 2024?

Describe the sustainability of this project and its impacts, and who will be directly responsible for those activities. For example, consider the following when reflecting on the long-term stewardship plans for your project:

Specific to invasive species projects: describe the upstream contamination and how that will impact this project's sustainability. Describe the downstream contamination and how this project may impact those areas. Who will provide monitoring? Who will eradicate re-growth? What resources are in place to commit to those efforts in future years?

Specific to trail construction projects: describe what the planned maintenance for this trail will be in future years, based on use, location, weather, etc. Who is committed to performing this monitoring and maintenance? What resources are in place to commit to those efforts in future years?



ASSURANCE, AUTHORIZATION, & SIGNATURE FORM

ASSURANCE

I certify that I am authorized to sign on behalf of the applicant and that, if awarded a grant for this project, the applicant will comply with the grant administration requirements of both GOCO and CYCA. I further certify that the applicant collaborated on this proposal with the conservation service corps indicated and that the conservation service corps is fully aware of and agrees to the scope of the project, budget, and timeline.

Name and title of conservation service corps staff consulted on this proposal:

Name:

Title:

AUTHORIZATION TO RELEASE FUNDS

Applicant recognizes that it will not receive payment from GOCO. By its signature below, applicant hereby authorizes GOCO to make payment on its behalf directly to CYCA in the event this project is chosen for funding.

SIGNATURE

(electronic and pdf signatures are accepted)

Name:

Title:

Organization Name:

Signature:

Date:

Marshal's report 07/18

Call type	# of calls	Outcomes if any
Traffic Control	0	
911 hang ups	10	-
Assist outside agencies	4	
Domestic Violence	3	
Citizen Contacts	7	-
Runaway juvenile	1	Juvenile located
Fireworks	1	
VIN verification	2	
Harassment	1	
Abandoned vehicle	1	Vehicle towed
Traffic stops	8	
Parking complaints	6	
Check the welfare	2	
Criminal trespass	1	
Noise complaints	3	
Suicidal check the welfare	0	
Motorist assist	2	
Drug activity	1	Citation issued for marijuana
Traffic Accident	2	
Unattended Death	0	
Suspicious incidents	1	
Animal complaint	4	
Alarms	2	
Total calls for service	62	Up from 44 last month

Other agencies assisting us – 3

Us assisting other agencies – 4

New patrol car-is at the shop and being outfitted as we speak...maybe here next week...waiting on computer for the vehicle.

Signed MOU with the Department of Human Services-this is a standard MOU that all LE agencies have with DHS

DFIT MOU signed-DFIT is the officer involved shooting team that investigated these incidents.

Colorado Bureau of Investigation CJIS audit completed.

NIBERS reports completed.

Citizen Contact upload completed.

Attended Mayors talk on Jul 4th.

Hosted planning meeting with local Law Enforcement for the Ute Pass Evacuation Exercise.
Thanks to the Pantry for the hospitality during the meeting.



The Town of Green Mountain Falls

P.O. Box 524, 10615 Green Mountain Falls Road, Green Mountain Falls, CO 80819
(719) 684-9414 www.gmfco.us

To: Mayor and Board of Trustees
From: Becky Frank, Manager
Re: Staff Report, July 18, 2023

Rolling Project Roster:

- Stilling Basins-Complete! Working with volunteers to identify alternatives to the guardrail.
- Comprehensive Roads Plan-Near Completion-will be working to close out this project and do final reporting.

Public Works:

- Public Works opening is posted to the Town Website. We have 2 interim contract employee assisting with roads/equipment maintenance until we are able to fill the position with a full time employee.
- Thanks to Bo and Mayor Dixon for working with PPROEM/EI Paso County on the emergency declaration. Some materials and labor costs to repair roads damaged during the June storm events will be covered under this. Public Works has stockpiled a lot of road base build up material on Mountain Avenue leading up to Grant. This material will be installed beginning this week and capped with spec material which has been delivered.
- Numerous patches have been completed.
- Raised culvert on Catamount and Grandview.
- Assisted with remaining slash from Chipper Day and Tree removal at Oak Street.

Town Manager:

- Wrapping up 2022 audit.
- Working with Town Clerk to identify areas of process improvement. We anticipate bringing you an amended budget for consideration in August. This is necessary because of some unbudgeted expenses (pool, PW, etc.) and some additional revenues that the Town has received.
- CPW Human-Bear Conflict Resolution Program. PO received. Design concepts from the PRTAC were approved by CPW. Site prep has begun.
- Pool-Currently have 3 guards on staff. Thanks to the volunteers who have been supporting this project.
- Attended Emergency Evacuation Tabletop Exercise. Thanks to all who participated. We will have a full-scale exercise this fall. They will be seeking participants including any AFN individuals to participate in the exercise. There will be more info on this at Bronc Day.
- Working to update Town Continuity of Operations Plan (COOP)
- Planning-Thanks to Bo and Julia for getting the Fee and Fine Schedule research completed. We have also brought on a consultant to assist with updating the zoning map.
- CDBG Phase 2-will be working with PRT to draft RFP documents.